

Common Course Outline

LGST 205

Administrative Law

3 Credits

Community College of Baltimore County

Description

LGST 205 - Administrative Law examines the functions of administrative agencies, including investigation, rulemaking, and formal adjudications. This course focuses on due process issues and the Administrative Procedure Act (APA). Students gain first-hand experience using administrative regulations in the Code of Federal Regulations and the Code of Maryland Administrative Regulations, drafting pleadings for an administrative hearing, and preparing Freedom of Information Act (FOIA) requests.

3 Credits

Prerequisite: ACLT 052 or ACLT 053 or (ESOL 052 and ESOL 054)

Overall Course Objectives

Upon completion of this course students will be able to:

1. examine the relationship of administrative agencies to the three branches of government;
2. analyze an agency's power to conduct investigations, promulgate rules, take informal action, and conduct formal adjudications;
3. apply the federal and Maryland APAs;
4. apply case law concentrating on constitutional due process concepts to agency actions;
5. prepare pleadings most commonly used in formal adjudicatory hearings;
6. prepare a FOIA request;
7. examine the application of the Privacy Act to information gathering from government agencies;
8. analyze the parameters of government liability for administrative actions; and
9. apply technical language of administrative rules and regulations to hypothetical problems.

Major Topics

- I. Delegation
- II. Due Process and Fairness
- III. Rulemaking
- IV. Agency Investigations
- V. Informal Agency Action and Discretion
- VI. Formal Adjudications
- VII. Judicial Review

- VIII. Public Rights and Open Government
- IX. Governmental Liability

Course Requirements

Grading procedures will be determined by the individual faculty member but will include the following:

Grading/exams

- A minimum of one oral presentation or collaborative learning project conducted in groups, such as a group debate or discussion
- A minimum of one exam
- A minimum of two written assignments to allow for both objective and analytical review of primary legal sources
- Weekly assessments, such as quizzes, homework, and/or participation, to evaluate student progress

Written Assignments: Students are required to use appropriate academic resources.

Other Course Information

This course is a Legal Studies elective for certificate and degree students.

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