

**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN  
COMMUNITY COLLEGE OF BALTIMORE COUNTY  
AND  
STEVENSON UNIVERSITY REGARDING TRANSFER FROM THE ASSOCIATE OF  
APPLIED SCIENCE IN LEGAL STUDIES TO THE BACHELOR OF SCIENCE IN  
LEGAL STUDIES**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between **Community College of Baltimore County** (the “Sending Institution”) and Stevenson university (the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from **Associate of Applied Science in Legal Studies** for the completion of the **Bachelor of Science in Legal Studies** (the “Program(s)”).

**A. Qualifying Students**

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Sending Institution;
2. Are enrolled in the Sending Institution, in good standing; and
3. Are accepted for admission to the Receiving Institution

**B. Responsibilities of the Institutions**

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer into from the Transferring Institution into the Receiving Institution for the completion of the Program.
2. Courses that the Receiving School will accept credits for towards completion of the Program include:

\*Receiving Institution must indicate if course is applied to General Education, Program/Major requirements, or General Elective.

	<b>Community College of Baltimore County</b>		<b>Stevenson University</b>	
<b>PROGRAM REQUIREMENTS</b>				
<b>Program Requirements</b>	ENGL 102 College Composition II	3	ENGL 102 College Composition II	3
	LGST 101 - Introduction to Law	3	LAW-102 Introduction to Legal Studies	3

	<b>Community College of Baltimore County</b>		<b>Stevenson University</b>	
	LGST 103 - Legal Research & Writing I	3	LAW-125 Legal Research and Writing I	3
	LGST 104 - Law Office Practices/Legal Ethics	3	LAW 199 (lower-level LAW elective)	- 3
	LGST 201 - Civil Litigation - Practice and Procedure	3	LAW 216 Civil Litigation and Pleading	3
	LGST 202 Criminal Law & Procedure	3	LAW 215 Criminal Law (lower-level LAW elective)	3
	LGST 207 – Torts	3	LAW-112 Torts	3
	LGST 217 - Business Organization and Contracts	3	LAW-130 Business Organizations Law	3
	LGST 230 - Legal Research and Writing II	3	LAW-210 Legal Research and Writing II	3
	LGST 273 - Internship-Legal Studies	3	Waiver of LAW 225 internship	3
<b>Total of 9 credits of Program Electives</b>	<i>SU recommends:</i> <ul style="list-style-type: none"> <li>• LGST 203 - Estates and Trusts</li> <li>• LGST 128/CRJU 128 Civil Rights and Civil Liberties</li> <li>• Program Elective</li> </ul>	- 9	<ul style="list-style-type: none"> <li>• LAW 114 Estates and Trusts</li> <li>• LAW 204 Constitutional Law</li> <li>• Elective</li> </ul>	9
<b>GENERAL EDUCATION REQUIREMENTS</b>				
<b>English Composition (3 credits)</b>	ENGL 101 College Composition I	3	ENG 151: English Composition	3
<b>Communication</b>	CMNS 101 Fundamentals of Communication	3	CM 101: Public Speaking (CI-Intensive requirement)	3
<b>Arts and Humanities</b>	<i>SU recommends a 200-level literature or philosophy course</i>	3	<i>Humanities requirement</i>	3
<b>Biological and Physical Sciences</b>	Biological or Physical Science with lab	4	<i>Science with lab requirement<sup>1</sup></i>	4
<b>Information Technology</b>	CSIT 101 Technology & Info Systems	3	<i>General Elective Do they no longer require IS 134: Windows and MS Office Applications?</i>	3

	<b>Community College of Baltimore County</b>		<b>Stevenson University</b>	
<b>Mathematics</b>	Math 153: Introduction to Statistical Methods	4	Math 136: Introduction to Statistics <sup>1</sup>	4
<b>Social and Behavioral Sciences</b>	Social and Behavioral Sciences (CRJU 101 recommended)	- 3	<ul style="list-style-type: none"> <li><i>Social Science requirement (CJUS 101 Introduction to Criminal Justice)</i></li> </ul>	- 3

Total at CCBC: 62

**Remaining Courses**

Students who complete the plan as listed above (including recommended courses) and earn the A.A.S in Legal Studies before transferring to Stevenson will take the following courses at Stevenson to meet the B.S. requirements. Students who transfer before completing the A.A.S. may have more general education and program requirements to take and fewer free electives.

**General Education Requirements (18)**

- 1 science/math course (3 credits)
- 3 humanities courses (12 credits)
- 1 fine arts (3 credits)

**Program Requirements (27)**

- LAW 120 Contract Law 3
- LAW 352 Law Office Technology 3
- LAW 480 Legal Studies Capstone 3
- POSCI 102 American Government: Political Institutions and Procedures (SS gen ed) 3
- Four LAW electives at the upper-level (12 credits)
- One legal specialty LAW course (lower- or upper-level) 3 credits

**Additional Requirements**

**Onsite Program**

- General Electives: 9-13 credits (if needed to reach the 120 minimum)

**Online Program**

- GPS 200 Adult Learning Theory & Practice 3
- General Electives: 6-10 credits (if needed to reach the 120 minimum)
- One legal specialty LAW course (lower- or upper-level) 3

**3. Additional Provisions**

- Courses that fulfill program requirements are only eligible for transfer if students have earned a grade of “C” or better. Courses used to fulfill only general education requirements are eligible for transfer if students have earned a grade of “D” or better.

- Students must maintain a (a 2.5) cumulative grade point average in order to transfer.
  - Students intending to transfer should complete the admission application for Stevenson University following the third semester of their Associate Degree program. Students should contact the Financial Aid Office at Stevenson University as soon as possible in regard to college deadlines for financial aid. Students who have completed an associate degree at a Maryland community college are guaranteed admissions to Stevenson.
4. The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

	Sending Institution	Receiving Institution
Name of staff person responsible for oversight	Deb Baker	Dave Copenhaver
Title of staff person	Assistant Registrar	Assistant Director of Transfer Admissions
Email address	dbaker@ccbcmd.edu	wcopenhaver@stevenson.edu
Telephone Number	443-840-4647	(443)352-4409

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

Articulation Person	Sending Institution	Receiving Institution
Name of person	Nicole Zampino	Bridget Brennan
Title of person	Coordinator of Articulation, Transfer, and Prior Learning	AVP, Academic Affairs
Email address	<a href="mailto:Nzairi@ccbcmd.edu">Nzairi@ccbcmd.edu</a>	bhbrennan@stevenson.edu
Telephone Number	443-840-4647	443-352-5445

5. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs’ regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).

6. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
7. Each Institution shall advise students regarding transfer opportunities under this Agreement, and shall advise students of financial aid opportunities and implications associated with the transfer.
8. Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

### **C. Term and Termination**

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 60 days written notice to the other Institution and the Maryland Higher Education Commission.
3. Both Institutions agree to meet once every 2 year(s) to review the terms of this agreement.

### **D. Amendment**

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by written amendment executed by both Institutions.

### **E. Governing Law**

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

### **F. Counterparts**

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

### **G. Notice of Agreement**

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department

chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

#### **H. No Third-Party Beneficiaries**

There are no third-party beneficiaries to this Agreement.

#### **I. Representations and Warranties of the Parties**

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.