

## MINUTES

Learning Outcomes Assessment Advisory Board  
December 1, 2006

Present: Lynne Mason, Cynthia Roberts, Rose Mince, Natasha Miller Bob Baer, Karen Renaud, Paulette Comet, Dan McConochie

Review of Minutes: The group reviewed the minutes from the October 27 meeting and a few additions were made.

Assessment Appreciation Day: This year's event is being planned for the Catonsville Campus on Wednesday, May 23<sup>rd</sup>, 9:30-12:00Noon or Tues, May 22. We need to call Carolyn Payton to see if the Professional Development Day is being planned for the 23<sup>rd</sup>. We decided to change our format for the AAD program and invite an outside speaker or have a speaker and then a workshop. One idea is to focus on test construction and at the end of the session attendees could take away with them a revised test or exam or a rubric. We will serve light refreshments.

LOAs: Jean reported that there are 17 LOAs still on the books. PSYC 101 is ???. Accounting is in the final editing stage. English 101 has interventions in place and they will reassess in Spring 2007. Speech is reportedly assessing this semester. Management 101 is writing their final report.

GREATS: Paulette reported that in the Spring 2007 we will be doing Gen ed assessment in courses that have not participated in the past for one reason or another and so it is a "catch-up" semester for GREATs. There will be a half day General Education Review Board Retreat to coincide with the scoring day in January.

Student Services: Bob Baer reported that they are looking at the quality of the Graduated Learning Plans as part of their outcomes project.

Teaching Learning Roundtable: Rose gave a little background about the TLR and that this group has taken over for the CISL. There are 3 subcommittees of the TLR: Research and Innovation, Grants and Awards, Teaching Learning Fair. They have a budget for grants and the Fair. The Teaching Learning Fair is planned for Wednesday, January 17 at the Dundalk Campus and there are 27 sessions scheduled.

Teaching Learning Fair Presentation: There was a discussion about the presentation that LOAAB members would be doing at the Teaching Learning Fair. It was decided to present a session on "Assessment Beyond the Classroom" and have student services folks talk about the self-directed learner and how what students do outside the classroom impacts their success and accomplishments in the classroom. Bob

Baer will write-up an abstract for the presentation with Cynthia following the meeting. Bob will speak with his student services colleagues to fill-out the panel of presenters.

Assessment Guide Revisions: The group discussed revising the current assessment guide. It was discussed that we should put live links in the PDFs on the assessment webpage and also create an FAQ page for outcomes assessment. The cover is going to be designed by graphics students. We need to include something about AAD and the annual report. We went through the whole guide and assigned who would edit each section. Lynne will send out the electronic version of the guide.

PRE Announcements and CCSSE/FSSEE: Dan had an announcement about the SNAP Survey and that the PRE office was looking to do more with online surveys. They are looking at using the SNAP rather than other scanning tools. Dan discussed the results of the CCSSE survey that was conducted in the Spring of '06 and surveyed 110 sections. Some of the reports are on the college website and results can be viewed at the CCSSE website. CCBC made improvements in the following areas: Active and Collaborative Learning; Student Effort; and Student-Faculty Interaction.

Submitted by: Cynthia Roberts