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Financial Aid Office
UHY2

2024 – 2025: Unaccompanied Homeless Youth (UHY) Verification Form

Name: _____

CCBC ID: _____

INSTRUCTIONS: You reported on your FAFSA that you are an unaccompanied youth who is homeless or an unaccompanied self-supporting youth (providing your own living expenses) who is at risk of being homeless. If CCBC has approved your status in a prior year, complete Part I for *renewal*, along with Sections B and C, for review. If CCBC has not previously approved your status, proceed to Part II and complete Sections A, B, and C.

I. UNACCOMPANIED HOMELESS YOUTH RENEWAL REQUEST

Check the box below if you received a UHY determination from CCBC in a **prior year** and are requesting to renew your approval.

☐ I **previously received a UHY determination at CCBC**, and my situation has not changed since that determination.

SKIP TO, and complete, *Section B: CCBC Success Navigators* and *Section C: Acknowledgments & Certification*

II. NEW UNACCOMPANIED HOMELESS YOUTH VERIFICATION**Section A: Circumstances** (Check Option Number 1 or Number 2 and provide required documentation)

☐ **1. A CERTIFYING OFFICIAL DETERMINED ME TO BE AN UNACCOMPANIED YOUTH WHO WAS HOMELESS OR WAS SELF-SUPPORTING AND AT RISK OF BEING HOMELESS ON OR AFTER JULY 1, 2023**

A Certifying Official is defined as one of the following:

- A local educational agency homeless liaison (or designee), as designated by the McKinney-Vento Homeless Assistance Act;
- The director (or designee) of an emergency or transitional shelter, street outreach program, homeless youth drop-in center, or other program serving individuals who are experiencing homelessness;
- The director (or designee) of a Federal TRIO program or a Gaining Early Awareness and Readiness for Undergraduate program (GEAR UP) grant;
- *OR* a financial aid administrator at another institution who documented the student's circumstance in a current or prior award year

☐ **You must attach signed documentation from the Certifying Official stating that on or after July 1, 2023 you were either:**

- An unaccompanied homeless youth on or after July 1, 2023 who was living in a homeless situation as defined by Section 725 of the McKinney-Vento Act and was not in physical custody of a parent or guardian. **OR**
- An unaccompanied, self-supporting youth at risk of homelessness on or after July 1, 2023 who was not in physical custody of a parent or guardian, and provides for your own living expenses and are at risk of losing your housing.

Confirm that the letter verifying your status is:

- ☐ Provided by a Certifying Official
- ☐ On official letterhead and includes the following: certifying official's printed name, signature, date, place of employment, position, email, and phone number.

☐ **2. UNACCOMPANIED HOMELESS OR SELF-SUPPORTING AND AT RISK OF BEING HOMELESS ON OR AFTER JULY 1, 2023**

A student is considered homeless if they lack fixed, regular, and adequate housing including, but not limited to, youth living in:

- Shared housing with other people temporarily because they had nowhere else to go;
- Emergency or transitional shelters, for example, trailers provided by the Federal Emergency Management Agency after disasters;
- School dormitory if they would otherwise be homeless; and
- Motels, campgrounds, cars, parks, abandoned buildings, bus or train stations, substandard housing, or any public or private place not designed for humans to live in
- Or youth who are migrants and who qualify as experiencing homelessness because they are living in circumstances described above.

☐ **You must attach** a signed and dated personal letter describing in detail your current living situation, when it started, if you are fleeing an abusive parent, and how you currently support yourself financially.

☐ *If available*, attach signed and dated documentation on official letterhead that supports your situation from private or publicly-funded homeless shelters or service providers, college access programs such as TRIO and GEAR UP, college or high school counselors/administrators, medical or mental health professionals, social workers, mentors, or members of clergy.



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Section B: CCBC Success Navigators

Success Navigators assess students' needs and help secure appropriate referrals through CCBC and community resources. Examples of assistance include:

- Emergency Housing Information
- Food Insecurity
- State and Federal Benefits
- Clinical Counseling
- Legal Resources
- Utility Assistance Transportation

Would you like to be referred to a CCBC Success Navigator?

☐ Yes

Enter your preferred phone number: _____

Enter your preferred email address: _____

☐ No

Section C: Acknowledgments & Certification

- ☐ I understand all Unaccompanied Homeless Youth determinations are made on a case-by-case basis, and this written request does not guarantee approval.
- ☐ If requested, I agree to provide documentation to substantiate this request. Failure to submit all requested documentation will result in denial of my request.
- ☐ Please be aware that, according to Maryland Family Law 5-701, educators are required to report current and past child abuse and neglect even when the former victim is now an adult and even when the former alleged abuser is deceased. If you disclose current or past abuse/neglect in any submitted paperwork or to any financial aid staff personally, we are required by law to report it. CCBC Financial Aid Office will report the suspected abuse/neglect to the Title IX officer. If you have any questions, you can contact the Title IX Office at TitleIX@ccbcmd.edu.

Warning: The student signing this form certifies that all the information reported is complete and accurate. If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Please allow *at least* 2-3 weeks after ALL documents submitted for review. Check your SIMON account for status updates.
All documents must be submitted by the last day of the semester.



2024 – 2025: Waiver Application for Foster Care Recipients and Homeless Youth

Student Name: _____ CCBC ID: _____

A student seeking a tuition waiver under Md. Code, Educ. §15-106.1 must complete the below application. To learn more about eligibility requirements for the tuition waiver for foster care recipients and homeless youth, contact our office at financialaid@ccbcmd.edu.

PART 1: Please read and select the ONE situation that applies to you.

☐ **1. Foster Care Recipient**

I am, or was previously, in foster care as certified by the Maryland Department of Human Services.

☐ **2. Homeless Youth**

I am or was a homeless child or youth (as defined by the federal McKinney-Vento Homeless Assistance Act¹) at some or any time during the two years prior to enrolling or while enrolled in a public institution of higher education.



☐ **2B.** I am attaching documentation that demonstrates I have lived in the state of Maryland for at least one year prior to enrollment. Examples may include, but are not limited to, school enrollment records, employment records (W2s or paystubs), benefits statements, lease or mortgage documents, etc.

PART 2: Please read and select *all* that apply to you.

- ☐ I am under the age of 25 (*or* have received this tuition waiver at a previous Maryland institution);
- ☐ I am enrolled/planning to enroll as a candidate for an associate's degree or vocational certificate at CCBC;
- ☐ I have completed the Free Application for Federal Student Aid (FAFSA) for the current academic year;
- ☐ I have completed the Maryland State ONE Application for the current academic year;

PART 3: Please confirm that you have read the acknowledgments. Provide your handwritten signature and date.

- ☐ The above information is complete and accurate. Purposefully reporting false or misleading information on this application may result in fines, a jail sentence, or both.
- ☐ If requested, I agree to provide further documentation to substantiate this request. Failure to submit all requested documentation will result in denial of my request.

Student's Signature

Date

Please allow *at least* 2-3 weeks for review. Check your SIMON account for determinations and/or status updates.
All documents must be submitted by the last day of the semester. Financial aid awards are subject to change pending verification.

¹ The term "homeless children and youths" means individuals who lack a fixed, regular, and adequate nighttime residence (within the meaning of section 103(a)(1)); and includes—

(i) children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;*

(ii) children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings (within the meaning of section 103(a)(2)(C));

(iii) children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
(iv) migratory children (as such term is defined in section 1309 of the Elementary and Secondary Education Act of 1965) who qualify as homeless for the purposes of this subtitle because the children are living in circumstances described in clauses (i) through (iii).

See <https://nche.ed.gov/mckinney-vento-definition/> for additional detail