

Common Course Outline
(ACCT 281-284)
(Cooperative Education II: Accounting)
1 – 4 Credits

The Community College of Baltimore County

Description

Cooperative Education provides the student with academic credit for knowledge and skill outcomes derived from a planned work experience in the student's chosen career field. In addition to meeting general course goals, jointly-developed co-op objectives are selected and evaluated by the faculty coordinator, work place supervisor and the student. Co-op placements are directly related to the student's program of study and provide learning experiences not available in the classroom setting. Cooperative Education II experiences continue to reinforce and to build skills and knowledge beyond those acquired in Cooperative Education I. Co-op may also be used as an opportunity to explore career fields. To register, a student must have a signed Cooperative Education Application from the Office of Experiential Learning.

ACCT 101, ACCT 102, ACCT 116, 12 College Credits, 2.5 QPA in Major and Consent of the Accounting Program Director

Overall Course Objectives

Upon completion of this course the student will be able to:

1. Participate in the job search process, if appropriate.
2. Continue to apply appropriate workplace behaviors in a professional setting.
3. Demonstrate advanced knowledge and skill appropriate to job assignment related to program of study and career goals.
4. Evidence increased content knowledge gained through practical experience related to program of study and career goals.
5. Evaluate the co-op experience in terms of their personal, education and career needs.
6. Describe heightened sense of identity and connection to society.

Major Topics

Co-op learning objectives are individualized and are developed cooperatively by the student, faculty coordinator, and work supervisor. Once the student has placed with an employer, he/she will formulate tentative learning objective with the assistance of the faculty coordinator. Learning objectives must describe the activities (tasks) that the student will learn and perform on the job. The student must state specifically WHAT he/she will be able to do at the end of your work experience period, as a result of the co-op placement.

Course Requirements

The student's final grade will be based on four components:

Employer's Mid-Term Evaluation.	25%
Employer's Final Evaluation	25%
Attainment of co-op learning objectives	25%
Related departmental assignments. (including student project, weekly logs, and related departmental assignments)	25%

Other Course Information