

CCBC Catonsville  
Campus Forum Meeting  
April 3, 2006. 2:30pm  
H308

Special Guest: Sandra Kurtinitis

Guests present: Ann Aldrich, Drucie Allen, Lillian Archer, Fred Bartlett, Jr., JoAnne Blum, Barbara Buck, Tom Burkett, Carol Byrd, Dara Cook, Florence Cooney, Kristin Duckworth, Bruce Estep, Elizabeth Flow-Delwiche, Avon Garrett, Sharon Gary, Janet Gerth, Cheryl Gordon, Laurie Gregg, Debby Halperin, Chris Hayen, Lee Kates, Frederick Kumolalo, Arthur Lewis II, Margy McCampbell, Tricia McDonald, Marueen McLaughlin, Pat Meiller, Lawrence Messier, Sheldon Metcalfe, Michael Netzer, Charolene Oliver, Pam Passarelo, Roderick Pullen, Pete Riesett, Diane Richardson, Debra Ross, Toni Siegle, Gayle Slowe, Dave Tawney, Ben Thompson, Rosanna Tufts-Prothro, Terry Wolfe

Members present: Cassidy Chesnut, Karen Dalton, Michael Ehrlinger, Rob Hess, Stephen Kabrhel, Yana Karabelas, John Kozarski, George Lavery, David Ludwikoski, Michelle Mahan, Jack McLaughlin, Edna Michel-Moyer, Dell Rhodes, Carol Tipton

Members absent: Evan Balkan, May Chen, Charles Dowling, Paul Glasgow, Donna Linksz, Carolyn Payton, Lucius Robinson, Dennis Seymour,

Chair Michel-Moyer called the meeting to order at 2:30pm and introduced the Forum officers, Cathy Stauts, Vice-Chair, and Carol Tipton, Secretary.

Old Business:

1. College Senate Update. Chair Michel-Moyer reported on recent proposals which the Senate had passed: Budget Process, Grievance Procedure, Reinstatement of Tenure. Carol Tipton asked for volunteers to serve on the Administrator Grievance Panel, and requested classified staff who wished to serve on the Classified Panel to contact Michael Ehrlinger. The February Senate minutes will be posted on the web soon.
2. Report on the Catonsville Student and Community Affairs Committee. Rob Hess gave an update on SCAC concerns. First, regarding parking, officers are ticketing violators, especially those who park in handicapped spaces. All three campuses now have the boot. It will be displayed on a squad car this week and will be used at Catonsville after Spring Break. Multiple tickets will be flagged with MVA. Most likely the \$10 fine will be increased soon. Student orientation will include information on parking regulations. The second issue, cleanliness of the restrooms, is being followed up by Rob.

New Business:

1. Edna Michel-Moyer read an email from Tricia MacDonald expressing concern about who authorized the signs permitting only service animals on campus. The original Senate policy, which permitted only service animals in buildings, was not intended to prohibit people in the community from walking their dogs on campus. Citing the Baltimore code requiring owners to clean up after their pets might be a better option instead of the existing sign. This issue will be referred to the college Learning Environment/Student and Community Affairs Committee.
2. Chancellor Sandra Kurtinitis addressed the Forum regarding the recent restructuring plan she introduced last Thursday in which the 10 executive positions will be reduced to four vice presidents in charge of: Instruction, Enrollment and Student Services, Administrative Services, Institutional Advancement. In addition, there will be a campus administrator on each of the three main campuses. This proposal will be formally presented to the Board of Trustees on April 19. A question and answer session ensued:

Q: Will Orientation and Phi Theta Kappa remain under the Student Life office or become separate offices?

A: Most people will remain under the same structure.

Q: Will Student Life and SGA remain the same on the three different campuses?

A: The structure reflects the cultures of the three campuses but there will be more college-wide initiatives. The college needs all offices to function under the same guidelines. Student Life is campus based, unlike Academics. There will still be a college-wide umbrella organization to handle activities such as Phi Theta Kappa and athletics. On the trip to Annapolis to garner support for the college, students wore CCBC shirts, presenting a unified front.

Q: Will the Essex Campus retain its own Foundation?

A: Each Foundation had three alternatives from which to choose:

1. Become part of the CCBC Foundation, having a committee to handle each campus. Catonsville chose this option.
2. Retain 5D13C status. Essex chose this option.
3. Dissociate entirely. Dundalk's status has yet to be determined.

Q: Must faculty-driven initiatives follow a standard format?

A: Faculty members can be creative and entrepreneurial as much as possible. The college will not govern what occurs in individual classrooms. For example, initiatives such as the Bellweather Program cannot be cloned.

Q: Why are the campus deans not considered administrative officers reporting directly to the president?

A: Of the four top positions, three are new, the VP of Instruction, Student Services and Enrollment, Administrative Services (Chief Operating Officer). Most campus administration work is operational, not academic in nature. The person will not oversee campus life per se, but be involved more in external issues. Therefore, that person would not need to report directly to the president, who prefers to have less people who do so.

Q: Since Ron Heacock will step down and Wally Knapp plans to retire, what will happen to the Chief Technology Officer position and the three other leadership positions?

A: The phone system should be included under the Chief Operating Officer's area of responsibility. The structure change should not be "scary writing on the wall". The Chancellor wants to meet with each person in IT and IR affected by the change to make a smooth transition to new employment or a different position at CCBC.

Q: Will the current academic divisions remain the same?

A: The main change will be putting credit and non-credit courses together. This will benefit students, since many come from backgrounds where academics is intimidating. Lattice programs where students start on the Con Ed side and move over to take credit classes can be very helpful, e.g., having the dental assistant training linked with dental hygiene. Cross counseling can occur more effectively. This can also tie in to career ladder development, e.g., where students go on to get a BA in dental hygiene.

Q: Will full integration of credit and non-credit courses be possible?

A: In my dreams! We're working with the best model we can, but realistically, this will not be possible 100 percent. However, we do want to be responsive to business and community needs. We offer thousands of certificates and have over 100 programs.

Q: In the new organizational chart, some why are some positions in bold?

A: Bold indicates a subheading.

Q: Will search committees involve the college community?

A: Yes, we will invite the college community to join these committees and encourage people to volunteer.

Q: Can the minutes from the Dundalk and Essex forums be available?

A: Yes. Edna Michel-Moyer will follow up.

Q: Will there be one college address?

A: No, we will continue to have four main addresses. We do need a call center such as Con Ed has, where certain incoming and outgoing phone calls can be centralized.

Q: What will the geographic set up be for the location of the president's and vice presidents' offices?

A: This is a sensitive issue. We want the vice presidents to be visible on campuses near staff members they work with. There will be one vice president on each campus. The chancellor's office is currently on the Dundalk campus.

Q: Since the national searches for the three deans will be completed by September, what will be the structure until then?

A: We will have back-up positions in place, which will be confusing and unsettling for some.

Q: Since a number of current administrative positions will be abolished, when will these people have to leave?

A: We will work with each individual to ensure a smooth transition, supplying references and assisting with job searches. We must flatten the executive level and put more resources in the delivery area. In three years it should be running efficiently.

Q: Is it correct to say that Student Services will most likely not undergo sweeping changes and major restructuring?

A: That is correct. These services are being brought under a single vice president, administered college-wide. For example, the SOAR program at Catonsville goes by different names on other campuses. We need consistency across campuses.

Edna Michel-Moyer announced that the next forum meeting will be either May 1 or June 5 and encouraged attendees to consider serving as a forum officer for next year.

The meeting was adjourned at 3:33pm.

Respectfully submitted,  
Carol Tipton  
Catonsville Forum Secretary