

The Board of Trustees
of
The Community College of Baltimore County

Minutes

April 9, 2014

REGULAR SESSION

The Board of Trustees of the Community College of Baltimore County (CCBC) met in regular session on Wednesday, April 9, 2014 at 6:32 PM on the Dundalk campus of the Community College of Baltimore County. The following members of the Board were in attendance: Barbara Kerr Howe, Board Chair; Stephen J. Nolan, Esq., Vice Chair; and Trustees Sheldon Caplis; Dorothy E. Foos; H. Scott Gehring; Linda C. Goldberg; James Gresham; Warren Hayman; Wayne McDowell; and Gloria Nelson. Also present were Sandra L. Kurtinitis, President; Mark D. McColloch, Vice President of Instruction; Richard H. Lilley, Vice President of Enrollment and Student Services; Melissa Hopp, Vice President of Administrative Services; Kenneth Westary, Vice President of Institutional Advancement; and guest Dr. Michael Ehrlinger, College Senate President, along with members of the faculty and staff of the College.

INTRODUCTION

Board Chair Barbara Howe welcomed and thanked everyone for attending the April meeting of the Board of Trustees. She acknowledged the staff at CCBC Dundalk for hosting the meeting.

AGENDA

Chair Howe asked for a motion and second to approve the April 9, 2014 agenda. The motion to approve the April 9, 2014 agenda was made by Trustee Nelson and seconded by Trustee Foos. The motion was unanimously approved.

MINUTES

Chair Howe asked for a motion and second to approve the February 26, 2014 meeting minutes. A motion for approval of the February 26, 2014 meeting minutes was made by Trustee Gresham and seconded by Trustee Caplis. The motion was unanimously approved.

REPORT OF THE BOARD CHAIR

Chair Howe thanked Trustees Foos, Goldberg, McDowell, and Nolan, who attended the CCBC Legislative Luncheon on March 11, 2014 in Annapolis.

Chair Howe thanked Trustees Caplis, Foos, and Nolan for attending the CCBC Scholarship Donor Luncheon on March 24, 2014 at Martin's East.

Chair Howe thanked Trustees Foos and McDowell for attending the Second Annual Murthy/Reihl Global Education Lecture Series, featuring Alan Wilson of McCormick &

Company. Trustee McDowell noted his appreciation of hearing about the global perspective of a large company like McCormick's.

Chair Howe thanked Trustees Foos, Goldberg, Nolan, Caplis, and McDowell, who attended the CCBC Five Star Gala on April 5, 2014.

Chair Howe thanked Trustees Caplis, Foos, and Nolan, who attended the April 7, 2014 County Council Reception in Towson. Trustee Caplis, who attended for the second year, shared that the County Council seems to love CCBC and recognize the economic impact CCBC has on the county.

Chair Howe announced that the Charles Kountz Endowed Scholarship Fund had reached/exceeded its goal and was at \$10,350 as of April 9, 2014.

Chair Howe highlighted some of the upcoming CCBC events, including the Emeritus Induction Ceremony on May 22 at CCBC Essex, Commencement on May 31 at CCBC Essex, and the CCBC President and Board of Trustees Foundation Leadership Recognition Dinner on June 4 at the Center Club.

Chair Howe also mentioned the dates for the 45th Annual ACCT Leadership Congress, to take place in Chicago from October 22 to October 25, and asked trustees to let the President's Office know if they are interested in attending.

REPORT OF THE PRESIDENT

Comments

President Sandra Kurtinitis mentioned that this year's Legislative Session was challenging, but Maryland's Community Colleges achieved a 6.2% increase in the FY '15 Operating Budget. This translates into an additional \$13.1M for Community Colleges in general and \$2M for CCBC in particular. In addition, FY '15 confirmed Capital Budget items include \$13.3M for the CCBC Catonsville Mathematics and Science Hall Renovation (FF&E) and \$1.3M for the CCBC Essex Health Careers Building Design. The Hilton Mansion project did not go forward this year, but CCBC will re-submit it for next year's appropriation. This year, the proposal to enable community college faculty to engage in collective bargaining did not come out of committee and hence did not move forward.

President Kurtinitis shared that the American Association of Community Colleges (AACC) conference had just taken place in Washington, DC (April 5-8), and included a rollout of the AACC Implementation Guide to Reclaiming the American Dream.

President Kurtinitis mentioned recent CCBC events, including the Scholarship Donation Appreciation Luncheon on March 24, the Murthy/Reihl Global Education Lecture Series on April 1, and CCBC's Five Star Gala on April 5, 2014. She also highlighted the upcoming event on Thursday, May 15: the dedication of the Jack Manley Athletics and Wellness Center and celebration of the Phase I Installation of 30 additional Naming Opportunities college-wide across all three campuses.

Senate Report

Dr. Michael Ehrlinger, President of the College Senate, reported that in March the College Senate approved a number of curriculum proposals: 16, a new record. Some were in response to Senate Bill 740, and others were to keep pace with national accrediting bodies or to anticipate revisions based on upcoming General Education requirements. Proposed changes to the General Education degree requirements have been posted on SharePoint and be discussed at the April 28 Senate meeting.

College Presentations

Ms. Mary DeLuca, Senior Director of College Communications, shared that the National Council for Marketing and Public Relations (NCMPR), an affiliate of the American Association of Community Colleges (AACCC), recently honored CCBC with two prestigious Paragon awards during its annual conference held mid-March in New Orleans. CCBC's interactive "Snowflake Catcher" produced for the President's 2012 holiday electronic greeting, earned a GOLD Paragon in the competition's E-card category. CCBC's "See what you can be" elevator wraps earned the college a SILVER Paragon in the Interior Signage/Displays category. Ms. DeLuca also shared a video from the new SmartMoves campaign detailing the college's Veteran's Services at CCBC.

Ms. Caroline Scott, Dean of College Life, shared a presentation: *From Combat to College: Transitioning Our Veterans to CCBC*. Dean Scott reported that, in the Fall of 2013, CCBC had 955 self-identified veterans taking classes across the college; there were additional veterans, probably several hundred, taking classes who did not use their educational benefits. CCBC is currently working on an integrated Veteran Services Model to enhance the collegiate experience for veterans; services include advising, financial aid, counseling, VA certifying officials and Enrollment Services such as disability support services and student life. Dean Scott then introduced Mr. Pete Gilmore, a CCBC student veteran who appeared in the new SmartMoves video clip about veteran services, and Ms. Jennelle Goodman, a CCBC student in the National Guard. Both students shared their experiences as CCBC students and expressed appreciation for the support and services CCBC offers to veterans.

COMMUNICATION FROM THE PUBLIC

There were no comments from the public.

BUDGET AND FINANCE COMMITTEE

Chair Barbara Howe asked Vice President Melissa Hopp to present the action items of the Budget and Finance Committee for approval. Vice President Hopp presented the Budget and Finance Committee items for the Board's approval in summary format:

- Agenda for the April 9, 2014 meeting;
- Minutes from the February 26, 2014 Budget and Finance Committee meeting;

- Recommendation to approve contracts and purchases which included:
 - Apple Education in an amount not to exceed \$260,000 for desktop computer equipment.
 - System Source in an amount not to exceed \$1,665,000 for desktop computer equipment.
 - CCS Presentation Systems in an amount not to exceed \$290,000 for smart classroom equipment.
 - Presidio in an amount not to exceed \$408,948 to provide equipment for network upgrades.
 - Presidio in the amount of \$85,370 for equipment hardware maintenance.
 - Alliant Insurances Services, Inc. in an amount not to exceed \$330,000 for property insurance coverage.
 - Four contracts and purchases totaling \$170,592 for four individual purchases under \$75,000.

Chair Howe asked for a motion to approve the Budget and Finance Committee action items. A motion to approval the Budget and Finance Committee action items was made by Trustee Caplis and seconded by Trustee McDowell. The motion was unanimously approved.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Trustee Linda Goldberg reported that the Academic and Student Affairs Committee recommended approval of the April 9, 2014 Academic and Student Affairs Committee Agenda and minutes from the February 26, 2014 Academic and Student Affairs Committee meeting. Trustee Goldberg also reported that the Committee recommended approval of 11 Emeritus nominations. A motion to approve the Academic and Student Affairs Committee recommendations was made by Trustee Foos and seconded by Trustee Gresham. The motion was unanimously approved.

NEW BUSINESS

Chair Barbara Howe asked for a recommendation to approve the appointments of two Ad-Hoc Committees: the Nominating Committee for the Board of Trustees Officers for 2014-2015, to be chaired by Trustee Foos, including Trustees McJilton and Gehring; and the President's Performance Review Committee, including Trustees Howe, Nolan, Caplis, McDowell, and Nelson. A motion to approve the recommendation was made by Trustee Hayman and seconded by Trustee Foos. The motion was unanimously approved.

ADJOURNMENT

With no further business, Chair Howe asked for a motion and second to adjourn the April 9, 2014 Board of Trustees meeting. A motion was made by Trustee Hayman and seconded by Trustee Foos. The meeting adjourned at 7:35 PM.

Respectfully submitted,
Sandra L. Kurtinitis, Ph.D.

:sdf