

Dundalk Campus Open Forum
October 4, 2006
Minutes

Attendees: Ira Albert, Bill Barry, Archiena Beaver, Ann Bonner, Sonya Caesar, Theresa Carr, Sharon Casey, Dan Cedrone, Trina Crook, James Crouse, Bill DeLauder, Susan Delker, Eddie Frazier, Cathy Griswold, Jeff Hahn, Jennifer Kilbourne, Gail Knapp, Suzanne Knutson, Sandra Kurtinitis, Melissa Lund, Ken MacLaughlin, Chris Mirbaha, Rod Pullen, Caroline Scott, Al Starr, Robert Stone, Carol Sullivan, Steve Tanner, Joe Whedbee, Vikki Whitmore, Lee Wible.

1. Everyone introduced themselves.
2. Standing committee reports given, reporting what was reported to the College Senate:
 - a. Academic Affairs (Joe Whedbee)
 - b. Budget Review (Robert Stone)
 - c. Curriculum and Instruction (Joe Whedbee)
 - d. Evaluation (Joe Whedbee)
 - e. Learning Environment/Student and Community Affairs (Sharon Casey)
 - f. Professional Affairs (Ken MacLaughlin)
3. SGA report given by James Crouse, Eddie Frazier, and Melissa Lund:
 - a. Several upcoming events sponsored by the SGA
 - b. Sodexo – the frustration continues; it appears that the problem is college-wide rather than campus-based.
4. Open floor items:
 - a. We might wish to revive the faculty meetings for Dundalk faculty members to provide collegiality.
 - b. Along those lines, maybe revive the lunch get-togethers for faculty to meet and share.
 - c. Of the five full-time faculty positions being filled at CCBC, two will be housed at Dundalk in the School of Liberal Arts – one speech faculty member and one philosophy faculty member. There are already three new faculty members, two in English and one who is English/Reading (the latter was previously a CCBC adjunct and is now in a full-time position).
 - d. There needs to be a venue for the new CCBC personnel to be introduced to the college community – somewhat similar to the introductions that were done at first-day-of-the-AY events held on each campus a long time ago – so that we know who the people on campus are.
 - e. Safety on campus, especially emergency policies, was discussed. Carol Sullivan reported that the Crisis Management Team is working on ways to better inform our campus community about CCBC's procedures for specific situations.

- f. Public Relations has sent a checklist on a magnet entitled, “Family First: What to do for Emergency Situations,” to be distributed to everyone. Please see Caroline Scott in Student Activities to pick up your magnet, and please encourage others to do so as well.
- g. We need an evening administrator to contact in the evening in case of emergency. Al Starr reported that such a recommendation has been made by the Evening/Weekend Committee for each campus.
- h. The 11th Annual Ethics Essay Contest will be announced beginning on Thursday (October 5th) college-wide. This year is connected to the Community Book Connection Project initiative.
- i. Parking situation is a problem (on every campus). We need to reconsider the current policies regarding restricted parking, as well as the problem of people not attending CCBC events/classes parking on campus, thus preventing our students from parking for classes. This issue will be presented to the Executive Committee of the College Senate by Joe at their next meeting.

5. Next meeting: Wednesday, November 1, 2006 in J201 from 3:00 – 4:30 p.m.

Respectfully submitted by: Chris Mirbaha