

Academic Integrity Violation Process

Faculty member observes an incident or receives an allegation of academic dishonesty
e.g. cheating, fabrication, facilitation and/or plagiarism



Faculty member investigates allegation, documents evidence indicating allegation, and consults with the department chair to determine whether to proceed
Does credible evidence of academic dishonesty exist?



No

Within 10 business days Faculty member and student discuss how to avoid acts that are or give the appearance of academic dishonesty



Yes

Within 10 business days, faculty member will request a meeting with the student to explain any sanction (CofC 22h) and complete the SIR indicating allegation to student and Student Conduct Administrator



Within 3 business days Student may appeal to the Director of Student Conduct



Within 10 business days, Student Conduct Administrator investigates and makes recommendations to the Director of Student Conduct.
Does the evidence suggest that the act of academic dishonesty was egregious* or repeated and may result in suspension or expulsion?



No

Within 10 business days, Director of Student Conduct communicates decision to the Dean of the school



Yes

Within 10 business days, Hearing Officer convenes a hearing and board makes recommendations. *The Director of Student Conduct has the option of conducting a Disciplinary Conference****



The Dean has 10 days to render the final decision to the student and faculty member



Within 5 business days Academic Dean may accept, reject or modify recommendations and communicates decision to student, faculty member, and Director of Student Conduct



Final Decision**

*Flagrant violation of academic integrity may result in suspension or expulsion

**Student may appeal only suspension or expulsion to VP of Enrollment and Student Services

***Faculty member and student will be updated in writing regarding status of appeal