

The Board of Trustees
of the
Community College of Baltimore County

Minutes

September 28, 2016

REGULAR SESSION

The Board of Trustees of the Community College of Baltimore County (CCBC) met in regular session on Wednesday, September 28, 2016 at 6:05 PM on the Catonsville campus of the Community College of Baltimore County. The following members of the Board were in attendance: Board Chair Stephen J. Nolan and Trustees Gayle Johnson Adams; Walter Clary; Michael Ertel; Gerald Gietka; James Gresham; Ernest Hill; Richard Manski; Brian McFarland; Gloria McJilton; Gloria Nelson; and Richard Yaffe. Also present were Sandra L. Kurtinitis, President; Richard H. Lilley, Vice President of Enrollment and Student Services; Melissa Hopp, Vice President of Administrative Services; Kenneth Westary, Vice President of Institutional Advancement; and Mark McColloch, Vice President of Instruction.

INTRODUCTION

Chair Stephen Nolan welcomed and thanked everyone for attending the September meeting of the Board of Trustees, and he acknowledged the staff at CCBC Catonsville for hosting the meeting.

CONSENT AGENDA

Chair Nolan asked for a motion and second to adopt the use of a Consent Agenda in the current and future Board of Trustees meetings. A motion was made by Trustee Yaffe and seconded by Trustee Nelson. The motion was unanimously approved.

Chair Nolan then stated that, since there was no objection to Items 1 through 3 on the Consent Agenda, those items were deemed approved: The following items were adopted:

1. Agenda for the Regular Session of the September 28, 2016 Board of Trustees Meeting
2. Minutes from the June 15, 2016 Executive Session
3. Minutes from the June 15, 2016 Regular Session

REPORT OF THE BOARD CHAIR

Chair Nolan mentioned that CCBC recently won a Maryland Sustainable Growth Commission Award, for which he attended the Award Ceremony, along with President Kurtinitis, Vice President Hopp, Director Burton, Dean Scott, and a CCBC student. He explained that CCBC was one of 5 colleges that was honored.

Chair Nolan thanked Trustee O'Hare, who attended the CCBC Essex Fall Focus Reprise Luncheon on September 19, 2016.

Chair Nolan thanked Trustee McJilton, who, together with him, attended Alumni Crab Feast on Friday, September 23, 2016. Trustee McJilton was a major sponsor of this event.

Chair Nolan reminded Trustees to sign their Conflict of Interest Statements and turn them in to the President's Office if they had not already done so.

Chair Nolan mentioned that a list of Committee members was at the Trustees' places, and reminded them to vote only on the Committee to which they are assigned.

REPORT OF THE PRESIDENT

Comments

President Sandra Kurtinitis called attention to material at Trustees' places, including copies of the new Strategic Plan for FY2017-FY2019. At the Board Retreat on October 21 the President and Vice Presidents will share the area operational plans that will put the college's Strategic Plan into action. President Kurtinitis announced that CCBC held an Open House for approximately 80 ITT Tech students after ITT closed its doors in early September. She also announced three major awards which the college received: the 2016 Maryland Sustainable Growth Award for Leadership and Service; a \$160,000 grant from the Helmsley Charitable Trust to engage adjunct faculty in CCBC's Pathways; and \$100,000 from the Kisco Foundation for CCBC's support for veterans. Other recent awards include the 2016 Sustained Excellence in Assessment Designation Award; the 2016 Regional and International Teaching Excellence Award for Professor Dennis Sullivan; and a Made in America Award for Best in Design and Best in Materials Use for the college's Interior Design Student Project at the John Carroll Mansion. President Kurtinitis also provided an update on the progress of the Hilton Center Renovation (reopening next Fall) and the New Beginnings Campaign which has reached \$48.6M, well above the original goal of \$42M. She closed the presentation with an inspirational video based on the Olympics footage, shown at Fall Focus.

Senate Report

Ms. Heather Harris, College Senate Vice Chair, shared information about the current issues under discussion by the College Senate. Highlights included the College Senate's completion of a Prior Learning Assessment Policy Guide, soon to be presented to the Senior Staff, and a series of curriculum proposals presented by the Curriculum and Instruction Committee to the full Senate for approval on September 19.

College Presentation

Vice Presidents Richard Lilley and Mark McColloch, together with Ms. Lorrie Budd, Assistant Director of Student Life's First Year Experience, and Ms. Jennifer Kilbourne, Biology Coordinator at CCBC Dundalk, presented information on CCBC Pathways 2016-2017. The goal to have 1500 students participate in the Pathways program this Fall has been met and exceeded. As 1832 students actually participated, Pathways enrollment increased by 129 over 2015. New directions for Pathways include planned high impact activities, online new student orientations, an Achieving the Dream grant, and a General Education Pathway option.

COMMUNICATION FROM THE PUBLIC

There were no comments from the public.

BUDGET AND FINANCE COMMITTEE

Chair Stephen Nolan asked Committee Chair Michael Ertel to report on the Budget and Finance Committee Meeting. Trustee Ertel reported that the Budget and Finance Committee voted to formally adopt the use of the Consent Agenda in their Committee Meetings. In addition, the Committee voted to recommend for approval the list of Contracts and Purchases over \$75,000 which Vice President Hopp presented. Committee Chair Ertel reported that Vice President Hopp also provided a report on Summer Capital Projects for information. Committee Chair Ertel presented items 1 through 6 on the Budget and Finance Committee Consent Agenda:

1. Agenda for the September 28, 2016 meeting;
2. Minutes from the June 15, 2016 Budget and Finance Committee meeting;
3. Grants and Gifts to CCBC
4. Fiscal and Facility Reports
5. Personnel Items
6. Contracts and Purchases over \$75,000

Board Chair Nolan announced that since there were no objections to the Budget and Finance Committee Consent Agenda, those items were adopted.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Chair Stephen Nolan asked Committee Chair Gloria Nelson to report on the Academic and Student Affairs Committee Meeting. Committee Chair Nelson reported that the Academic and Student Affairs Committee voted to formally adopt the use of the Consent Agenda in their Committee Meetings. In addition, the Committee voted to recommend for approval the Anesthesia Technology Degree. The Committee also voted to recommend the submission of the Maryland Higher Education Commission (MHEC) Institutional Performance Accountability Report. Committee Chair Nelson also reported that Vice Presidents Richard Lilley and Mark McColloch, together with Terry Hirsch, Senior Director of Planning, Research and Evaluation, presented information on the MHEC Cultural Diversity Report. Committee Chair Nelson presented items 1 through 6 on the Academic and Student Affairs Consent Agenda:

1. Agenda for the September 28, 2016 Academic and Student Affairs Committee meeting.
2. Minutes from the June 15, 2016 Academic and Student Affairs Committee meeting.
3. FY17 Summer and Fall Enrollment Updates.
4. Approval of the Anesthesia Technology Associate of Applied Science Degree
5. Approval of the Maryland Higher Education (MHEC) Report: Institutional Performance Accountability Report
6. Submission of the Maryland Higher Education (MHEC) Report: Cultural Diversity Report

Board Chair Nolan announced that since there were no objections to the Academic and Student Affairs Committee Consent Agenda, those items were adopted.

ADJOURNMENT

With no further business, Chair Nolan asked for a motion and second to adjourn the September 28, 2016 Board of Trustees meeting. A motion was made by Trustee Nelson and seconded by Trustee Hill. The meeting adjourned at 7:19 PM.

Respectfully submitted,
Sandra L. Kurtinitis, Ph.D.

:sdb