

**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN
COMMUNITY COLLEGE OF BALTIMORE COUNTY
AND
STEVENSON UNIVERSITY REGARDING TRANSFER FROM DIGITAL MEDIA
PRODUCTION A.A.S. TO FILM AND MOVING IMAGE B.S.**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between the **Community College of Baltimore County** (the “Sending Institution”) and Stevenson University the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from the **Digital Media Production A.A.S.** for the completion of the **Film and Moving Image B.S.** (the “Program(s)”).

A. Qualifying Students

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Sending Institution;
2. Are enrolled in the Sending Institution, in good standing; and
3. Are accepted for admission to the Receiving Institution

B. Responsibilities of the Institutions

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer into from the Transferring Institution into the Receiving Institution for the completion of the Program.
2. Courses that the Receiving School will accept credits for towards completion of the Program include:

Sending Institution (CCBC) Course			Receiving Institution (Stevenson) Comparable Course			
Course Number	Course Name	Credits	Course Number	Course Name	Credits	Applied To
ARTD 109	Introduction to Interactive Media	3	General Elective		3	
ARTD 114	Digital Photography I	3	PHOTO 140	Fine Arts Requirement	3	Program Requirement
ARTD 116	Digital Imaging I	3	GDES 125	Fundamentals of Digital Media	3	Program Requirement
	Media Literacy			Film &		Program

Sending Institution (CCBC) Course			Receiving Institution (Stevenson) Comparable Course			
DIGM 111	and Visual Communication	3	FMI 231	Moving Image History and Humanities	3	Requirement
DIGM 112	Fundamentals of Media Production	3	FMI 101	Cinema I: Storytelling	3	Program Requirement
DIGM 151	Television and Corporate Video Production	3	FMI 204	Broadcast Production	3	Program Requirement
DIGM 152	Digital Filmmaking	3	FMI 102	Cinema II: Continuity	3	Program Requirement
DIGM 153	Video Editing and Media Management	3	FMI 221	Art & Craft of Editing I	3	Program Requirement
DIGM 201	Capstone in Digital Media Production	3	General Elective		3	
MCOM 231	Screenwriting	3	FMI 211	Basic Screenwriting	3	Program Requirement
MUSC 140	Introduction to Audio Technology	3	General Elective		3	
DIGM 273 (recommended)	Internship in Digital Media Production	3	Substitutes for FMI 290 (waived) and 390		3	Program Electives
MCOM 150	Movies: History and Art	3	Counts as HUM		3	General Education
MUSC 141	Audio Recording Techniques I	3	Counts (as waiver) for FMI 441		3	Program Electives
ENGL 101	College Composition I	3	ENG 151	English Composition	3	General Education
CMNS 101	Fundamentals of Communication	3	CM 101	Public Speaking (CI-Intensive SEE)	3	General Education

Sending Institution (CCBC) Course			Receiving Institution (Stevenson) Comparable Course			
				requirement)		
CCBC Gen Ed Biological and Physical Sciences Course		3	Science and Mathematics requirement		3	General Education
CSIT 101	Technology & Info Systems	3	General Elective		3	General Education
Math 153	Introduction to Statistical Methods Recommended	4	Math 136: Introduction to Statistics		4	General Education
Social and Behavioral Sciences General Education (Must be Diversity Course)		3	Social Science		3	General Education
	Total Credits Taken:	61		Total Credits Transferred:	61	

Provisions: Courses that are defined as general education by one institution shall transfer as general education even if the receiving institution does not have that specific course or has not designated that course as general education (See COMAR 13B.06.01.02.01.F.3)

Remaining Courses to be taken at Stevenson

Students who complete the plan above (including suggested courses) and earn the A.A.S in Digital Media Production will take the following courses at Stevenson to meet the B.S. requirements. Students who transfer before completing the BS may have more general education and program requirements to take and fewer free electives.

General Education (16-19 credits)

ENG 152 (3 credits)

Lab science course (4 credits)

2 humanities (6 credits)

Social science class (3 credits)

**300-400 level writing intensive (if taking Cinematography Track only)*

Program Requirements (45 credits)

FMI 201 Cinematography I: Black & White 3 credits

FMI 202 Cinematography II: Color 3 credits

FMI 222 Art and Craft of Editing II 3 credits

FMI 301 Documentary/Promo Production 3 credits

FMI 302 Narrative Production 3 credits

FMI 304 Directing the Actor 3 credits

FMI 331 Major Directors/Movements 3 credits

FMI 334 Film Aesthetics 3 credits

FMI 401 Senior Project: Pre-Production 3 credits

FMI 402 Senior Project: Production 3 credits

+ 15 credits for the Cinematography/Editing or Producing/Writing Tracks

Total credits to be taken at Stevenson: 64-67

C. Additional Provisions

- Courses that fulfill program requirements are only eligible for transfer if students have earned a grade of “C” or better. Courses used to fulfill only general education requirements are eligible for transfer if students have earned a grade of “D” or better.
 - Students must have a 2.5 cumulative grade point average at time of application.
 - Stevenson participates in general education block transfer. Students entering Stevenson with an A.A., A.S., or A.A.T. degree from a Maryland community college will have met all of Stevenson’s general education requirements, with the exception of a second composition course if not already taken. The equivalencies above detail the coursework students would take under the block transfer program. Not all programs are eligible for block transfer.
 - Stevenson University will accept up to 70 credits from 2-year institutions. Up to 90 credits can be applied to degree requirements from a combination of 2-year institutions, 4-year institutions, and non-direct classroom instruction (including CLEP, AP, and other nationally recognized standardized examination scores). For additional information about credit transfer, please see: <http://www.stevenson.edu/admissions-aid/getting-started/transfer-students/transfer-credit-evaluation/>
 - For non-direct classroom instruction, an appropriate score is determined by Stevenson University, and student must submit original test scores/results to Stevenson University. Tech Prep credits will not transfer. Credit awarded for prior learning (“life experience”) is not recognized by, and is not transferable to, Stevenson University.
 - Students intending to transfer should complete the admission application for Stevenson University once they complete 45 credits of the Associate Degree program. Students should contact the Financial Aid Office at Stevenson University as soon as possible in regard to college deadlines for financial aid. Students who have completed an associate degree at a Maryland community college are guaranteed admissions to Stevenson.
1. The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for

the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

	Sending Institution	Receiving Institution
Name of staff person responsible for oversight	Deb Baker	Dave Copenhaver
Title of staff person	Assistant Registrar	Assistant Director of Transfer Admissions
Email address	dbaker@ccbcmd.edu	wcopenhaver@stevenson.edu
Telephone Number	443-840-4647	(443)352-4409

- Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

	Sending Institution	Receiving Institution
Name of person	Nicole Zampino	Bridget Brennan
Title of person	Coordinator of Articulation, Transfer, and Prior Learning	AVP, Academic Affairs
Email address	Nzairi@ccbcmd.edu	bhbrennan@stevenson.edu
Telephone Number	443-840-4647	443-352-5445

- If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs’ regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4). For scholarship information please see the “Paying for College” page on: <http://www.stevenson.edu/transfer>
- Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
- Each Institution shall advise students regarding transfer opportunities under this Agreement, and shall advise students of financial aid opportunities and implications associated with the transfer.
- Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

D. Term and Termination

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 60 days written notice to the other Institution and the Maryland Higher Education Commission.
3. Both Institutions agree to meet once every 2 year(s) to review the terms of this agreement.

E. Amendment

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by written amendment executed by both Institutions.

F. Governing Law

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

G. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

H. Notice of Agreement

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

I. No Third-Party Beneficiaries