

Common Course Outline

MORS 102

Funeral Service Principles II

3 Semester Hours

The Community College of Baltimore County

Description

MORS 102 – 3 Credits -Funeral Service Principles II examines the basic terminology and methodology, responsibilities, and procedures relevant to the role of Funeral Director; covers non-traditional alternatives, funeral practices of the major religious faiths, notification of death, transfer of remains, conduct of the arrangement conference, refunded/preplanned funerals, a cross-section of religious funeral practices, fraternal and military funerals, shipment of remains, cremation, and aftercare. Offered in Spring semester only.

3 credits, 3 lecture hours per week

Prerequisite: MORS 101 with a "C" or better

Overall Course Objectives

Upon completion of this course the student will be able to:

1. determine and identify the primary responsibilities of the funeral director;
2. explain the time frames in which the services of the funeral director are typically provided (i.e. pre-need, at-need, and post funeral follow up);
3. describe and apply proper telephone procedures;
4. explain the techniques for transferring human remains from the place of death to the funeral home using generally accepted procedures and equipment;
5. apply communication skills necessary to meet with a family in the arrangement conference;
6. describe the various major religious funeral customs;
7. describe fraternal and military funeral procedures;
8. discuss with client families prefunded/preplanned funerals;
9. discuss basic expectations for the shipping of human remains;
10. exhibit knowledge of the specific vocabulary associated with funeral service; and
11. explain terminology and considerations unique to cremation arrangements.

Major Topics

- I. Funeral Procedures
 - a. Notification of death
 - b. Transfer of remains
 - c. Arrangement conference

- II. Pre-need
 - a. Types of funeral arrangements made in advanced of need
 - b. Reasons for making funeral arrangements in advanced of need
 - c. Types of contracts
 - d. Arrangement conference for pre-funded/pre-planned funerals
 - e. Alterations to prefund contracts
 - f. The wishes of the deceased versus the wishes of the funeral planner.
 - g. Types of funding available for pre-funded arrangements
- III. Direct the funeral
 - a. Pre-service / visitation
 - b. Organize funeral home / place of service
 - c. Receiving visitors
 - d. Supervise &/or funeral details
 - e. Funeral Procession
 - f. Committal service
- IV. American religious funerals
 - a. Basic objectives for funeral service personnel
 - b. Jewish funeral rites
 - c. Islamic funeral rites
 - d. Orthodox Church (Eastern Orthodox Church) funeral rites
 - e. Roman Catholic funeral rites
 - f. Protestant funeral rites
 - g. Church of Jesus Christ of Latter-day Saints (Mormons) Funeral Rites
 - h. Christian Science (Church of Christ Scientist) Funeral Rites
 - i. Buddhist funeral rites
 - j. Jehovah's Witness funeral rites
- V. Fraternal and military groups in America
 - a. Fraternal organizations
 - b. Veterans organizations
 - c. Military
 - d. Funeral for active duty military personnel
- VI. Shipping of human remains
 - a. Intrastate and interstate shipments
 - b. International shipments
- VII. Cremation
 - a. Arranging for cremation
 - b. Arranging for disposition of cremated remains
- VIII. Post funeral follow-up / Aftercare
 - a. FD contact with the client family does not end at the committal service
 - b. Types of follow-ups
- IX. Current funeral service options

Course Requirements

Grading/exams: Final examinations in all Mortuary Science classes will be comprehensive. There will be no extra credit given in any Mortuary Science Class.

Grading Scale: The following is the grading scale used in all mortuary science classes.

A = 92 – 100	Test I	25%
B = 85 – 91	Test II	25%
C = 78 – 84	Test III	25%
D = 70 – 77	Comprehensive Final	<u>25%</u>
F = 0 – 69		100%

Other Course Information

This course is a requirement for an Associate in Applied Science in the Mortuary Science Curriculum, which, in the State of Maryland, is required to sit for the National Board Examination (NBE). The NBE is implemented by the International Conference of Funeral Service Examining Boards (www.CFSEB.org). The Mortuary Science Program is statewide designated by the Maryland State Board of Higher Education and is nationally accredited by the American Board of Funeral Service Education (www.CFSEB.org).

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Individual faculty members may include additional course objectives, major topics, and other course requirements to the minimum expectations stated in the Common Course Outline.