

**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN
THE BOARD OF TRUSTEES OF THE
COMMUNITY COLLEGE OF BALTIMORE COUNTY AND
STEVENSON UNIVERSITY
REGARDING TRANSFER FROM A.A.S. DEGREE IN INTERPRETER
PREPARATION AND THE A.A. IN AMERICAN SIGN LANGUAGE AND DEAF
CULTURE TO BACHELOR OF SCIENCE IN PROFESSIONAL STUDIES**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between The Board of Trustees of the **Community College of Baltimore County**, an institution of higher education, organized in the State of Maryland with a campus located at 7201 Rossville Boulevard, Baltimore, MD 21237 (the “Sending Institution”) and Stevenson University, an institution of higher education, organized in the State of Maryland with its principal office located at 100 Campus Circle, Owings Mill, MD 21117 (the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from **the A.A.S. Degree in Interpreter Preparation and the A.A. in American Sign Language and Deaf Culture** for the completion of a **B.S. in Professional Studies online through Stevenson University Online** (the “Program(s)”).

A. Qualifying Students are defined as students that:

1. Have successfully completed the programs at the Sending Institution.
2. Are enrolled in the Sending Institution, in good standing; and
3. Are accepted for admission to the Receiving Institution

B. Responsibilities of the Institutions

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer into from the Transferring Institution into the Receiving Institution for the completion of the Program.
2. Courses that the Receiving School will accept credits for towards completion of the Program are noted within the Transfer Plan below.

Transfer Plan
Community College of Baltimore County
Associate of Applied Science in Interpreter Preparation and Associate of Arts in American Sign Language and Deaf Culture to Stevenson University Online Bachelor of Science in Professional Studies

This transfer plan is intended for students pursuing **both an Associate of Applied Science in Interpreter Preparation and an Associate of Arts in American Sign Language and Deaf Culture** at Community College of Baltimore County who are interested in pursuing a Bachelor of Science in Professional Studies. The equivalencies below demonstrate how a student can meet both the requirements of the associate degree and prepare for a seamless transfer to Stevenson University Online. Please note:

1. Only courses that have course equivalencies are displayed. This guide does not show all transferable courses from this college. It also does not display all Stevenson University Online courses that will fulfill a specific requirement.
2. Stevenson University Online will transfer up to the 23 elective credits students earned at CCBC through completing the National Interpreter Certification (RID) or CI AND CT Certifications (RID) and will transfer up to the 24 credits students earned at CCBC through completing the American Sign Language Proficiency Interview.
3. SOU will transfer credits granted by CCBC through Departmental Exams for the following INTR/ASLS courses: ASLS 101, 102, 203, 204, 206, 213 and 214. Additionally, SUO accepts credits earned through CLEP, DSST, AP, and IB.
4. For financial aid and scholarship information, please visit the [Stevenson Financial Aid webpage](#).
5. Transfer plans are intended to be used as planning tools. If you need additional assistance in selecting courses to take prior to transferring to Stevenson, contact Stevenson University Online Admissions at 443.334.3300.
6. Courses with the grade of C (2.5) and above will transfer to Stevenson University Online. The grade of D will transfer provided that grade was earned within a degree completed at CCBC.
7. Courses that are defined as general education by one institution shall transfer as general education even if the receiving institution does not have that specific course or has not designated that course as general education (MHEC Student Transfer Policy) Students can transfer in a maximum of **90** credits.
8. Remaining Courses
Students will take the following courses at Stevenson University to meet their graduation requirements. Students who transfer before completing the **Bachelor of Science in Professional Studies** may have additional program and graduation requirements to take and fewer free electives.
9. Major Requirements
All transfer students will be required to take a minimum of **33** credits of coursework at Stevenson University Online. A minimum of 15 credits must be at the upper-level (300-400) A minimum total of 120 credits are required for the degree.

Course by Course Equivalency (SU Catalog, 2024-2025; CCBC Catalog, 2024-2025)

CCBC Course A.A. in ASL degree	Credits	SU Equivalency	Credits
General Education Requirements			
ASLS 121-Introduction to American Deaf Culture	3	HUM-199TR	3
CMNS 101-Fundamentals of Communication	3	CM 120 Human Communication (CI Requirement)	3
ENGL 101-College Composition I	3	ENG 151-College Writing I	3
ENGL 102-College Composition II	3	ENG 152-College Writing II	3
PSYC 105-Multicultural Psychology or PSYC 101-Introduction to Psychology 101	3	Social Science Requirement	3
SOCL 141-The Sociology of Race, Ethnicity, and Culture or SOCL 101-Introduction to Sociology	3	Social Science Requirement	3
General Education Electives			
Biological or Physical Science	7-8	Scientific Reasoning and Scientific Reasoning Lab	7-8
Information Technology	3	General Elective	3
Wellness and Health (CCBC recommends HLTH 120-Aging and Health or HLTH 126-Introduction to Holistic and Complementary Health)	3	General Elective	3
Mathematics	3	Quantitative Literacy	3
Program Requirements			
ASLS 101-American Sign Language I	3	Foreign Language 101	3
ASLS 102-American Sign Language II	3	Foreign Language 102	3

CCBC Course A.A. in ASL degree	Credits	SU Equivalency	Credits
General Education Requirements			
ASLS 203-American Sign Language III	3	Foreign Language 201	3
ASLS 204-American Sign Language IV	4	Foreign Language 202	4
ASLS 206-American Sign Language V	4	FL-299TR	4
ASLS 211-Linguistics of American Sign Language	3	General Elective	3
ASLS 213-Fingerspelling and Number Use in ASL	3	General Elective	3
INTR 116-Introduction to Interpreting	3	General Elective	3
Total Credits	60-61		60-61

CCBC Course A.A.S. in Interpreting degree	Credits	SU Equivalency	Credits
ASLS 214-Advanced Conversational ASL	4	CM 299	4
ENGL 106-English Grammar and Usage	3	ENG 198 English Writing Elective	3
INTR 118-Self-Care for Interpreters	1	General Elective	1
INTR 119-Ethical Decisions in Interpreting	1	General Elective	1
INTR 216-Pre-Interpreting Skills	3	General Elective	3
INTR 220-Consecutive Interpreting	4	General Elective	4
INTR 224-Simultaneous Interpreting	4	General Elective	4
INTR 228-Interactive Interpreting	4	General Elective	4
INTR 230-Transliterating	4	General Elective	4
INTR 231-Survey of Specialized Interpreting	4	General Elective	4
INTR 241-Practicum in Interpreting	4	General Elective	4
Total Credits	36		36

Credit Count for CCBC A.A. ASL and A.A.S. Interpreting Degree towards SU B.S. Degree

CCBC A.A.S. and A.A.	Credits	SU Equivalency	Credits
Total Credits	90		90

Completion of the **Bachelor of Science in Professional Studies** requires students to successfully complete the following course work:

Stevenson University Online Coursework	Credit Hours
GEN 200-Writing and Research for the Adult Learner	3
CM 205-Communication Ethics or PHIL 215-Ethics or MGT 308-Business Ethics	3
IS 135-Computer Applications for Business	3
MGT 310-Organizational Behavior	3
MGT 204-Principles of Management	3
MGT 210- Business Writing	3
PRST 310-Creative Leadership	3
PRST 495-Professional Studies Capstone	3
Professional Electives	9
Total credits to be taken at Stevenson University	33

10. Additional Provisions

- a) Courses that fulfill program requirements are only eligible for transfer if students have earned a grade of “C” or better. Courses used to fulfill only general education requirements are eligible for transfer if students have earned a grade of “D” or better, with the exception of college composition, which must be passed with a “C-” — 70 or higher.
- b) Students must have a 2.0 cumulative grade point average at time of application.
- c) Stevenson participates in general education block transfer. Students entering Stevenson with an A.A., A.S., or A.A.T. degree from a Maryland community college will have met all of Stevenson’s general education requirements, with the exception of a second composition course if not already taken. The equivalencies above detail the coursework students would take under the block transfer program. Not all programs are eligible for block transfer.
- d) Stevenson University will accept up to 70 credits from 2-year institutions. Up to 90 credits can be applied to degree requirements from a combination of 2-year institutions, 4-year institutions, and non-direct classroom instruction (including CLEP, AP, and other nationally recognized standardized examination scores). For additional information about credit transfer, please visit the [Stevenson Transfer Credit Evaluation webpage](#).
- e) For non-direct classroom instruction, an appropriate score is determined by Stevenson University, and student must submit original test scores/results to Stevenson University. Tech Prep credits will not transfer. Credit awarded for prior learning (“life experience”) is not recognized by, and is not transferable to, Stevenson University.
- f) Students intending to transfer should complete the admission application for Stevenson University once they complete 45 credits of the Associate Degree program. Students

should contact the Financial Aid Office at Stevenson University as soon as possible in regard to college deadlines for financial aid. Students who have completed an associate degree at a Maryland community college are guaranteed admissions to Stevenson.

11. The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

Oversite of Records	Sending Institution	Receiving Institution
Name of staff person responsible for oversight	Sarah Sebly	Amanda Millar
Title of staff person	Associate Registrar	Senior Director SUO Enrollment/Admissions
Email address	Smelchior@ccbcmd.edu	amillar@stevenson.edu
Telephone Number	443.840.4647	443.352.4243

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

Articulation Agreement Contact	Sending Institution	Receiving Institution
Name of person	Ann Gamble	Laura K. Hendley
Title of person	Director of Transfer and Degree Acceleration	Vice Provost, Online Learning
Email address	agamble@ccbcmd.edu	lhendley@stevenson.edu
Telephone Number	443.840.1735	443.334.2007

12. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).
13. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
14. Each Institution shall advise students regarding transfer opportunities under this Agreement and shall advise students of financial aid opportunities and implications associated with the transfer.

15. Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

C. Term and Termination

1. This agreement shall be effective on the date that the appropriate and authorized representatives of each Institution sign it.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 60 days written notice to the other Institution and the Maryland Higher Education Commission.
3. Both Institutions agree to meet once every **3 year(s)** to review the terms of this agreement, and renew or apply edits in written correspondence, copied to each party referenced in this document.

D. Amendment

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by written amendment executed by both Institutions.

E. Governing Law

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

F. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

G. Notice of Agreement

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

H. No Third-Party Beneficiaries

There are no third-party beneficiaries to this Agreement.

I. Representations and Warranties of the Parties

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

Community College of Baltimore County	Stevenson University
By: _____ Joaquin G. Martinez, Ph. D. Provost and Vice President of Academic and Student Affairs _____ Date	By: _____ Meredith C. Durmowicz Ph. D. Interim Executive Vice President, Academic Affairs and Provost _____ Date

Date of next review (3 years from date of last signature): _____