

The Board of Trustees  
of  
The Community College of Baltimore County

Minutes

January 27, 2016

**REGULAR SESSION**

The Board of Trustees of the Community College of Baltimore County (CCBC) met in regular session on Wednesday, January 27, 2015 at 5:02 PM on the Essex campus of the Community College of Baltimore County. (Due to inclement weather, the Board of Trustees adhered to an abbreviated meeting schedule.) The following members of the Board were in attendance: Board Chair Barbara Kerr Howe; Vice Chair Stephen J. Nolan; and Trustees Sheldon Caplis; Michael P. Ertel; Dorothy Foos; H. Scott Gehring; Linda Goldberg; Wayne McDowell; Brian McFarland; and Gloria McJilton. Trustee Warren Hayman participated via conference call. Also present were Sandra L. Kurtinitis, President; Richard H. Lilley, Vice President of Enrollment and Student Services; Melissa Hopp, Vice President of Administrative Services; Kenneth Westary, Vice President of Institutional Advancement; and Mark McColloch, Vice President of Instruction.

**INTRODUCTION**

Chair Howe welcomed and thanked everyone for attending the January meeting of the Board of Trustees. Chair Howe acknowledged the staff at CCBC Essex for hosting the meeting.

**AGENDA**

Chair Howe asked for a motion and second to approve the January 27, 2016 agenda. The motion to approve the January 27, 2016 agenda was made by Trustee McDowell and seconded by Trustee McFarland. The motion was unanimously approved.

**MINUTES**

Chair Howe asked for a motion and second to approve the November 18, 2015 meeting minutes. A motion for approval of the November 18, 2015 meeting minutes was made by Trustee Nolan and seconded by Trustee Ertel. The motion was unanimously approved.

**REPORT OF THE BOARD CHAIR**

Chair Howe thanked Trustees Foos, Nelson, and McJilton, who attended the CCBC Dundalk Legislative Breakfast on December 1, 2015.

Chair Howe thanked Trustees Caplis, Goldberg, Hayman, McDowell, McFarland, and Nolan, who attended the CCBC Catonsville Legislative Breakfast on December 2, 2015.

Chair Howe thanked Trustees Ertel, Foos, and Nolan, who attended the CCBC Legislative Breakfast on December 3, 2015.

Chair Howe thanked Trustees Caplis, Foos, and Goldberg, who together with her attended the President's Club Holiday Reception on December 13, 2015.

Chair Howe thanked Trustees Foos and Caplis, who attended the Strategic Planning Summit at CCBC Catonsville on January 8, 2016.

Chair Howe thanked Trustee Nolan, who attended the Teaching Learning Fair at CCBC Essex on January 13, 2016.

## **REPORT OF THE PRESIDENT**

### **Comments**

President Sandra Kurtinitis explained that all the planned presentations would be moved to the February Board of Trustees meeting in order to abbreviate the meeting format, and thanked everyone for attending in spite of the recent inclement weather. President Kurtinitis called attention to the upcoming MACC Trustee Leadership Conference on Monday, February 1. She noted her intent to contact the recently appointed a new Secretary of Appointments, Mr. Dennis Schrader, regarding the college's Board appointments. In addition, President Kurtinitis shared a few written materials, including a new piece on Economic Stabilization and the draft of the FY17-19 Strategic Plan from the January 7 Strategic Planning Summit.

## **COMMUNICATION FROM THE PUBLIC**

There were no comments from the public.

## **BUDGET AND FINANCE COMMITTEE**

Chair Barbara Howe asked Vice President Melissa Hopp to present the action items of the Budget and Finance Committee for approval. Vice President Hopp presented the Budget and Finance Committee items for the Board's approval in summary format:

- Agenda for the January 27, 2016 meeting;
- Minutes from the November 18, 2015 Budget and Finance Committee meeting;
- Recommendation to approve the FY2015 Auditor's Reports
- Recommendation to approve the FY2017 Capital Budget
- Recommendation to approve Contracts and Purchases Over \$75,000.

Chair Howe asked for a motion to approve the Budget and Finance Committee action items. A motion to approve the Budget and Finance Committee action items was made by Trustee Foos and seconded by Trustee Caplis. The motion was unanimously approved.

## **ACADEMIC AND STUDENT AFFAIRS COMMITTEE**

Trustee Goldberg presented the Academic and Student Affairs Committee action items in summary format.

- Agenda for the January 27, 2015 Academic and Student Affairs Committee meeting.
- Minutes from the November 18, 2015 Academic and Student Affairs Committee meeting.

A motion to approve the January 27, 2015 Agenda and the November 18, 2015 minutes was made by Trustee McJilton and seconded by Trustee McFarland. The motion was unanimously approved.

### **NEW BUSINESS**

Under New Business, a recommendation was made to approve two naming opportunities:

- To name the CCBC Essex College Community Center—the Robert J. and Eleanor Romadka College Community Center
- To name the CCBC Essex Theater—the F. Scott Black Theatre.

A motion to approve both naming opportunities was made by Trustee Nolan and seconded by Trustee McJilton. The motion was unanimously approved.

Also under New Business were two Proposed Amendments to the Tuition Waiver Policy, presented for First Reading. The Recommendation to Approve the Amendments will be presented at the February 24, 2016 Board of Trustees Meeting.

Trustee Caplis made a recommendation, on behalf of the President's Performance Evaluation Committee, to amend the President's Contract as proposed. The motion to approve the recommendation was made by Trustee McDowell and seconded by Trustee McJilton. The motion was unanimously approved.

### **ADJOURNMENT**

With no further business, Chair Howe asked for a motion and second to adjourn the January 27, 2016 Board of Trustees meeting. A motion was made by Trustee Caplis and seconded by Trustee McFarland. The meeting adjourned at 5:18 PM.

Respectfully submitted,  
Sandra L. Kurtinitis, Ph.D.

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