

**Community Based Job Training (CBJT) Grant
Scholarship Application**

Program or Track of Study

Scholarships are for students in the following programs or tracks of study. **Scholarships cannot support prerequisites.** Check your field of study:

	Non-Credit/ Certificate Programs		Credit/Degree programs
	Certified Nursing Assistant (CNA)		Associate to Masters in Nursing
	Clinical Laboratory CEU (CLCEU)		Dental Hygiene (DH)
	Dental Assistant (DA)		Franklin Square Hospital cohort (ADN) (on-going)
	Nursing Support Technician (NST)		Medical Laboratory Technician (MLT)

Low Income Guidelines

Please circle your household size.

Household Size	1	2	3	4	5	6	7	8
Income	43,320	58,280	73,240	88,200	103,160	118,120	133,080	148,040

If your income is at or below the amount shown for your household size, you can qualify as a low income student. For example, for a family of 3, the income ceiling is \$73,240. Look at the number you circled for your household size. **Is your household income less than the number directly below your household size?** Yes No
Even if "No", you may still qualify for a scholarship. Please continue with the application.

PART II: SUPPORTING DOCUMENTATION

Type of Application

Scholarship applicants must be in one of the following six categories, A-F. Circle the category that best describes you and submit the required information as Part II of your application.

Category	Type of Applicant	Criteria for Consideration	Required Documents
A	Recent High School graduate (within 1 year after high school graduation)	<ul style="list-style-type: none"> GPA of 2.0 (or equivalent) at graduation. 	High School transcript
B	Current or previous CCBC student (before taking the grant-supported course)	<ul style="list-style-type: none"> 12 credits earned within last 3 years; 2.0 GPA. 	CCBC transcript (see pg. 3 for downloading instructions)
C	Student with other higher education (not CCBC) within last 3 years	<ul style="list-style-type: none"> 12 credits within last 3 years; 2.0 GPA 	All applicable transcript (s)
D	Student with other higher education, but not within last 3 yrs	<ul style="list-style-type: none"> Applicant must obtain a letter of recommendation from one of the following suggested sources: current or former employer or teacher, religious leader or a community representative 	Letter of recommendation
E	Other students without previous college experience	<ul style="list-style-type: none"> Applicant must obtain a letter of recommendation from one of the following suggested sources: current or former employer or teacher, religious leader or a community representative. 	Letter of recommendation
F	Previous CBJT Grant Scholarship Recipients	<ul style="list-style-type: none"> Must have maintained a GPA of 2.0 in CCBC course work. 	Current CCBC transcript

PART III: ESSAY

This application requires an essay (**typed and 250 words maximum**). For categories A-E above, describe why you should receive a CBJT Grant scholarship; be sure to include your career goals. For category F, describe how the CBJT Grant scholarship has aided your student experience and current program progress.

**Community Based Job Training (CBJT) Grant
Scholarship Application**

PART IV: PUTTING IT ALL TOGETHER

Your application **must** contain the following documents:

- Part I: This application form (3 pages), filled out and signed
- Part II: Supporting documentation – either a transcript or letter of recommendation
- Part III: Essay

Mail to: Dr. Mary Ruth Horner, Grant Administrator, CCBC-Essex Campus – J-315, 7201 Rossville Blvd. Baltimore, MD 21237; Attn: CBJT Grant Scholarship; or

Hand deliver to: Dr. Mary Ruth Horner, Grant Administrator, J-300 Essex Campus, (contact: 443-840-1634 or rhorer@ccbcmd.edu with any questions).

Your information is confidential.

Federal laws and The Community College of Baltimore County policies protect the privacy of information submitted in this application by limiting the conditions under which it is collected, used and disclosed.

Awards: Scholarship awards will be posted to each awardee’s student account at CCBC. If you are in a certificate program, with your tuition already paid in full, your scholarship will be awarded as a check sent to your home. **If your tuition is being paid by a third party, please check here: _____. We will need to talk to you to ensure proper disbursement of this scholarship so that it does not interfere with any other financial support you may have.**

The information I have provided on this application is accurate.

Signature of Applicant: _____ **Date:** _____

For Committee use only: _____ Rec'd Date All documents received: Yes/No

Application approved: Yes/No If not, why? _____

Signature: _____ Date: _____



HOW TO DOWNLOAD YOUR CCBC TRANSCRIPT

For the purposes of this scholarship application, you may download your own CCBC transcript and do not need to submit an official one. To download, please follow these steps:

1. Log onto the CCBC website: www.ccbcmd.edu
2. Click on My CCBC: First green tab at the top of website.
3. Click on the SIMON icon



4. Repeat step 3.
5. Look at options column located on the left side of the page. Click on "How do I access my unofficial transcript?"
6. Follow the instructions; you will need to log into the system to continue from here.