

Common Course Outline
CRJU 230
Advanced Studies in Correctional Administration
3 Credits

The Community College of Baltimore County

Description

CRJU 230 – 3 credits - Advanced Studies in Correctional Administration provides students with the capacity to develop and evaluate policies and procedures in all parts of the correctional administration arena. Judicial decisions which impact correctional administration will be examined along with practical and operational decisions relating to correctional administration.

3 Credits

Prerequisites: CRJU 101

Overall Course Objectives

Upon completion of this course the students will be able to:

1. explain, evaluate and apply management theories and skills to correctional institutions;
2. identify specific problems, trends, and issues in the management of corrections organizations;
3. explain the hiring and promotional process, disciplinary proceedings, and daily supervision of personnel;
4. evaluate the appropriate intervention for administrative involvement in inmate management;
5. explain the Constitutional rights of the correctional inmate; and
6. analyze the functions of administrators in community corrections settings.

Major Topics

- I. Governing the Prison
 - A. Organizational management
 - B. Leadership and innovation
 - C. Management accountability
- II. Institutional Department Responsibilities
 - A. Custody and security
 - B. Case management
 - C. Education and vocational training
 - D. Mental and physical health care
 - E. Receiving, discharge and records management
 - F. Facilities management
- III. Staff Management Issues
 - A. Personnel management

- B. Warden responsibilities
- C. Labor relations
- D. Corruption of prison personnel
- E. Mentoring: developing tomorrow's leadership
- F. Sexual misconduct between staff and inmates
- IV. Inmate Management Issues
 - A. Discipline procedures
 - B. Special needs offenders and protective custody inmates
 - C. Gang management in corrections
 - D. The death penalty
- V. Special Areas of Concern in Correctional Management
 - A. Death row
 - B. Older prisoners
 - C. AIDS and other communicable diseases
 - D. Aging correctional infrastructure
 - E. Other trends in correctional management
- VI. Law and Corrections
 - A. Constitutional rights
 - B. Prisoner access to courts
- VII. Community Supervision Administration
 - A. Work release issues
 - B. Parole and probation
 - C. Intermediate sanctions
 - D. Community relations

Course Requirements

Students are required to utilize academically appropriate sources.

Grading/Exams: Grading procedures will be determined by the individual faculty member but will include the following:

1. At least 2 testing instruments including examinations and/or tests; specific number to be determined by the instructor;
2. Written assignments: The individual faculty member will determine specific number of written assignments; minimum of one such assignment such as:
 - Summaries of current events and their relation to course material;
 - Research project (topics may include any subject related to the course)

Other Course Information

This course is a Criminal Justice Studies elective.