

MINUTES

Learning Outcomes Assessment Advisory Board

February 16, 2006

Dundalk Campus, E-111

Members present: Rose Mince, Cynthia Roberts, Lynne Mason, Beth Barker, Debbie Baker, Natasha Miller, Dan McConochie, Paulette Comet, Cindy Peterka

Guests: Fran Smither, Marlene Radich, Wayne Ching, Martha Hervey (representing Bob Baer)

1. Lynne welcomed everyone and introduced new LOAAB members from PRE, Natasha Miller and Debbie Baker. Lynne provided a brief overview of LOAAB.
2. The minutes from the November 17 meeting were reviewed and approved.
3. Rose briefed the group on the Dallas County Community College visit. A team of faculty and administrators came to CCBC at the request of Dr. Andrew Jones for 2 days of learning outcomes assessment training. Tara Ebersole, Cindy Peterka, Paulette Comet, and Lynne Mason assisted Rose with this training.
4. Rose and Tara submitted an application for the Council for Higher Education Accreditation "2006 Award for Institutional Progress in Student Learning Outcome."
5. Rose, Tara, Lynne, Cynthia, Paulette, Dan, and Bob met with Dr. Kurtinitis to provide a comprehensive overview of learning outcomes assessment at CCBC. A binder of materials representing assessment work in all of the major accountability areas was developed and presented to Dr. Kurtinitis.
6. Cindy indicated that CCBC will not be presenting at the AAHE conference but will present the Statewide Deans Project at the League conference in March.
7. Fran Smither, Wayne Ching, and Marlene Radich presented the Graduated Learning Plan, a college-wide assessment project in Academic Advising. Fran introduced the goal this project fosters as that of the independent or self-directed learner. The outcome is that students will have an educational goal and a plan to achieve that goal. GLPs developed in SDEV classes. Marlene indicated that students can also develop GLPs online. Benchmarks at other colleges will be used to measure how students are achieving their goals. Wayne indicated that the more contact advisors have with students, the more successful they are. This also positively impacts retention rates. Rose suggested adding into the feedback loop some analysis information, i.e. what did we learn and plans for improvement.

8. Committee Reports:

GREATs: Paulette reported on the Math GREATs project that was conducted in Spring 05. Demographic data was collected for the first time, but because it was requested late, not enough data was collected. Rose indicated that number of credits completed data would be particularly useful in comparing results. The data for this project was distributed to the Math people. Science GREATs conducted in Fall 05. Still looking for scorers to complete scoring. ENGL 102 GREATs conducted in Spring 06. Paulette noted that ENGL 102 has an excellent rubric and indicated that Margy would like to develop a new sampling method. Paulette will invite PRE to participate in the next scoring. Fall 06 GREATs is Arts and Humanities, which completes the discipline cycle.

LOA Projects: Rose reported that ACCT 101 just needs final report and CINS 101, SOCL 101, and MNGT 101 are almost finished. Executive summaries are on the web for the final stage groups. Dan suggested that at a future meeting we discuss using student IDs rather than SSNs. Rose noted that Peter Adams presented an excellent report on his sabbatical which tied assessment to his goals. Those interested can e-mail Rose for a copy.

Student Services: Cindy reported that Student Services added an LOA project on tutoring that is separate from the Testing Center project. Essex Campus will pilot a program to see how many students who register online return and re-register online. They are also interested in determining how many new students go through SOAR and register online and return. Registering online will be demonstrated to students in SDEV classes.

Program Review: Of the 8 coordinators completing program review, 6 had to select an assessment project (POAP or Core Competencies) and define the parameters in an RFP. Patti Ferraris-O'Neill is exempt because she completed a Core Competencies pilot project. Chris Fox is applying for program discontinuation.

Information Literacy: Cynthia reported that there are preliminary results from the Information Literacy survey.

9. Affinity Group Project: Discussions will be generated through the new Assessment Community on the InnerLoop and at Assessment Appreciation Day to determine the usefulness of aligning assessment participants
10. Announcements: AAC&U's Summer Institute is entitled Campus Leadership for Student Engagement, Inclusion, and Achievement. Colleges are invited to send teams to participate in this Greater Expectations Institute. Cindy cited the Book Bridge Project at PGCC and indicated that faculty at PG feel their CCSSE success might be tied to this project.

11. Dan reported that a new set of Maryland Community College Accountability indicators will be out July 1. Tentative data and tentative benchmarks have been submitted.
12. Assessment Appreciation Day will be in May, details TBA.