

Common Course Outline  
HIIT 102  
Health Care Delivery Systems  
3 Credits

The Community College of Baltimore County

**Description**

Health Care Delivery Systems introduces students to a variety of health care settings, including acute care, ambulatory care, long-term care, home health care, and hospice and emphasizes the role of the health information manager in each setting. Historical aspects of American health care in the twentieth century are presented. Topics such as services, staffing, regulatory issues, confidentiality, health care legislation, licensure and certification, quality improvement, utilization management, and risk management are covered. 3 credits. *Prerequisites: Exemption from or successful completion of RDNG 052 or LVR 2 and ENGL 052 or LVE 2.*

**Overall Course Objectives**

Upon successful completion of this course, students will be able to:

1. discuss primary characteristics of U.S. health care system;
2. define the role of the health information manager in all health care settings;
3. explain the impact of health care changes on the health information manager;
4. compare and contrast reimbursement and payment systems in different health care settings;
5. locate agencies that set standards for health care settings and describe how standards are applied in specific settings;
6. identify levels of reimbursement in a variety of health care settings;
7. distinguish between law, morals, ethics, and etiquette;
8. identify health care legislation that impacts each type of health care setting;
9. describe how health care legislation has improved the quality of health care delivery;
10. differentiate between risk management and quality improvement;
11. trace the development of risk management in the U.S. and describe the impact on the health care facility;
12. describe how technology has impacted health care and explain the role of regional health information organizations in supporting IT in HIM;
13. examine conflicts between personal and professional ethics and develop a personal philosophy for dealing with dilemmas within an ethical framework;
14. weigh both sides of a controversial ethical situation;
15. identify initiatives to improve the overall quality of health care in the U.S.;
16. evaluate and revise a standard operating policy/procedure for a health care facility;
17. create a documentation audit cycle; and
18. perform a risk assessment of a health care facility.

## **Major Topics**

- I. Evolution of Health Services in America
- II. Health Services Financing
  - a. Maryland Health Services Cost Review Commission (HSCRC)
  - b. Balanced Budget Act of 1998
  - c. Prospective Payment System
- III. Introduction to Health Care Settings
  - a. Outpatient and Primary Care
  - b. Inpatient Facilities and Services
  - c. Managed Care and Integrated Organizations
  - d. Long-term Care
  - e. Special Populations
  - f. Hospice
- IV. Role of the Health Information Management Professional
- V. National Health Information Infrastructure
- VI. Regulatory Issues
  - a. Joint Commission on Accreditation of Healthcare Organizations (JCAHO)
  - b. Occupational Safety and Health Administration (OSHA)
- VII. Regulatory Legislation
- VIII. Health Policy Legislation and the Legislative Process
- IX. Federal Legislation vs. State Legislation
- X. Licensure, Certification, and Accreditation
- XI. Reimbursement and Funding
- XII. Information Management
- XIII. Healthcare Access, Portability, and Renewability Act of 1996
- XIV. Patient's Bill of Rights
- XV. HIPAA Compliance
- XVI. Legal Issues in Health Information Management
- XVII. Ethical Issues in Health Information Management
- XVIII. Quality Improvement
  - a. Leapfrog Group
  - b. Maryland Health Care Commission
  - c. Consumer Watch Groups
- XIX. Risk Management
- XX. Utilization Management
- XXI. Regional Health Information Organizations
- XXII. Emerging Trends in Health Services Delivery

## **Course Requirements**

Grading: Grading procedures will be determined by the individual faculty member but will include the following:

1. Four quizzes
2. Written research paper (minimum 500 words)

3. Annotated website portfolio
4. Case Studies
5. Midterm
6. Final Exam