

## **General Education Review Board Meeting Minutes**

Monday, September 25, 2006

2:30-4:00 p.m., Essex campus, room A 252

Members present: Patty Ferraris-O'Neill, Penny Fanzone, Christine Gray, Precious Stone, Rose Mince, Rob Jones, Dave O'Neill, Rob Hess, and Paul Webster

Member absent: Linda Gronberg-Quinn

1. Introductions were made and all were welcomed to the committee. A membership roster was reviewed and corrections were made. New members will serve a three-year term.
2. Rose reviewed the charge to the committee and explained the use of the General Education Course Proposal Form (yellow form) and the category criteria (pink sheets.)
3. Meeting dates for the fall semester will be:
  - a. October 30 2:30-4:00 p.m. Catonsville campus
  - b. November 13 3:00-4:30 p.m. Dundalk campus
  - c. December 4 3:00-4:30 p.m. Essex campus

Room locations will be announced. Note-takers will be Patty (October), Precious (November), and Penny (December.) Spring 2007 dates will be determined during the December meeting.

4. Veteran members were excused. Rose met with the four new members of the committee to provide historical and legislative information and to explain the process that is used to review and vote upon a proposal.