

Common Course Outline

CRJU 140

Police Administration

3 Semester Hours

The Community College of Baltimore County

Description

Police Administration

Explores the administration of police agencies and the management of their hierarchical components; examines the internal structure of the police and the functions which deal directly with the public.

Prerequisites: ENGL 052 and RDNG 052 or ESOL 052

Overall Course Objectives

Upon completion of this course the student will be able to:

- recall the history of modern police agencies
- identify basic concepts of management
- describe organizational structures of police agencies
- discuss the roles of research, planning and budgeting in police administration
- distinguish components of police buildings
- examine the function and necessity of police vehicles and personnel equipment
- review the management of police property and evidence
- discuss the management of human resources in policing
- recall the administration of patrol operations
- examine traffic law enforcement administration
- describe the administration of criminal investigations
- analyze the evolution of community policing

Major Topics

- I. A brief history of police agencies
 - A. The evolution of the American police
 - B. The police role today
- II. Concepts of management
 - A. Theories of management
 - B. The role of the manager
- III. Organization of police agencies
 - A. Theory of hierarchical organization
 - B. Organizing a police agency
 - C. Unconventional organizing plans
- IV. Research, planning and budgeting
 - A. A theory of planning
 - B. The planning process
 - C. Budgeting purpose and preparation
 - D. Types of budgets
- V. Police buildings

- A. Design
 - B. Recycling existing facilities
- VI. Police vehicles and personal equipment
 - A. Functions of vehicles
 - B. Selection, operation and maintenance of vehicles
 - C. Police uniforms, protective equipment, weapons
 - VII. Police information systems
 - A. The nature and management of information systems
 - B. Information and communications technologies
 - C. Police-public communications systems
 - VIII. Police property and evidence management
 - A. Property acquisition, inventory and control
 - B. Control of nonpolice property
 - IX. Management of human resources
 - A. Personnel recruitment and selection
 - B. Training and career development
 - C. Leadership and discipline
 - X. Administration of patrol operations
 - A. Principles of patrol force management
 - B. Requirements
 - C. Automotive and nonautomotive patrols
 - XI. Traffic law enforcement administration
 - A. Functions and operation
 - B. Special problems
 - C. Pursuit driving
 - XII. Criminal investigation
 - A. Function and organization of criminal investigation units
 - B. Administration of investigative operations
 - XIII. The police and the community
 - A. Community-oriented policing
 - B. Community partnerships

Course Requirements

Grading/ Exams: Grading procedures will be determined by the individual faculty member but will include the following:

- Written Assignments
- Tests/quizzes
- Attendance and participation

Writing: The individual faculty member will determine specific writing assignments

Course Information

This course is a Criminal Justice elective. It is taught in the classroom using a variety of instructional techniques, which are intended to meet the varied learning styles of our diverse student population. These strategies rely on positive interdependence on a cooperative learning environment. Individual accountability is a key outcome of these strategies.

