



Camp HERITAGE

Camp Heritage overview

The Community College of Baltimore County is extremely pleased to announce the return of Camp Heritage. Located at and operated by CCBC Catonsville and licensed by the Maryland State Department of Health and Mental Hygiene, Camp Heritage is designed for children who will have **completed kindergarten through fifth grade by June 2021**. Children who have completed sixth grade and seventh grade are eligible to be selected to participate in our counselor-in-training program.

Consistent with all in-person CCBC programming this summer and with the goal to aggressively slow the spread of COVID-19, Camp Heritage is making one-time changes to the camp season, camp day, camp capacity, grade group structure, and programming.

For 2021, Camp Heritage will offer only a six-week session from Tuesday, July 6 through Friday, August 13, 2021. Children will be grouped in pods of 11 campers, according to their grade completed by June 2021. Total registered camp capacity will be 88 kindergarten through fifth grade campers, as well as eight counselors-in training per two weeks. Based on the receipt of registrations, eight grade-group pods of the same K-5th grades will be registered.

Except when directly engaged in sports, outdoor water activities, strenuous activity, or eating lunch, campers and staff will be required to wear face masks as mandated by CCBC, the state of Maryland, and/or Baltimore County. Other CCBC/Camp Heritage COVID-19 mitigation practices include:

- Conduct daily COVID-19 screenings for all staff, campers, parents, and program guests who enter the facilities as needed.
- Operate in dedicated classrooms with pods limited to 15 campers and staff combined. Common shared space will be reduced by 70%.
- Designate specific drop-off and pick-up policies, as necessary.
- Dedicate staff entirely to promote and observe daily COVID-19 policy adherence.

Based on CCBC, Maryland State Department of Health and Mental Hygiene, and CDC regulations and guidance, we will enclose a complete list of our COVID-19 policies in our post-Memorial Day information packet sent to parents.

Our curriculum is created to immerse your child in a wide variety of programs that provide an enriching and memorable camp experience. The programs include arts and crafts, building blocks, camper's choice, discovery time, performing and creating, nature and the environment, specials and events, sports and games, table games, and a weekly outdoor water experience.

Each program focuses on activities that encourage children to explore their potential, build relationships, and develop self-confidence. Please review the camp programming and all registrant materials carefully as CCBC is unable to fundamentally change the nature of the program to meet individual camper needs or provide child-watching services.

Camp Heritage features:

- 6-to-1 camper-to-counselor ratio.
- Six professional adults designing and implementing programs.
- Extensive staff training.
- A diverse, active schedule with air conditioning available.
- Multi-purpose, well-designed facilities.

For more information, please call CCBC Catonsville's Athletics and Camps Office at 443-840-4197 or visit ccbcmd.edu/heritage.

Camp Heritage offers your camper a wide variety of facilities:

- Air-conditioned activity rooms and classrooms in the Barn Building, Health Careers and Technology Building, and the Jack Manley Wellness and Athletics Center (only as needed).
- Spacious multi-purpose gymnasium.
- Three outdoor playing fields.
- Nature trails on campus, directly adjacent to the playing fields.

We also utilize a two-way radio system among administrative staff, support staff, and at program sites to promote ease of communication.

Camp Heritage staff

The Camp Heritage staff provides a safe, supervised environment. Six adult teaching professionals have designed and will implement the program throughout the day. Our camper-to-counselor ratio is approximately 6-to-1. This ratio does not include counselors-in-training. The fact that the adult teachers design the four major program experiences enables our counselors to interact more closely with the children.

Camp Heritage has a professional director with the training, skills and experience necessary to provide the best experience for children. Andrea Broadhurst will return for her eighth season as Camp Heritage Director and her 18th year in summer camp leadership. Her leadership enables us to provide an environment for each child to discover new interests, develop character, make new friends, and learn valuable life skills.

Camp staff are the key to our program's success. Counselors are carefully selected based on their experience, education and enthusiasm. Each counselor participates in extensive pre-camp leadership training. Our staff is dedicated to creating a developmentally appropriate and socially enriching camp experience for each child. Senior staff receive instruction in CPR and first aid. Beginning in April, the staff is provided monthly information regarding camp policies and evaluation procedures. Finally, each member of our staff is required to undergo a criminal background check.

In addition, a registered nurse is on call during camp operation hours, and oversees a medical plan approved by a licensed professional. Our camp nurse is available for staff and parent consultation during camp hours and makes weekly on-site visits. All medications dispensed at camp are accepted and reviewed by the camp nurse. Because the Camp Heritage nurse is not on-site, all medications must be self-administered with the nurse's designee present.

Programs

Art (2-3 times per week)

The art program offers a variety of projects, both two-dimensional and three-dimensional. The curriculum includes a use of select renowned artists' styles and media. Children will find themselves in a relaxing atmosphere where they will be able to use their imaginations and explore with their creativity.

Sports and Games (Daily)

This program encompasses all aspects of physical activity, including its mental and emotional aspects. It gives campers a chance to sample a variety of sports and games. Our goals are fair and fun play while improving basic skills and teamwork. Campers will enjoy the use of CCBC's well-designed indoor and outdoor facilities.

Performing and Creating (2-3 times per week)

This program involves a wide range of activities ranging from presenting plays/skits and making videos to learning songs and dances. It is an opportunity for campers to express themselves in an unhindered environment, free of criticism and evaluation. **We will not offer an end-of-camp show for the 2021 season.**

Nature and the Environment (2-3 times per week)

Campers will have the opportunity to focus on the exploration, discovery and protection of our environment. Children will utilize the entire CCBC Catonsville campus and the nature resources of Patapsco State Park, located beside the campus. Opportunities will be provided for campers to explore the vegetation and animal life in the park.

Water Activity and Alternative to Swimming (weekly)

Due to COVID-19 and the close indoor proximity between campers that occurs within the pool and locker rooms, we do not expect the pool to be operational for any CCBC population this summer. The staff are planning alternate experiences (Building Block and Camper's Choice) and a weekly outdoor water experience as a substitute for pool activities.

Discovery Time (3-4 times per week)

Depending upon enrollment, there may be up to two independently themed-discovery components within this program. Discovery Time is designed to challenge children's curiosity and creativity, while providing a world of learning. Children will participate in activities that broaden their understanding of world cultures, selected time periods, scientific discovery, and the use of physical resources.

Table Games (2-3 times per week)

Table Games focuses on social development and team building. This portion of the program will encompass a variety of different board games and recreational activities. Our aim is to have fun.

Building Blocks (2-3 times per week)

NEW! This is an opportunity for campers to work together to accomplish a STEM-like challenge. There will be either a daily or a culminating challenge that could take the week to complete. Challenges may include building a bridge out of Popsicle sticks and discovering how much weight it can hold, perhaps creating a parachute that will protect an egg from a six-foot drop. These challenges will vary grade by grade, and week to week. No two challenges will be the same, yet each week the campers will need to integrate teamwork, engineering, and creativity to succeed.

Camper's Choice (2-3 times per week)

NEW! A repeat of Building Blocks, Discovery Time, Nature, Sports, or Table Games as described above, or appropriate alternate activity, all as selected by the grade group.

Specials (Weekly)

Due to COVID-19, we will not conduct field trips and will limit specials. We plan to conduct any specials utilizing pod protocols. Most weeks, campers will be involved in a special program or special activity. The special activities and programs are a regular part of camp and do not require an additional fee unless lunch, food, or drink are to be provided. Specials will likely be pod- or pods-specific.

Camp success agreement

Each staff member, parent and camper will be asked to sign a camp agreement. The spirit of the Camp Heritage success agreement is that we all have a role in helping a child succeed in the camp environment. The agreement is designed to promote conduct that develops respect for every individual. Repeated violation of this agreement on the part of a staff member or camper will lead to removal from the program.

Lunch

Due to COVID-19, lunch will be held outdoors as possible or inside on the arena level of the Jack Manley Wellness and Athletic Center (gym – the largest facility we have on campus). While operating as a separated pod for lunch, there will be no more than three pods eating lunch at any one time. We also expect the CCBC Café to be closed for the majority of the summer.

Each day, campers are to bring a packed lunch with a drink, which will be refrigerated. Every camper should bring a refillable water bottle to camp to help us "go green." Camp Heritage participates in the Baltimore County Public Library SNEAKS Summer Reading Program. Each day after lunch, we will have a "Drop Everything and Read Time" – DEAR Time. All your camper needs to do is bring a book to read at camp each day.

Counselor-in-Training program

For children who have completed the sixth or seventh grade by June 2021, Camp Heritage offers the Counselor-in-Training program. The CIT program is designed to introduce middle school-age children to the skills necessary to become future leaders. Each CIT will focus on demonstrating positive and effective communication skills. Due to COVID-19 and unlike in past years, the CIT experience will occur mostly embedded within the pod. Eight children each for weeks 1-2, 3-4, or 5-6 (a total of 24) will be selected for this program.

Each day, they will have the opportunity to practice the new skills learned with campers. Using a cooperative, small-group setting, each CIT will share and reflect on their "in the field" successes and challenges. The program's goal is to help children who are new to leadership gain the tools and experience necessary to grow in confidence and compassion while working with others.

Middle school-age children interested in becoming future leaders should apply immediately by checking off the "CIT Request" block on the registration form. Children may attend only one two-week slot. The selection process will begin in April and conclude by the end of May. Each CIT will be provided two camp shirts to wear daily during his/her experience. The cost for the shortened two-week session is \$300, which includes the t-shirt fee. Each CIT will be selected and approved by the director, Andrea Broadhurst. Due to space limitations, it is not guaranteed that all applicants will be selected for this program.

Eighth- and ninth-grade volunteer counselor program

Due to COVID-19 and the limits on pod size and our total camp population on campus at one time, our volunteer program has been suspended for this summer.

Parent information

After receiving your initial Camp Heritage registration confirmation and CampDocs medical form instructions by postal mail or e-mail, it is expected that all other information will be provided/sent electronically to the e-mail address provided at registration.

Date, times and tuition

Based upon COVID-19 restrictions and availability of the facilities at CCBC, Camp Heritage will offer **one six-week session only**.

Dates: July 6–August 13, 2021 (weekdays only)

Camp hours: 8:45 a.m.–4:15 p.m.

Tuition: \$1,420

Extended care

To shorten the duration of the camp day and reduce contact between pods as necessitated by COVID-19, Camp Heritage will not offer extended care services this summer.

Registration and payments

NOTE: Registration spaces filled as early as within 21 days of registration launch last year. Available enrollment spaces could become filled even faster this year due to the reduced camp capacity and general COVID-19 concerns.

Receipt of this application, deposit, participation in camp any previous summer, or your mailing of a completed application is not a guarantee of registration. Your registration is guaranteed only by written confirmation of registration from CCBC Catonsville camp staff.

For returning campers, grade selection may be verified against last year's record. You may be requested to provide proof of school grade, and enrollment will be verified against last year for returning families utilizing the dedicated early enrollment period. For outstanding balances 30 or more days late, there will be a \$25 per month late charge.

Tuition balance due dates are as follows:

Balances less than \$1,499	April 23, 2021 (1/2 payment)
	May 21, 2021 (1/2 payment)
Balances of \$1,500 and up	April 23, 2021 (1/3 payment)
	May 21, 2021 (1/3 payment)
	July 2, 2021 (1/3 payment)

Due to space limitations, CCBC is suspending the multi-child discount for second and beyond camper registrations from the same family. A \$150 deposit per child must accompany each application.

Refunds

- Up to April 23, 2021, 50% of your deposit amount represents a non-refundable application fee. Any payment over 50% of the deposit will be refunded for any application withdrawn up to April 23, 2021.

- After April 23, 2021, 100% of your deposit amount is a non-refundable administrative fee. For any cancellation between April 24, 2021 and May 21, 2021, any amount over the \$150 deposit will be refunded.
- After May 21, 2021 and until June 11, 2021, any amount over \$300 of your total bill will be refunded.
- From June 12, 2021 through the first five days of camp, 50% of camp tuition will be refunded for reasons unrelated to COVID-19.
- COVID-19 related non-refundable portion of camp tuition starting July 6, 2021:** Unless either individual camper COVID-19 illness and/or college COVID-19 action results in greater than 20 days of an inability to access camp, 30% (\$426 for campers and \$90 for a CIT) of the total camp tuition represents a non-refundable administrative fee for COVID-19 structural program adjustments and to ensure the financial solvency of Camp Heritage.
- COVID-19 related refundable portion of camp tuition starting July 6, 2021:** The current maximum 70% refundable portion of camp tuition (\$994 for a camper and \$210 for a CIT) will be decreased by \$34 per day for campers and \$7 per day for CITs for each day of attendance or undocumented COVID-19 illness, quarantine, or isolation absence.
- Camp absences unrelated to COVID-19 do not qualify for the refundable portion of camp tuition.
- Due to the seasonal nature of Camp Heritage, CCBC will not issue refunds or credits for unexpected camp closures due to states of emergency, weather conditions, water outage, or power outages beyond its control. These circumstances are also considered part of the non-refundable administrative fee.
- Any net proceeds generated from Camp Heritage are used to support and operate programs of the CCBC Wellness and Athletic Departments.

All refund requests must be in writing in order to be processed. The date used to determine a refund will be the postmark or delivery date. Processing time is three weeks from receipt of request. Refunds or changes in services only may be faxed to 443-840-4998, e-mailed to tbooth2@ccbcmd.edu, or mailed to the registration address.

Unclaimed items

CCBC will retain all unclaimed lost and found items, sunscreen and medications for seven calendar days after the conclusion of Camp Heritage. These items can be claimed in the Wellness and Athletics Center, Room 200. After that time, items will be subject to disposal.

2021 CAMP HERITAGE REGISTRATION: Six weeks: July 6–August 13, 2021

Camper name(s) 1. _____ Sex _____ Grade* _____ T-Shirt Size _____
2. _____ Sex _____ Grade* _____ T-Shirt Size _____
3. _____ Sex _____ Grade* _____ T-Shirt Size _____

*Grade Completed by 6/2021

Address _____

City _____ State _____ ZIP _____ Phone (h) _____

Email address: _____ (Required for camp communications from CCBC and camper online form submission)

Parent's Name(s) _____ Phone (w) _____ (cell) _____
_____ Phone (w) _____ (cell) _____

- yes no Registered camper from family for Camp Heritage 2020
 CIT Request Application

T-shirt sizing Youth: S (6-8) M (10-12) L (14-16)
Adult: S (34-36) M (38-40) L (40-42)

A \$150 deposit per child is enclosed, and the balance will be payable by the terms of the "Registration and Payments" paragraph. I have read and understand the brochure, registration, payments and refund policies. I agree to abide by all rules and regulations of CCBC Catonsville. I, on behalf of my child and myself, agree to hold CCBC Catonsville, its employees and agents harmless from any and all claims for damages unless due to sole negligence by the CCBC Catonsville, its employees or agents. I understand and have

discussed the risks with my child's health care provider of attending daily summer day camp for a full day over six weeks. Additionally, CCBC Catonsville will not be financially responsible for any camper possessions lost during camp. My signatures certifies understanding of this paragraph. **Please make all checks payable to CCBC Catonsville.**

Parent/Guardian Signature _____

Mail registration and deposit to: Camp Heritage, CCBC Catonsville, 800 South Rolling Road, Catonsville, Maryland 21228

