

The Board of Trustees
of
The Community College of Baltimore County

Minutes

February 24, 2016

REGULAR SESSION

The Board of Trustees of the Community College of Baltimore County (CCBC) met in regular session on Wednesday, February 24, 2016 at 5:05 PM on the Catonsville campus of the Community College of Baltimore County. (Due to the possibility of a storm with potential for high winds and power outages, the Board of Trustees adhered to an abbreviated meeting schedule.) The following members of the Board were in attendance: Board Vice Chair Stephen J. Nolan and Trustees Michael P. Ertel; Dorothy Foos; H. Scott Gehring; Linda Goldberg; James Gresham; Warren Hayman; Wayne McDowell; Brian McFarland; Gloria McJilton; and Gloria Nelson. Also present were Sandra L. Kurtinitis, President; Richard H. Lilley, Vice President of Enrollment and Student Services; Melissa Hopp, Vice President of Administrative Services; Kenneth Westary, Vice President of Institutional Advancement; and Rose Mince, Dean of Curriculum and Assessment, on behalf of Mark McColloch, Vice President of Instruction.

INTRODUCTION

Vice Chair Stephen Nolan welcomed and thanked everyone for attending the February meeting of the Board of Trustees. Vice Chair Nolan acknowledged the staff at CCBC Catonsville for hosting the meeting.

AGENDA

Vice Chair Nolan asked for a motion and second to approve the February 24, 2016 agenda. The motion to approve the February 24, 2016 agenda was made by Trustee Foos and seconded by Trustee McDowell. The motion was unanimously approved.

MINUTES

Vice Chair Nolan asked for a motion and second to approve the January 27, 2016 meeting minutes. A motion for approval of the January 27, 2016 meeting minutes was made by Trustee Nelson and seconded by Trustee Ertel. The motion was unanimously approved.

REPORT OF THE BOARD CHAIR

Vice Chair Nolan thanked Trustees Ertel, Foos and Nelson, who together with him attended the MACC Trustee Leadership Conference and Legislative Reception on February 1, 2016.

Vice Chair Nolan thanked Trustee Hayman, who together with him attended the President's Distinguished African-American Lecture Series featuring Lisa Delpit on February 11, 2016.

REPORT OF THE PRESIDENT

Comments

President Sandra Kurtinitis explained that, due to a forecast of severe storms that could include power outages, the Board of Trustees decided to conduct the business portion of the meeting immediately following the committee meetings. With the anticipated timing of the storms, this abbreviated schedule would allow trustees and staff to depart before the storms hit the area. The college presentations that were planned for the meeting will instead take place at the next Board of Trustees meeting in April.

COMMUNICATION FROM THE PUBLIC

There were no comments from the public.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Trustee Goldberg presented the Academic and Student Affairs Committee action items in summary format.

- Agenda for the February 24, 2016 Academic and Student Affairs Committee meeting.
- Minutes from the January 27, 2016 Academic and Student Affairs Committee meeting.

A motion to approve the February 24, 2016 Agenda and the January 27, 2015 minutes was made by Trustee McFarland and seconded by Trustee McDowell. The motion was unanimously approved.

A motion was then made to approve Sabbatical Leave Requests for FY2017 by Trustee McDowell and seconded by Trustee McFarland. The motion was unanimously approved.

BUDGET AND FINANCE COMMITTEE

Vice Chair Stephen Nolan asked Vice President Melissa Hopp to present the action items of the Budget and Finance Committee for approval. Vice President Hopp presented the Budget and Finance Committee items for the Board's approval in summary format:

- Agenda for the February 24, 2016 meeting;
- Minutes from the January 27, 2016 Budget and Finance Committee meeting;
- Recommendation to approve the FY2017 Operating Budget and the FY2017 Tuition and Fee Schedule
- Recommendation to Approve the CCBC Facilities Master Plan
- Recommendation to approve Contracts and Purchases Over \$75,000
- Recommendation to Approve an Amendment to the 403(b) Plan.

Vice Chair Nolan asked for a motion to approve the Budget and Finance Committee action items. A motion to approve the Budget and Finance Committee action items was made by Trustee Goldberg and seconded by Trustee McJilton. The motion was unanimously approved.

OLD BUSINESS

Under Old Business was a recommendation to approve two Proposed Amendments to the Tuition Waiver Policy. The amendments were presented for First Reading at the February 24, 2016 Board of Trustees Meeting.

A recommendation to approve the amendments was made by Trustee Ertel and seconded by Trustee McDowell. The motion was unanimously approved.

NEW BUSINESS

Under New Business was the recommendation to approve the Naming of the CCBC Catonsville Interpreter Preparation Laboratory as the Bernice and A. Eugene Hooper Learning Laboratory. A recommendation to approve the naming opportunity was made by Trustee McJilton and seconded by Trustee Gresham. The motion was unanimously approved.

ADJOURNMENT

With no further business, Vice Chair Nolan asked for a motion and second to adjourn the February 24, 2016 Board of Trustees meeting. A motion was made by Trustee Nelson and seconded by Trustee McJilton. The meeting adjourned at 5:14 PM.

Respectfully submitted,
Sandra L. Kurtinitis, Ph.D.

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