

Common Course Outline
CRJU 230
Advanced Studies in Correctional Administration
3 semester hours

The Community College of Baltimore County

Description

Advanced Studies in Correctional Administration

Provides advanced study of the administrative and operational processes as applied to correctional services functions; includes custody as well as treatment and covers institutional and non-institutional settings.

Overall Course Objectives

Upon completion of this course the student will be able to:

- describe managerial functions in American prisons and jails
- explain the responsibilities assigned to department heads within an institution
- analyze the issues which emerge in the management of staff within an institution
- evaluate the appropriate intervention for administrative involvement in inmate management
- identify the legal issues and Constitutional rights of the correctional inmate
- state the administrative response to emergency situations discussed in class
- relate correctional administration to the needs of the community
- define the types of community supervision programs, including intermediate sanctions available
- discuss the functions of administrators in community corrections settings

Major Topics

- I. History of confinement
 - A. Legacy of punishment
 - B. Development of corrections
- II. Governing the prison
 - A. Organization
 - B. Leadership and innovation
 - C. Management accountability
- III. The American jail
 - A. Intake and release
 - B. Short-term incarceration at the local level
 - C. Jails as long-term facilities
- IV. Institutional departmental responsibilities
 - A. Custody and security
 - B. Case management
 - C. Education and vocational training
 - D. Mental and physical health care
 - E. Receiving, discharge and records management
 - F. Facilities management
- V. Staff management issues

- A. Personnel management
- B. The life of the warden
- C. Labor relations
- D. Corruption of prison personnel
- E. Mentoring: developing tomorrow's leadership
- F. Sexual misconduct between staff and inmates
- VI. Inmate management issues
 - A. Discipline procedures
 - B. Special needs offenders and protective custody inmates
 - C. Gang management in corrections
 - D. The death penalty
- VII. Legal oversight and prisoner rights
 - A. Compliance with the Constitution
 - B. Prisoner access to courts
- VIII. Emergency preparedness
 - A. Causes of institutional unrest
 - B. Emergency management and hostage situations
 - C. Media
- IX. Community supervision
 - A. Work release
 - B. Parole and probation
 - C. Intermediate sanctions
- X. Technology and corrections
 - A. Information management
 - B. New technology behind bars
- XI. Creating the future of corrections
 - A. Leadership responsibilities
 - B. Political interests

Course Requirements

Grading/exams: Grading procedures will be determined by the individual faculty member but will include the following:

- Written assignments
- Tests/Quizzes
- Attendance and participation

Writing: The individual faculty member will determine specific writing assignments.

Other Course Information

This course is a Criminal Justice elective. It is an advanced study of correctional administration which requires the student to analyze and interpret fundamental concepts presented. It is taught in the classroom using a variety of instructional techniques which are intended to meet the varied learning styles of our diverse student population. These strategies rely on positive interdependence in a cooperative learning environment. Individual accountability is a key outcome of these strategies.