

Anesthesia Technology

School of Health Professions
Community College of Baltimore County (CCBC)
Dundalk Campus

Admissions Guide

2020-2021



Anesthesia Technology

Welcome

On behalf of the School of Health Professions (SHP), thank you for your interest in CCBC's Anesthesia Technology program. The program is designed to provide theoretical, laboratory and clinical (hands-on experience in the work setting) experiences that enable students to function in the health care environment, as well as, be successful on the national certification examination. We are fortunate that this program is in collaboration with Johns Hopkins Department of Anesthesiology.

I wish you the best with submission of your admission application.

Sincerely,

Cheryl J. McNamara, D.N.P. and
Program Director

Kimberly Allen, B.A., Cer.A.T.T.
Program Director

Program Description

The Anesthesia Technology Program is a 1-year program not including the pre-requisites. It is a collaborative program between CCBC and Johns Hopkins Hospital. Many of the anesthesia courses and labs may be located at the Johns Hopkins Hospital, downtown. Students completing the program will earn an Associate of Applied Science (A.A.S.) degree. The anesthesia technology program provides courses that offer the full range of clinical and didactic experience to practice as an anesthesia technician.

Upon completion of the program, graduates can apply for certification through the American Society of Anesthesia Technicians and Technologists (ASATT). The certification achieved is certified anesthesia technologist (Cer.A.T.T.).

Accreditation

The Anesthesia Technology Program is a candidate for accreditation by the American Society of Anesthesia Technicians and Technologists.

25400 US Highway 19 North
Suite 158
Clearwater, FL 33763
mail@caahep.org
(727) 210-2350



Admissions Deadline

April 15th

The program begins in June.

Required Prerequisite Coursework

All courses (Prerequisite and General Education), must be completed by the end of the spring semester prior to the June start with a grade of “C” or better. A 2.30 minimum GPA is required on the below prerequisites.

- BIOL 109 – Human Anatomy and Physiology (4 credits)
- ENGL 101 – College Composition I (3 credits)
- MATH 153 – Introduction to Statistical Methods (4 credits)
- ALHL 115 – Medical Terminology (3 credits)
- CHEM 107 – Fundamentals of Chemistry (3 credits)
- CHEM 108 – Fundamentals of Chemistry Laboratory (1 credit)

General Education Requirements

- CMNS 101 – Fundamentals of Communication (3 Credits)
- CSIT 101 - Computer Technology Systems (3 Credits)
- PSYC 105 - Multicultural Psychology (3 Credits)

Admission Criteria

- Minimum Pre-req GPA of 2.3
- Minimum overall CCBC GPA of 2.0
- C or better grade in all prerequisite courses

Steps for Admission

1. Apply for admission to CCBC at <http://www.cbcbcmd.edu/apply>
2. Participate in assessment testing, if necessary.
3. Complete prerequisite courses as necessary.
4. Complete ATI TEAS testing by deadline.
5. Once you have your CCBC Student ID number, log into <https://shp.liasoncas.com/applicant-ux/#/login> and apply to the program by the application deadline. The **non-refundable** \$50 application fee is due at time of submission.



6. It is the sole responsibility of the student to ensure that all documents have been received or uploaded into the SHP CAS by the application deadline.
7. Applicants will receive an **email** inviting them to complete the **CCBC SHP Supplemental application** once their program SHP CAS application has been verified. Instructions will be in the email.

TRANSCRIPTS

Official transcripts from ALL U.S. colleges/universities attended by the applicant, are required to be submitted to the SHP CAS **AND** to CCBC. AP and CLEP scores should be sent directly to the School of Health Professions Office. Please read these instructions carefully. Transcripts should be sent 4 – 6 weeks prior to the admission deadline.

1. SHP CAS Transcript Processing Center – there two ways to send official transcripts;
 - i. Electronically – If your school offers electronic transcripts, for example, Parchment, elect to send your transcript this way as it is more time efficient. Go into your student account on your college website and request copies of your Official Transcripts. You will be asked where to send the electronic copy, choose SHP CAS or something similar according to how your school has it listed.

You will also be asked for a Transcript Matching Number, on the transcript request form. This number is found in your SHP CAS application in the Academic History quadrant. Click on Colleges Attended. Under each college that you listed, is a blue button that says Transcript Matching Form, click on it. In the top, right hand corner of the form is a bar code, under the bar code is a series of numbers and letters. This number is the Transcript Matching Number, copy and paste it into the space on the electronic transcript request form.

- ii. US Postal Service – You can use the mail system to send paper copies of your Official Transcript. Request from the institution(s) that you have attended, an Official copy of your transcript and have it sent to your home. A Transcript Matching Form must be sent with each transcript. The form is found in the Academic History quadrant of your SHP CAS application, in the Colleges Attended tab. Under each college that you listed, is a blue button that says Transcript Matching form, click on it. The form that comes up, must be printed out and wrapped around the unsealed, official,



copy of your transcripts. Put all documents in an envelope and mail to the below address,

SHP CAS Transcript Processing Center

P.O. Box 9134
Watertown, MA 02471

2. CCBC Enrollment Services Center, Baltimore, MD

Additionally, ALL official U.S. College transcripts, **not including CCBC**, must be sent to the CCBC Enrollment Services Center. Directions can be found using this URL www.cbcb.edu/Get-Started/Take-classes/Take-a-credit-class/Transfer-to-CCBC-from-another-college.aspx

3. SHP Admission Office, Baltimore, MD

If you have CLEP scores, AP scores and/or an International College Transcript evaluation, the official score report or evaluation must be sent directly to our office. Do not send it to Watertown or to Enrollment Services. We will forward the report or evaluation once we have used it for admission consideration, to the appropriate group.

CCBC School of Health Professions Admission Office

Carol Diane Eustis Center for Health Professions (ECHP) Building, Suite 102
Baltimore, Maryland 21237

Application Status

All applicants are responsible for checking to see that their official transcripts have been received in the appropriate locations, (SHP CAS and CCBC). Checking the status of your application should be completed periodically until your application reaches the status of Verified. Only when the application is verified is it considered complete and ready to be evaluated for admission.

- a. SHP CAS – log into your applications and select the Check Status tab in the upper right corner. If you have a question or concern, click on the blue question mark at the top of your application and follow the prompts.
- b. CCBC Enrollment Services – Log into your SIMON account to determine if your transcripts have been received and to review your transfer of credit.
- c. Applications missing transcripts will not be considered for admission.

Admission Response

Admissions decisions are emailed to applicants approximately 6 to 8 weeks after the application deadline but could occur sooner. Check the email address used at time of application.

Post Admission

Applicants should be aware that the following items will be required to progress in the clinical/practicum components of the program. Further information will be provided by the program director.

- Provide proof of current CPR certification at the Healthcare Provider Level. If you need information about CPR courses, <https://www.redcross.org/take-a-class/bls>
- Proof of a recent physical examination with current immunizations,
- Proof of current health insurance,
- Criminal background investigation, and
- Drug screening.

Who to Contact

Academic Advising – Advising is available at all campuses and extension centers. Please ask to speak with a **Health and Science Pathways Advisor** only. For the Catonsville campus call 443-840-4382 or visit the Student Services Center room 102. For the Essex campus call 443-840-1973 or visit the Student Services Center room 120A. For the Dundalk campus, call 443-840-3816 or visit the Student Services Center room 102. The hours, addresses and phone numbers for all sites can be found by calling 443-840-2222 or online at <http://www.cbcmd.edu/Resources-for-Students/Academic-Advisement/Contact-an-Academic-Advisor.aspx>.

School of Health Professions Office of Admissions at 443-840-1989 or email shpseat@cbcmd.edu