

The Board of Trustees
of the
Community College of Baltimore County

Minutes

April 27, 2016

REGULAR SESSION

The Board of Trustees of the Community College of Baltimore County (CCBC) met in regular session on Wednesday, April 27, 2016 at 6:30 PM on the Dundalk campus of the Community College of Baltimore County. The following members of the Board were in attendance: Board Chair Stephen J. Nolan and Trustees Gayle Adams, Michael P. Ertel, Gerald Gietka, Ernest Hill, Richard Manski, Wayne McDowell, Brian McFarland, Gloria Nelson, and Richard Yaffe. Also present were Sandra L. Kurtinitis, President; Richard H. Lilley, Vice President of Enrollment and Student Services; Melissa Hopp, Vice President of Administrative Services; Kenneth Westary, Vice President of Institutional Advancement; and Mark McColloch, Vice President of Instruction.

INTRODUCTION

Chair Stephen Nolan welcomed and thanked everyone for attending the April meeting of the Board of Trustees, and thanked the staff at CCBC Dundalk for hosting the meeting. Chair Nolan introduced and welcomed the newly appointed trustees: Ms. Gayle Adams, Mr. Gerald Gietka, Dr. Ernest Hill and Mr. Richard Yaffe. He also acknowledged new trustee Ms. Mary Margaret O'Hare, who was unable to attend. Chair Nolan mentioned a reception on June 8 to acknowledge and thank several outgoing trustees.

AGENDA AND MINUTES

Chair Nolan proposed amending two edits to change references from Chair Howe to Vice Chair Nolan, on pages 8 and 10. He then asked for a motion and second to approve the April 27, 2016 agenda and the February 24, 2016 minutes. The motion to approve the April agenda and February minutes was made by Trustee McDowell and seconded by Trustee Hill. The motion was unanimously approved.

REPORT OF THE BOARD CHAIR

Chair Nolan thanked Trustee Foos for attending the County Executive's Annual Budget Message on April 14, 2016.

Chair Nolan thanked Trustees Howe and Goldberg who, together with him, attended CCBC's "Project Workforce" Gala at Martin's West on April 16, 2016.

Chair Nolan thanked Trustees Adams, Gietka, Hill, and O'Hare for attending the Orientation for New Trustees on April 21, 2016.

Chair Nolan praised the CCBC Foundation Scholarship Luncheon at Martin's East on March 24, 2016 as a great event, worthwhile for trustees to attend.

REPORT OF THE PRESIDENT

Comments

President Sandra Kurtinitis called attention to material at the trustees' places, including a list of upcoming events. President Kurtinitis shared some highlights of recent college achievements. She reported that the Governor and the Legislature fully funded the CADE formula. She also cited the Poet Laureate of the United States, Juan Felipe Herrera, as the Keynote Speaker at the college's Creative Writing Forum in April and praised CCBC's latest Gala as a great success, raising \$270,000 for scholarships and academic programs. President Kurtinitis announced that CCBC was one of 9 colleges, out of 1185 community colleges, to receive a Goldman Sachs \$150,000 Endowment Match Grant, for Scholarships for Low Income Students. CCBC also received a gift of \$565,300 from the Ratcliffe Foundation to support CCBC's Center for Business Innovation over a three-year period.

Senate Report

Ms. Jane Mattes, College Senate Chair, shared information about the current issues under discussion by the College Senate. The Full Senate is considering a proposal from the Senate Evaluation Committee to modify the Distance Education Course Observation Form to help address the Middle States recommendations to improve student outcomes in Distance Education Courses. The Senate Elections Committee has been formed and will handle the elections for Officers in 2016-2017. Elections will be held in June.

College Presentation

Mr. Kenneth Westary, Vice President, Ms. Yolanda Copeland, Chair of CCBC Foundation, and Ms. Beverly Vinzant, Chair of CCBC Foundation, Catonsville gave a report on the CCBC Foundation. The mission of the Foundation is to seek contributions from alumni, local businesses, corporations, employees, and individuals to support student scholarships and other programs and activities that benefit the college. To date the CCBC Foundation's New Beginnings Campaign has raised \$46M in support of CCBC's highest priorities.

COMMUNICATION FROM THE PUBLIC

There were no comments from the public.

BUDGET AND FINANCE COMMITTEE

Chair Stephen Nolan asked Committee Chair Michael Ertel to present the action items of the Budget and Finance Committee for approval. Trustee Ertel made a motion to approve the Budget and Finance Committee items in summary format:

- Agenda for the April 27, 2016 meeting;
- Minutes from the February 24, 2016 Budget and Finance Committee meeting;
- Recommendation to Engage an Auditor for FY2016 Statements
- Recommendation to approve Contracts and Purchases Over \$75,000

The motion to approve the Budget and Finance Committee action items was seconded by Trustee McDowell. The motion was unanimously approved.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Chair Stephen Nolan asked Committee Chair Gloria Nelson to present the action items of the Academic and Student Affairs Committee for approval. Trustee Nelson made a motion to approve the Academic and Student Affairs Committee items in summary format:

- Agenda for the April 27, 2016 Academic and Student Affairs Committee meeting.
- Minutes from the February 24, 2016 Academic and Student Affairs Committee meeting.
- Recommendation to Approve Emeritus Nominations.

The motion to approve the action items was seconded by Trustee Hill. The motion was unanimously approved.

NEW BUSINESS

Under New Business, Chair Stephen Nolan announced that he appointed two Ad-Hoc Committees. The first is the Nominating Committee to propose Board of Trustees Officers for 2016-2017, to be chaired by Trustee McJilton, including Trustees Ertel, McFarland, and Gresham. The second is the President's Performance Evaluation Committee, to be chaired by Trustee Caplis, including Trustees McDowell, Nelson, Nolan, and Yaffe. A motion to approve the Committee assignments was made by Trustee Manski and seconded by Trustee Nelson. The motion was unanimously approved.

Also under New Business was the Recommendation to Approve Trustee Emeritus Status for 13 former members of the Board of Trustees. A motion to approve the Trustee Emeriti was made by Trustee Yaffe and seconded by Trustee Hill. The motion was unanimously approved.

ADJOURNMENT

With no further business, Chair Nolan asked for a motion and second to adjourn the April 27, 2016 Board of Trustees meeting. A motion was made by Trustee McFarland and seconded by Trustee McDowell. The meeting adjourned at 7:50 PM.

Respectfully submitted,
Sandra L. Kurtinitis, Ph.D.

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