

MINUTES

Learning Outcomes Assessment Advisory Board

December 2, 2004

Catonsville Campus, Library Conference Room

Members present: Tara Ebersole, Dave Stewart, Donna Links, Rose Mince, Paulette Comet, Lynne Mason, Cynthia Roberts, Karen Renaud, Judy Nagel, Judy Blum, Cindy Peterka, Betty Lipford, Donna McKusick

Guests: Gayle Fink, Willa Brooks

1. Welcome and review of minutes from October 2004. Minutes approved with minor corrections.
2. CISL Fair – Student focused this year. LOA Intervention Subcommittee will have a session on teaching techniques.
3. CCSSE – Gayle Fink presented the CCSSE results. Gayle indicated PRE would work with LOAAB to look at actions to take based on results and areas identified for improvement. Results will be cross-checked with Student Satisfaction Survey and with results of Karen Renaud's teaching technique survey that she is distributing to divisions. Survey will be administered again in 2-3 years. CCSSE results are available on the web.
4. Committee Reports:

GREATs: Paulette is currently collecting project for 10 courses for the GREATs scoring day, which will be January 11 and 12 on the Essex Campus. Willa Brooks presented her common graded assignment and rubric for her Gen. Ed. Class RECR 242.

Academic Profile: Rose reported that the tests were administered in MATH 111 and 153, HIST 111, and PSYC 103. Results will be ready in April.

Program Review: In Brad's absence, Rose reported that coordinators in this year's cohort are working on program outcomes and an assessment section, which is now required. Brad will schedule workshops for writing outcomes if necessary.

Student Services: Cindy Peterka provided a handout from the Statewide Deans of Students meeting. She reported that the statewide goal is to develop self-directed learners. The Testing Center affinity group is in the process of tracking whether or not students are prepared to use the Testing Center and will share the feedback with faculty.

Information Literacy: Cynthia will be meeting with the Information Literacy group next week to complete the definition.

LOA Projects: Tara stated that many of the LOAs are starting to close the loop with interventions. RDNG 052 and ENGL 052 have closed the loop; HLTH 101, PEFT 101, and ACCT 101 will close in the fall. Executive Summaries for LOA projects are available on the web.

LOA Interventions: The Interventions Subcommittee established goals and objectives and plans to develop a list of common problems based on LOAs, research, and anecdotal evidence. The subcommittee developed a framework based on SIR II and CCSSE.

Developmental Ed.: Donna McKusick reported that CCBC is waiting to hear from NADE regarding certification.

5. Lynne Mason distributed a competency matrix created by the Business Administration faculty at New Jersey City University. This matrix is an excellent example of how to identify where core competencies occur over an entire program.
6. The group discussed two articles: "Quality in Education" and an excerpt from AAC&U's "Taking Responsibility for the Quality of the Baccalaureate Degree." Both of these articles affirm the value of common expectations and organizing the curriculum through assessment.
7. Announcements: Lynne encouraged everyone to visit Honolulu Community College's website and look at their Faculty Development pages and the Faculty Guide Book. There is a wealth of information on teaching tips and student retention.
(<http://honolulu.hawaii.edu/intranet/committees>)