

STEVENSON

U N I V E R S I T Y

Memorandum of Understanding Stevenson University and the Community College of Baltimore County

Stevenson University, Inc. (“SU”) and the Community College of Baltimore County (“CCBC”) hereby enter into this Memorandum of Understanding (“MOU”) for the Stevenson Transfer Advantage Relationship program (“STAR”). STAR seeks to foster increased access and greater academic success for students transferring from CCBC to Stevenson University.

I. Program Overview: The parties intend that STAR shall provide CCBC students with the opportunity to “lock-in” degree requirements for the subsequent completion of a Bachelor’s degree at SU. Students enrolled in STAR shall earn an associate’s degree at CCBC, enjoy a planned transition to SU, be eligible for annual scholarships to SU, and receive support and guidance from both CCBC and Stevenson. STAR shall apply to traditional undergraduate programs only, and not to any programs offered by the School of Graduate and Professional Studies (GPS).

II. General Requirements: The initial term of the STAR program for approved majors begins in the fall term of 2017 within the following guidelines:

- A. After consulting with CCBC, SU will develop transfer plans that outline course equivalencies for selected SU and CCBC programs.
- B. Once approved by CCBC and SU, SU will advertise those approved plans via the SU’s website for traditional undergraduate programs.
- C. SU and CCBC will independently recruit and advise students for the STAR program.
- D. SU will coordinate, maintain, and make decisions regarding applicants to the STAR program.
- E. Each Party shall designate a representative to be the primary point of contact for STAR which may be changed from time to time by written or notice to the other Party’s representative.
- F. SU will communicate admissions decisions and program requirements to STAR applicants and the CCBC representative.
- G. CCBC shall provide the SU STAR representative the current student address and student academic record information for STAR enrollees.
- H. General oversight of STAR shall be the responsibility of the Vice President of Instruction at the CCBC and the Stevenson University STAR Committee.

III. Student Requirements: In order to obtain guaranteed SU admission and the STAR scholarship, STAR enrollees must:

- A. Maintain a student status of “good standing” at CCBC.
- B. Maintain a CUM GPA of no less than 2.5 while in STAR.
- C. Meet with SU’s STAR Counselor each semester while in STAR.
- D. Complete an Associate degree at CCBC with a CUM GPA of no less than 2.5 from all previously attended institutions **OR** complete no less than 45 academic credits that includes a Writing/English Composition requirement and a college-level mathematics course from CCBC with a CUM GPA of no less than 2.5.
- E. Enroll full time in Stevenson within three years from admission to STAR.
- F. Participate in STAR (through CCBC) for no less than one semester prior to the transfer semester.
- G. Adhere to all SU transfer admission policies.

IV. Terms and Conditions:

- A. Each party shall be responsible for the maintenance of its student records in each party’s control as required by each party’s policies and by law.

- B. The initial term of this MOU shall be 3 years, and it shall renew for 1-year terms thereafter until terminated by either party.
- C. Either party may terminate this MOU with a minimum of a six-month written notice to the President of the other University. On termination, students then enrolled in STAR will be allowed to complete the program, and SU will honor both the transfer and scholarship opportunities as described in this MOU.
- D. This MOU represents the complete agreement of the parties and supersedes the prior discussions and agreements regarding STAR.