Board of Trustees
of
Community College of Baltimore County

Regular Session

Minutes

April 29, 2026

The Board of Trustees of the Community College of Baltimore County met at 7:05 p.m., Wednesday, April 29, 2026, at CCBC Dundalk. The following members of the Board were present: Board Chair Richard A. Scheper, Ph.D., Vice Chair L. Michelle Jackson, Trustees Sophia Barilone, Kimberly Carl, Michael Crowder, Margaret Forté, Charles McDaniels Jr., Douglas B. Riley Esq., and J. D. Urbach. Also present were Dr. Sandra L. Kurtinitis, president; Dr. Joaquín G. Martínez, provost and vice president of Academic and Student Affairs; Melissa Hopp, vice president of Administrative Services; Matthew Lang, interim vice president of Enrollment and Outreach Initiatives and Kenneth Westary, vice president of Institutional Advancement.

CONSENT AGENDA

Chair Scheper called the regular session meeting to order at 7:05 p.m. He presented the Consent Agenda and asked if there were any objections to the agenda. With no objections to the Consent Agenda, the following items were adopted:

- Recommendation to approve the agenda for April 29, 2026, regular session of the Board of Trustees meeting.
- Recommendation to approve the minutes of February 25, 2026, regular session of the Board of Trustees meeting.
- Recommendation to approve the minutes of February 25, 2026, executive session of the Board of Trustees meeting.

Chair Scheper asked for a motion to approve the Consent Agenda. The motion was made by Trustee Urbach and seconded by Trustee Riley. The motion was unanimously approved.

REPORT OF THE BOARD CHAIR

Chair Scheper reminded the Board of Trustees of the following upcoming events:

- May 6, 2026 – Vice President Michael Netzer's Retirement Reception
- May 21, 2026 – Emeritus Induction Ceremony and Reception
- May 31, 2026 – Commencement
- June 10, 2026 – Board of Trustees Meeting
- October 21-24, 2026 – ACCT Leadership Congress, Chicago, Illinois

Chair Scheper extended appreciation to Trustees Barilone, Crowder, Lopez, Riley, and Urbach for attending the April 11, 2026 gala held at Martin's West. He thanked the CCBC Foundation and everyone whose time, effort, and dedication made the evening such a success and indicated the event was beautifully done.

Chair Scheper reported that House Bill 037 was with the Governor for signature. He noted that this legislation will allow CCBC to move to an 11-member Board, rather than the 19-member Board originally proposed.

REPORT OF THE PRESIDENT

President Kurtinitis presented updates on recent college achievements and campus events:

- Acknowledgement of the passing of Alvin Lloyd and Robert Romadka
- The April 11, 2026 gala was a beautiful event with the theme being "Wow" Celebrating Bold Ideas and Boundless Futures
- For the 28th consecutive year, CCBC received the Certificate of Achievement for Excellence in Financial Reporting
- CCBC's FY 2026 Employee Giving Campaign raised $151,000
- Damon Krometis, coordinator and associate professor, Theatre, won the 2025 Sheldon & Jamie Caplis Faculty Excellence Award and the 2026 Dale P. Parnell Distinguished Faculty Award
- CCBC's Marketing and Communications department won two Paragon Awards for the Microsite Landing Page, Redesigned Early College Access Webpage, and the Digital Advertisement, Ad Campaign: Health & Studies Programs
- Five Jack Kent Cooke Foundation Undergraduate Transfer Scholarship Semifinalists
- Goucher College was added to CCBC's Degrees to Succeed Program, effective March 9, 2026

Dr. Bradley Thompson provided hanging baskets featuring begonias and impatiens to each Trustee along with care instructions.

President Kurtinitis invited Vice President Westary and Dr. Tiffany Alexander, director of Strategic Student Initiatives, to present Strategic Student Initiatives: A Holistic Student Success Initiative. Also presenting were Jeffrey Wright, assistant director, Strategic Student Initiatives, and Derick Ebert assistant director, Strategic Student Initiatives. Since Fall 2025, the program has offered 38 workshops and events, serving a total of 522 students, including 377 men and 145 women. The program is open to all students and is designed to connect academic experiences with meaningful career opportunities, including exposure to high-level internships with companies such as Whiting-Turner and Exelon. Program outcomes include $81,999 in support from the CCBC Foundation to assist with winter coursework and student debt reduction. A total of 86 students are expected to graduate in May 2026.

COLLEGE SENATE REPORT

President Kurtinitis invited College Senate Chair Matthew Palumbo to share information about the College Senate's recent activities. He reported that Senate elections are underway across the College, with 29 seats up for reelection. All priorities established with college leadership in August 2025 have been completed, with additional initiatives now in progress. The Senate has passed a whistleblower policy and updated two learning management system policies; all will be presented to Senior Staff this week. Two well-attended campus forums this spring engaged 200–

300 faculty and staff each and highlighted key institutional topics, including artificial intelligence.

College Senate Chair Palumbo reported that the March 16, 2026 Faculty Senate Forum reflected a "WOW" theme similar to the College Gala and featured brief presentations highlighting a range of college programs. Presenters included:

- Beth Baunoch – American Association for Women in Community Colleges and the *Know It All* podcast
- Dan Krausz and Melissa Miller – Athletics, Fitness Center, and pool access
- Heather Harris and Carr Kizzier – Creative Writing
- Elizabeth Godwin – Library Services
- Julie Lewis and Matt Palumbo – Arts Live programming
- Tammy Statella – STEM programs

College Senate Chair Palumbo then stated that Nick Vanhorn and Benjamin Nelson (the "Philoso-raptors" from the School of Arts and Communication) led a discussion on Artificial Intelligence at the April 15, 2026 Forum. The presentation explored both the benefits and limitations of AI and generated a robust discussion and Q&A session. This topic aligns with a forthcoming Senate proposal to establish a college-wide task force to address policies and procedures related to Middle States' expectations regarding the use of Artificial Intelligence. The proposal is anticipated to be presented to Senior Staff in the coming month.

In closing, College Senate Chair Palumbo acknowledged the recommendations of Patricia Rhea and Michael Erlinger for Emeritus status and for their significant contributions to the Senate and the College.

COMMUNICATION FROM THE PUBLIC

Donjon Housten expressed interest in and requested more information about the Welding program. Ms. Housten was referred to the appropriate CCBC staff.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Chair Scheper asked Committee Chair Lopez to provide the report on the Academic and Student Affairs Committee.

Committee Chair Lopez reported that the Academic and Student Affairs Committee recommended the adoption of Items 1 and 2 on the Consent Agenda. These included:

1. Committee Meeting Agenda
2. Minutes from the Academic and Student Affairs Committee meeting of February 25, 2026

The Committee voted to recommend approval of the Emeritus nominations for FY 2027.

The Committee heard an update on Student Achievement and Success: Leading the Way: Community College of Baltimore County's designation as a 2026 Achieving the Dream Leader

College presented by Dr. Joaquín G. Martínez, provost and vice president of Academic and Student Affairs, and Kyle Goehner, M.S., assistant dean of Student Achievement.

Chair Scheper asked for a motion to approve the following recommendations from the Academic and Student Affairs Committee:

- Consent Agenda Items 1 and 2
- Emeritus nominations presented for FY 2027

Trustee Carl made a motion to approve Consent Agenda Items 1 and 2 and Emeritus nominations presented for FY 2027.

BUDGET AND FINANCE COMMITTEE

Chair Scheper asked Committee Chair Forté to report on the Budget and Finance Committee meeting.

Committee Chair Forte reported that the Budget and Finance Committee approved the following items on the Consent Agenda. These included:

1. Committee Meeting Agenda
2. Minutes from the February 25, 2026, Budget and Finance Committee Meeting
3. Grants & Gifts to CCBC
4. Fiscal and Facility Reports
5. Approved Purchases of $100,000 to $199,999
6. Personnel Items

(Items 3-6 were included as informational items and did not require Board approval.)

The Committee voted to recommend the following for approval:

- Committee Meeting Agenda
- Minutes from the February 25, 2026, Budget and Finance Committee Meeting
- Recommendation to Engage an Auditor for FY 2026 Financial Statements
- Recommendation to Approve First Day Fee Adjustments for the Summer/Fall 2026 Semesters
- Recommendation to Approve the CCBC Integrated Academic and Facilities Master Plan
- Contracts and Purchases Over $200,000

The Committee heard presentations from Vice President Hopp regarding the Development of the Campus Clean Energy Master Plan and the Annual Sustainability Report of April 2026.

Chair Scheper asked for a motion to approve the following recommendations from the Budget and Finance Committee:

- Consent Agenda Items 1 and 2
- Recommendation to Engage an Auditor for FY 2026 Financial Statements

- Recommendation to Approve First Day Fee Adjustments for the Summer/Fall 2026 Semesters
- Recommendation to Approve the CCBC Integrated Academic and Facilities Master Plan
- Contracts and Purchases Over $200,000

Trustee Crowder made the motion. The motion was unanimously approved.

NEW BUSINESS

Chair Scheper introduced President Kurtinitis and Vice President Westary to present a request to rename the CCBC Dundalk Student Services Finance Conference Room 204 as The Melissa L. Hopp Finance Huddle Room.

Chair Scheper than invited President Kurtinitis and Vice President Westary to present a request to rename the CCBC Catonsville Library Student Study Room 210B as The Giles William Riesner Jr. Faily Student Room.

Chair Scheper asked for a motion and a second to approve the recommendations of President Kurtinitis and Vice President Westary to approve the following naming opportunities: rename the CCBC Dundalk Student Services Finance Conference Room 204 as the Melissa L. Hopp Finance Huddle Room; rename the CCBC Catonsville Library Student Study Room 210B as the Giles William Riesner Jr. Family Student Room. A motion was made by Vice Chair Jackson and seconded by Trustee Riley. The motion was unanimously approved.

Chair Scheper proposed the following Trustees for the 2026 Nominating Committee:
Chair: Trustee McDaniels; members Trustees Carl, Crowder, Koyfman, Riley, and Urbach.

Chair Scheper proposed the following Trustees for the 2026 President's Performance Review Committee: Chaired by Chair Scheper, and including Trustees Barilone, Jackson, Forté, and Lopez.

Chair Scheper nominated Trustee Urbach for Trustee Emeritus status and expressed his appreciation for Trustee Urbach's leadership and service to CCBC. As Trustee Urbach's term concludes on June 30, 2026, Chair Scheper expressed appreciation for Trustee Urbach's six years of trusteeship as well as four years of service as Chair of the Board. He acknowledged Trustee Urbach's continued contributions, noting his thoughtful leadership, institutional knowledge, and valued counsel, particularly in assisting him during his first year as Chair.

Chair Scheper asked for a motion to bestow Trustee Emeritus status on Trustee Urbach. A motion was made by Trustee Crowder and seconded by Trustee McDaniels. The motion was unanimously approved.

This special honor will be formally conferred upon Trustee Urbach at the June 10, 2026, Board of Trustees meeting, his final meeting, commemorating his 10-year term on the Board of Trustees of the Community College of Baltimore County.

Chair Scheper announced the next Board meeting of the Trustees is scheduled for June 10, 2026, at the Essex campus.

ADJOURNMENT

With no further business, Chair Scheper asked for a motion and second to adjourn the April 29, 2026, Board of Trustees meeting. The motion was made by Trustee Crowder and seconded by Trustee Lopez. The meeting was adjourned at 8:12 p.m.

Respectfully submitted,
Sandra L. Kurtinitis, Ph.D.

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