

Common Course Outline
CONT 246
Construction Claims and Changes
3 Credits

The Community College of Baltimore County

Description

CONT 246 - Construction Claims and Changes includes the study of procedures for administration and processing of contract claims and changes; and traces claims and change orders from initiation in the field to final resolution.

3 credits

Prerequisite: CSIT101 and CONT 136 or permission of the Construction Management Coordinator

Overall Course Objectives

Upon completion of this course students will be able to:

1. identify types of claims and the cost elements related to each;
2. create a daily log, which captures daily progress of the job;
3. prepare daily logs and RFI's using events on an actual project;
4. examine the use of CPM scheduling in assessing job progress;
5. create an as planned - as built CPM schedule;
6. calculate field and home office overhead;
7. identify areas of potential claims;
8. list items to be discussed at pre-construction and progress meetings;
9. create and organize job records to substantiate a claim;
10. review and negotiate a subcontract agreement;
11. negotiate claims handouts; and
12. prepare and present a claim in a mock arbitration

Major Topics

- I. Types of claims
- II. Record keeping
- III. Cost components
- IV. Discrete pricing
- V. Overhead
- VI. Preparing, defending, and presenting claims
- VII. Dispute resolution

Course Requirements

Grading procedures will be determined by the individual faculty member but will include the following:

Grading/exams:

- Homework
- Projects
- Midterm exam
- Term paper/oral report
- Classwork
- Team project
- Quizzes
- Final exam

There will be a minimum of 8 graded assignments.

Writing: The individual faculty member will determine specific writing assignments. Students are required to utilize appropriate academic resources.

Other Course Information

This course is a Construction Management elective.

The course is only offered in the spring semester.

Individual faculty members may include additional course objectives, major topics, and other course requirements.

Date Revised: 03/08/2013