

Discipline: \_\_\_\_\_

Course(s): \_\_\_\_\_

Team Leader: \_\_\_\_\_

## GENERAL EDUCATION ASSESSMENT TEAMS

### GREATs Project Checklist

| <u>Task</u>  | <u>Date/Timeline</u> |
|--|----------------------|
| Select discipline team leader                                      | _____                |
| Create common graded assignment(s) (1-3 per discipline)            | _____                |
| Create grading rubric(s)   | _____                |
| Final agreement on CGA(s) and rubric(s)                            | _____                |
| Obtain Department Chair & Dean approval                            | _____                |
| Revise syllabus to include assignment                              | _____                |
| Outline in writing how project should be presented in class        | _____                |
| Orient full-time and adjunct faculty to GREAT project              | _____                |
| Implement GREAT project (semester/year)                            | _____                |
| Collect copies of completed assignments identified with student id | _____                |
| Forward completed assignments to GREAT coordinator                 | _____                |
| Identify 3 faculty members from other courses to serve as scorers  | _____                |

| <b>Team Meeting Dates</b> | <b>Discussion Topics</b> | <b>Faculty Implementing</b> | <b>Scorers</b> |
|---------------------------|--------------------------|-----------------------------|----------------|
|                           |                          |                             |                |
|                           |                          |                             |                |
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