

The Board of Trustees
of the
Community College of Baltimore County

Minutes

June 15, 2016

REGULAR SESSION

The Board of Trustees of the Community College of Baltimore County (CCBC) met in regular session on Wednesday, June 15, 2016 at 7:09 PM on the Essex campus of the Community College of Baltimore County. The following members of the Board were in attendance: Board Chair Stephen J. Nolan and Trustees Sheldon Caplis; Gerald Gietka; James Gresham; Ernest Hill; Richard Manski; Wayne McDowell; Gloria Nelson; Gloria McJilton; Meg O'Hare and Richard Yaffe. Also present were Sandra L. Kurtinitis, President; Richard H. Lilley, Vice President of Enrollment and Student Services; Melissa Hopp, Vice President of Administrative Services; Kenneth Westary, Vice President of Institutional Advancement; and Mark McColloch, Vice President of Instruction.

INTRODUCTION

Chair Stephen Nolan welcomed and thanked everyone for attending the June meeting of the Board of Trustees, and he acknowledged the staff at CCBC Essex for hosting the meeting.

AGENDA AND MINUTES

Chair Nolan asked for a motion and second to approve the June 15, 2016 agenda and the April 27, 2016 Minutes. The motion to approve the June agenda and April minutes was made by Trustee O'Hare and seconded by Trustee McDowell. The motion was unanimously approved.

REPORT OF THE BOARD CHAIR

Chair Nolan thanked Trustees McDowell, O'Hare, and Yaffe, who attended the Baltimore County Council Budget Hearing on May 16, 2016.

Chair Nolan thanked Trustees Hill and Nelson, who, together with him, attended the Emeritus Induction Ceremony and Reception at CCBC Dundalk on May 19, 2016.

Chair Nolan thanked Trustees Hill, Gresham and O'Hare, who, together with him, attended CCBC's Commencement on June 4, 2016 at CCBC Essex.

Chair Nolan thanked Trustees Adams and O'Hare, who, together with him, attended the Dedication of the Robert and Eleanor Romadka College Center on June 7, 2016.

Chair Nolan thanked Trustees Adams, Hill, Manski, McDowell, O'Hare and Yaffe, who, together with him, attended the Board of Trustees/Foundation Appreciation Event at CCBC Catonsville on June 8, 2016.

Chair Nolan announced that Trustees interested in attending the Association of Community College Trustees (ACCT) Leadership Congress should contact the President's Office by July 1. The conference will be held in New Orleans from October 5-8, 2016,

REPORT OF THE PRESIDENT

Comments

President Sandra Kurtinitis called attention to material at Trustees' places, including an invitation to an Interior Design event at Carroll Mansion, most recent Retiree Newsletter, and an article featuring the triplets of CCBC employee Frank Shiner. President Kurtinitis shared a number of slides, including a video from 2016 Commencement. President Kurtinitis shared information about CCBC's Completion data on degrees, transfers, certificates, and workplace certifications. By these measures, CCBC's projected total for FY2016 was 13,494 completions, with 95% of CCBC's graduates remaining to live and work in the Baltimore region. The CCBC Catonsville Mathematics and Science Hall, which opened in Fall 2015, received the 2015 Excellence in Construction Award from the Associated Builders and Contractors, Baltimore Chapter. CCBC also received two awards, the 2016 Maryland Sustainable Growth Award and the 2016 NACUBO Innovation Award, for the Solar Canopies that have been installed across the three main campuses. President Kurtinitis shared photos from the 2016 CCBC Project Workforce Gala, which raised \$274,000. President Kurtinitis also announced that the 2017 New Beginnings Campaign has surpassed its \$42M goal and had raised \$46M at the time of the June Board meeting.

Senate Report

Ms. Jane Mattes, College Senate Chair, shared information about the current issues under discussion by the College Senate. The 2015-2016 Senate had a second reading and debate on the term limits proposal at their last meeting of the year on June 6, 2016. Following a spirited discussion, the term limits proposal was not approved. The Senate elections were held during the inaugural meeting of the 2016-2017 College Senate, electing Ms. Jane Mattes to continue as Senate Chair for the coming year.

College Presentation

Mr. Michael Carey, Executive Dean of Continuing Education and Economic Development, and Mr. Thomas Stroschein, Director of Special Projects DSS-Job Network, presented information about CCBC's Job Network Program. The Job Network Program goals include helping students obtain employment and find a pathway to sustainable wages. The program works to help students overcome challenges with transportation, housing, child care, past criminal backgrounds, mental health issues, alcohol and drug abuse, and behavioral/physical health concerns. In FY2015, the Job Network Program facilitated 1,603 job placements, with an average wage of \$11.09 per hour; 2016 job placements to date total 1,453, with an average wage of \$11.50 per hour. Over 1400 (35%) of Job Network students continue with additional coursework at CCBC. Job placements include retail, health care and social services, administration and support, hospitality, manufacturing, construction, IT, banking, and educational services.

COMMUNICATION FROM THE PUBLIC

There were no comments from the public.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Chair Stephen Nolan asked Committee Chair Gloria Nelson to report on the Academic and Student Affairs Committee Meeting. Trustee Nelson made a motion to approve the Academic and Student Affairs Committee action items in summary format:

- Agenda for the June 15, 2016 Academic and Student Affairs Committee meeting.
- Minutes from the April 27, 2016 Academic and Student Affairs Committee meeting.
- Recommendation to Approve Seven Academic Programs.

Chair Nolan pointed out that a motion from a committee does not need a second. The motion was unanimously approved.

BUDGET AND FINANCE COMMITTEE

Chair Stephen Nolan asked Committee Chair Michael Ertel to summarize the Budget and Finance Committee items. Trustee Ertel made a motion to approve the Budget and Finance Committee items in summary format:

- Agenda for the June 15, 2016 meeting;
- Minutes from the April 27, 2016 Budget and Finance Committee meeting;
- Recommendation to Approve the Final FY2017 Operating and Capital Budgets
- Recommendation to Approve Submission of the FY2018 Capital Budget Request to the State of Maryland
- Recommendation to Approve Contracts and Purchases Over \$75,000
- Recommendation to Approve the FY2017 Salary Policy for All Classes of Employees
- Recommendation to Ratify a Memorandum of Agreement with the American Federation of State, County and Municipal Employees Local 3376

The motion from a committee does not require a second. The motion was unanimously approved.

OLD BUSINESS

Under Old Business, Chair Stephen Nolan announced the Recommendation to Approve the FY2017-2019 Strategic Plan. A motion to approve the FY2017-2019 Strategic Plan was made by Trustee O'Hare and seconded by Trustee Nelson. The motion was unanimously approved.

NEW BUSINESS

Under New Business, Chair Nolan asked Trustee McJilton to read the Nominating Committee's recommendation. On behalf of the Nominating Committee, Trustee McJilton recommended that the Board of Trustees of the Community College of Baltimore County approve Stephen Nolan as Board Chair and Sheldon Caplis as Vice Chair. A motion was made to approve the Nominating Committee's recommendation by Trustee Manski and seconded by Trustee Hill. The motion was unanimously approved.

Also under New Business was the Recommendation to Approve the President's Performance Review as discussed in the June 15, 2016 Executive Session. A motion to approve the recommendation was made by Trustee Ertel and seconded by Trustee Gietka. The motion was unanimously approved.

ADJOURNMENT

With no further business, Chair Nolan asked for a motion and second to adjourn the June 15, 2016 Board of Trustees meeting. A motion was made by Trustee Manski and seconded by Trustee McDowell. The meeting adjourned at 8:09 PM.

Respectfully submitted,
Sandra L. Kurtinitis, Ph.D.

:sdb

