

The Board of Trustees
of
The Community College of Baltimore County

Minutes

February 25, 2015

REGULAR SESSION

The Board of Trustees of the Community College of Baltimore County (CCBC) met in regular session on Wednesday, February 25, 2015 at 7:03 PM on the Catonsville campus of the Community College of Baltimore County. The following members of the Board were in attendance: Board Chair Barbara Kerr Howe; Vice Chair Stephen J. Nolan; and Trustees Sheldon K. Caplis; Dorothy Foos; H. Scott Gehring; Linda Goldberg; James Gresham; Wayne McDowell; and Gloria E. Nelson. Also present were Sandra L. Kurtinitis, President; Richard H. Lilley, Vice President of Enrollment and Student Services; Melissa Hopp, Vice President of Administrative Services; Kenneth Westary, Vice President of Institutional Advancement; Mark McColloch, Vice President of Instruction; and guests Jane Mattes, College Senate Chair, Yolanda Copeland, CCBC Foundation Chair, and Kevin Burke, CCBC Essex Foundation President.

INTRODUCTION

Board Chair Barbara Howe welcomed and thanked everyone for attending the February meeting of the Board of Trustees. She acknowledged the staff at CCBC Catonsville for hosting the meeting.

AGENDA

Chair Howe asked for a motion and second to approve the February 25, 2015 agenda. The motion to approve the February 25, 2015 agenda was made by Trustee Nelson and seconded by Trustee Caplis. The motion was unanimously approved.

MINUTES

Chair Howe asked for a motion and second to approve the January 28, 2015 meeting minutes. A motion for approval of the January 28, 2015 meeting minutes was made by Trustee McJilton and seconded by Trustee McDowell. The motion was unanimously approved.

REPORT OF THE BOARD CHAIR

Chair Howe thanked Trustees Caplis, Clary, Foos, Nelson and Nolan, who together with her attended the Maryland Association of Community Colleges (MACC) Trustee Leadership Conference on Monday, February 2nd.

Chair Howe thanked Trustees Foos, McDowell, Nelson and Nolan, who attended CCBC's Legislative Luncheon for the Baltimore County Delegation in Annapolis on February 5th.

Chair Howe thanked Trustee Caplis, who attended the Achieving the Dream opening session and dinner, where CCBC received the Leah Meyer Austin Student Success Leadership Award on February 17th.

REPORT OF THE PRESIDENT

Comments

President Sandra Kurtinitis shared the list of upcoming events, highlighting the President's Distinguished African American Lecture Series, featuring Bryan Stevenson, and CCBC's Annual Gala on April 18, 2015. President Kurtinitis provided information about CCBC's Associate to Bachelor's (AtB) Nursing Degree option, an initiative with some of our four-year partners so that students can complete an AA degree and move right onto pursuing a Bachelor's Degree. CCBC Athletic teams were recognized by the National Junior College Athletic Association Review for their participation in raising money for the Ed Block Courage Award Foundation. President Kurtinitis announced that CCBC received Achieving the Dream's 2015 Leah Meyer Austin Student Success Leadership Award.

Senate Report

Ms. Jane Mattes, College Senate Chair, shared information about some of the current issues that the College Senate is addressing. Ms. Mattes shared that CCBC's Academic Standards Committee is exploring changes to ensure that students' records are checked to ensure that they are maintaining the needed grade point averages in winter and summer sessions in addition to fall and spring. Additional amendments to the Faculty Promotion Policy were vetted and approved by the full Senate at their last meeting; these amendments focused on clarifying the timeline whereby faculty can apply for promotion and incorporated specific language to explain under what circumstances a promotion request may be moved forward or halted from further consideration.

College Presentation

Vice President Ken Westary, along with CCBC Foundation Chair Yolanda Copeland and CCBC Essex Foundation President Kevin Burke, presented information about CCBC's New Beginnings Campaign. The seven year campaign, which has a \$42M goal, has five priorities: 1) Support for Students, 2) Program Support, 3) Support for the Teaching/Learning Environment (Facilities), 4) Support for Faculty and Staff, and 5) Annual and Community Support.

COMMUNICATION FROM THE PUBLIC

There were no comments from the public.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Trustee Nolan presented the Academic and Student Affairs Committee action items in summary format:

- Agenda for the February 25, 2015 Academic and Student Affairs Committee meeting.
- Minutes from the January 28, 2015 Academic and Student Affairs Committee meeting.

- Recommendation to approve Sabbatical Leave Requests

A motion to approve the Academic and Student Affairs Committee Agenda for the February 25, 2015 meeting and Minutes from the January 28, 2015 Committee Meeting was made by Trustee Nolan and seconded by Trustee Goldberg. The motion was unanimously approved. A motion was then made to approve the Sabbatical Leave Requests by Trustee Nolan and seconded by Trustee Goldberg. The motion was unanimously approved.

BUDGET AND FINANCE COMMITTEE

Chair Barbara Howe asked Vice President Melissa Hopp to present the action items of the Budget and Finance Committee for approval. Vice President Hopp presented the Budget and Finance Committee items for the Board's approval in summary format:

- Agenda for the February 25, 2015 meeting;
- Minutes from the January 28, 2015 Budget and Finance Committee meeting;
- Recommendation to approve the FY2016 Operating Budget and Associated Tuition and Fee Schedule;
- Recommendation to approve Contracts and Purchases.

Chair Howe asked for a motion to approve the Budget and Finance Committee action items. A motion to approve the Budget and Finance Committee action items was made by Trustee Goldberg and seconded by Trustee Nelson. The motion was unanimously approved.

OLD BUSINESS

Under Old Business, the Proposed Revisions to the Board of Trustees Policy Manual: Phase III were presented for First Reading, as a carryover from discussion of the revision of the Trustee Code of Conduct which took place in the Executive Session at the January Board meeting. The Recommendation to Approve the Proposed Revisions: Phase III will be presented for approval at the April 2015 meeting.

ADJOURNMENT

With no further business, Chair Howe asked for a motion and second to adjourn the February 25, 2015 Board of Trustees meeting. A motion was made by Trustee Goldberg and seconded by Trustee Nelson. The meeting adjourned at 7:58 PM.

Respectfully submitted,
Sandra L. Kurtinitis, Ph.D.

:sdb