

Common Course Outline
OFAD 270
Medical Reimbursement Practices and Procedures
3 Credits

The Community College of Baltimore County

Description

Medical Reimbursement Practices and Procedures introduces specific insurance reimbursement policies and procedures and emphasizes procedures for Blue Cross/Blue Shield, Medicare, Medicaid, Tricare, and health maintenance organizations (HMOs). Students learn how to determine case mix index and reimbursement procedures for a variety of healthcare settings, including physician billing, inpatient/outpatient billing, and billing for clinics and labs. 3 credits.
Prerequisites: OFAD 268 and OFAD 269.

Overall Course Objectives

Upon successful completion of this course, students will be able to:

1. describe the reimbursement procedures for different types of medical records;
2. explain the difference between the HCFA 1500 and the UB-92 claims processes;
3. differentiate between the claims process for a doctor's office and for a hospital setting;
4. explain how case mix index is determined for the State of Maryland;
5. distinguish among insurance reimbursement practices in different states;
6. identify resources used to research specific insurance reimbursement procedures;
7. compare and contrast reimbursement practices for various types of medical insurance, including Blue Cross/Blue Shield, Medicare, Medicaid, HMOs, and Tricare;
8. using the ICD-9 and CPT classification systems and in compliance with federal regulations, code electronic and paper-based claims; and
9. defend coding decisions on health claims.

Major Topics

- I. Reimbursement practices in different states.
- II. Claims processes.
- III. Insurance companies and differences in practices and procedures.
- IV. Reimbursement and federal compliance regulations.
- V. Correlation between Diagnostic Related Groups (DRGs) and case mix index.
- VI. ICD-9 and CPT coding for health claims.

Course Requirements

Grading: Grading procedures will be determined by the individual faculty member but will include the following:

1. At least 4 quizzes.
2. Midterm and Final Exam
3. Research project.
4. Oral presentation.

Individual faculty members may include in their syllabus additional course objectives, major topics, or other course requirements in addition to the minimum expectations stated in this Common Course Outline.

Other Course Information

The Community College of Baltimore County (“CCBC”) is committed to providing a high-quality learning experience that results in growth in knowledge, attitudes, and skills necessary to function successfully as a transfer student, in a career, and as a citizen. To accomplish this goal, we maintain high academic standards and expect students to accept responsibility for assignments, participate actively in class activities, and prepare accordingly for all forms of assessment.

CCBC takes seriously its responsibility to maintain high-quality programs and will periodically ask instructors to participate in various assessment activities to determine whether students are attaining the knowledge, attitudes, and skills appropriate to various courses and programs. The assessment activities may take many different forms such as surveys, standardized or faculty-developed tests, discussion groups, or portfolio evaluations. We ask that the instructor take these activities seriously so that we can obtain valid data to use for continuous improvement of CCBC’s courses and programs of study.