

The Board of Trustees
of
The Community College of Baltimore County

Minutes

September 30, 2015

REGULAR SESSION

The Board of Trustees of the Community College of Baltimore County (CCBC) met in regular session on Wednesday, September 30, 2015 at 7:00 PM on the Catonsville campus of the Community College of Baltimore County. The following members of the Board were in attendance: Board Chair Barbara Kerr Howe; Vice Chair Stephen J. Nolan; and Trustees Sheldon Caplis; Michael P. Ertel; Dorothy Foos; Linda Goldberg; Warren Hayman; Wayne McDowell; Brian McFarland; and Gloria McJilton. Also present were Sandra L. Kurtinitis, President; Richard H. Lilley, Vice President of Enrollment and Student Services; Melissa Hopp, Vice President of Administrative Services; Kenneth Westary, Vice President of Institutional Advancement; Mark McColloch, Vice President of Instruction; and guest Jane Mattes, College Senate Chair.

INTRODUCTION

Chair Howe welcomed and thanked everyone for attending the September meeting of the Board of Trustees. Chair Howe acknowledged the staff at CCBC Catonsville for hosting the meeting.

AGENDA

Chair Howe asked for a motion and second to approve the September 30, 2015 agenda. The motion to approve the September 30, 2015 agenda was made by Trustee Foos and seconded by Trustee McFarland. The motion was unanimously approved.

MINUTES

Chair Howe asked for a motion and second to approve the June 17, 2015 meeting minutes. A motion for approval of the June 17, 2015 meeting minutes was made by Trustee Caplis and seconded by Trustee Goldberg. The motion was unanimously approved.

REPORT OF THE BOARD CHAIR

Chair Howe thanked Trustee Hayman for attending the 2nd Annual Culturally Responsive Teaching Conference on September 19, 2015 at CCBC Dundalk and participating on the panel.

Chair Howe thanked Trustees Nolan, Hayman and Foos for attending the Ribbon Cutting for the CCBC Catonsville Mathematics and Science Hall on September 24, 2015.

Chair Howe thanked Trustee Nolan and his wife, who attended the CCBC Alumni Crab Feast on September 26, 2015.

Chair Howe reminded trustees about the Board of Trustees Retreat scheduled for Friday, October 23, 2015 at CCBC Essex.

REPORT OF THE PRESIDENT

Comments

President Sandra Kurtinitis called attention to the Community Connection Book Selection, *Prayers for the Stolen*, and mentioned that there would be activities throughout the Academic Year. From the list of upcoming events, President Kurtinitis highlighted the November 19 Baltimore County Chamber of Commerce event, at which CCBC will be honored. She also mentioned that the three campus-based Legislative Breakfasts are scheduled for early December.

President Kurtinitis shared slides from her Fall Focus presentation. Dr. Kurtinitis identified the pitfalls of the College Scorecard and its inability to adequately measure performance of community colleges. She mentioned that CCBC recently celebrated the Ribbon Cutting for the CCBC Catonsville Mathematics and Science Hall and that the college will begin renovations on the Hilton Center in Spring 2016. She also highlighted the early successes of FY15, including: increased enrollment in the Early College Access and Honors Programs; a New Director of Veterans Affairs; new four-year transition partnerships; a decreased number of students entering developmental coursework; and increased Opportunity Grants.

Retirees

Ms. Ann Bonner—long-time employee of Dundalk Community College and now CCBC Dundalk. During her 32-year career, she worked in Student Services as well as instructional areas, both credit and noncredit. For the past 5 years, she has served as Director of The Center for Adult and Family Literacy in Continuing Education.

Dr. Darrow Neves—assumed the position of Chief Information Officer in December of 2007. Dr. Neves raised—and maintained—CCBC’s technology to a state-of-the-art level. He shepherded dozens of significant improvements to CCBC’s technology through the acquisition and implementation process. He leaves a legacy of leveraging technology in ways to best support the institution and its students.

Senate Report

Ms. Jane Mattes, College Senate Chair, shared information about the current issues under discussion by the College Senate. The full Senate approved a Certified Management Accountant certificate program recommended by the Curriculum and Instruction Committee.

The Senate Executive Committee has met twice and vetted a number of proposals and concerns. One such proposal was a recommendation for a limit of two 2-year terms for Senators, with a mandatory

one year off. At the October meeting, the Senate voted to appoint an ad hoc committee to explore whether this proposal has sufficient support from the college community.

College Presentation

Vice President Ken Westary gave a presentation on the New Beginnings Campaign. The Public Phase of the campaign was launched in April at CCBC's Gala. The campaign has succeeded in building the number of first time donors to CCBC and has nearly reached its \$42M goal. The plan for the final 2 years of the campaign is to increase the campaign goal to \$46M, hold various campaign recognition events for donors, launch a new Cumulative Giving Society, and disseminate news and updates on the campaign through the launch of a New Campaign website and by posting news and highlights on SharePoint.

COMMUNICATION FROM THE PUBLIC

There were no comments from the public.

BUDGET AND FINANCE COMMITTEE

Chair Barbara Howe asked Vice President Melissa Hopp to present the action items of the Budget and Finance Committee for approval. Vice President Hopp presented the Budget and Finance Committee items for the Board's approval in summary format:

- Agenda for the September 30, 2015 meeting;
- Minutes from the June 17, 2015 Budget and Finance Committee meeting;
- Recommendation to approve Contracts and Purchases Over \$75,000.

Chair Howe asked for a motion to approve the Budget and Finance Committee action items. A motion to approve the Budget and Finance Committee action items was made by Trustee Caplis and seconded by Trustee Ertel. The motion was unanimously approved.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Trustee Goldberg presented the Academic and Student Affairs Committee action items in summary format.

- Agenda for the June 17, 2015 Academic and Student Affairs Committee meeting.
- Minutes from the April 29, 2015 Academic and Student Affairs Committee meeting.
- Recommendation to Approve Submission of the Maryland Higher Education Commission (MHEC) Reports:
 - Institutional Performance Accountability Report
 - Cultural Diversity Report

A motion to approve the Academic and Student Affairs Committee action items was made by Trustee Foos and seconded by Trustee McJilton. The motion was unanimously approved.

OLD BUSINESS

Under Old Business, a recommendation was made to approve the Proposed Revisions to the Board of Trustees Policy Manual: Phase V (Trustee Emeritus Policy). These revisions were presented for First Reading at the June 17, 2015 Board of Trustees meeting. A motion was made by Trustee Hayman and seconded by Trustee McFarland. The motion was unanimously approved.

NEW BUSINESS

Under New Business, a recommendation was made to approve Building Naming Opportunity for the M. Graham Vinzant Center for Enrollment and Student Services at CCBC Catonsville. A motion was made by Trustee McFarland and seconded by Trustee McJilton. The motion was unanimously approved.

ADJOURNMENT

With no further business, Chair Howe asked for a motion and second to adjourn the September 30, 2015 Board of Trustees meeting. A motion was made by Trustee Caplis and seconded by Trustee McFarland. The meeting adjourned at 8:01 PM.

Respectfully submitted,
Sandra L. Kurtinitis, Ph.D.

:sdb