

Common Course Outline
OCTA 240
Professional Skills and Literature Review
1 credit

The Community College of Baltimore County

Description

OCTA 240-1 credit-Professional Skills and Literature Review is a course in which students will develop an understanding of the parameters and criteria for determining evidence based practice. Students will develop skills to critically analyze literature reviews in order to support future clinical decisions. In addition, students will develop professional skills necessary for success on Level II Fieldwork.

Prerequisites: successful completion of all general education, program requirements and, permission of both the Program Coordinator and Academic Fieldwork Coordinator.

Overall Course Objectives

Upon completion of this course the student will be able to:

1. identify the role of the occupational therapy assistant in the research process;
2. identify the differences in quantitative and qualitative research;
3. identify the components of the levels of evidence;
4. demonstrate use of online and print data bases for conducting a literature review;
5. apply critiquing criteria to the evaluation of literature reviews in research studies;
6. identify strategies to be successful on Level II fieldwork;
7. develop a time management and organizational plan for Level II fieldwork;
8. identify policies/procedures for Level II Fieldwork;
9. identify professional behavioral expectations in the clinical arena;
10. identify the legal and ethical issues surrounding documentation and supervision while on Level II fieldwork.

Major Topics

- I. Overview of the research process
- II. Qualitative and Quantitative Research
 - a. Characteristics of each
 - b. How to critically critique
- III. Literature Review
 - a. Types of literature reviews
 - b. Levels of evidence based on literature reviews
 - c. Using a matrix to critique and rate
 - d. How to do a web based literature review
- IV. Strategies for transitioning from student to clinician
 - a. Organizational skills
 - b. Time management
 - c. Professional behaviors
 - d. Working as a team member
 - e. Documentation and billing issues
 - f. Conflict resolution
- V. Review of OTA Fieldwork Manual
- VI. Process for certification and license
- VII. Client Success Strategies
 - a. Practicing as a client centered therapist
 - b. Therapeutic use of self
 - c. Legal and ethical issues in health care

Course Requirements

Grading/exams: Grading procedures will be determined by the individual faculty member but will include the following:

<u>Course Assignments:</u>	<u>Point Value:</u>
Completion of Literature Review Matrix (6)	10 pts each=60
Meet with Fieldwork Educator (1-2 times)	10 pts
Time management/organizational plan	10 pts
Test (1)	50 points
Synthesis and Recommendation Assignment	<u>100 points</u>
	Total points=230

Writing: The Synthesis and Recommendation Assignment will involve a 5-6 page paper which is submitted to both the course instructor as well as the Fieldwork Educator. The time management/organizational plan will involve a 2-3 page paper submitted to the course instructor.

Other Course Information

This course will initially meet for 3 consecutive weeks at the beginning of each semester. The student will then be given the next several weeks to complete the literature review, meet with the Fieldwork Educator, and complete the writing assignments. The student will then meet one last time during the final week of classes in the semester.