

## Instructions for Disabled/Retired Students Requesting Tuition Waiver

Provisions of Maryland Law allow a person who is disabled and retired because of disability to enroll in any community college in the state without tuition payment so as long as they meet the Social Security standard of disability for retirement benefits from the Social Security Administration. \* The content of the attached form has been developed jointly by the Social Security Administration and the Maryland Higher Education Commission to verify receipt of benefits. This tuition waiver applies only to credit courses and includes some limitations, which are identified below:

Tuition Waivers for students with SSI/SSDI verification, FAFSA verification and Degree/Certificate Program have two limitations:

1. Those taking "Personal Enrichment" courses are eligible for a maximum disability tuition waiver of six (6) credits per semester, and the waiver is only applied to tuition not covered by Pell grant and/or scholarships.
2. Those taking courses or registered for programs leading to employment are eligible for a maximum disability tuition waiver of twelve (12) credits per semester, and the waiver is only applied to tuition not covered by Pell grant and/or scholarships.

Students who believe that they are eligible for this tuition waiver should submit the attached form to the local Social Security Office that services their account. The form will need to be signed, dated and stamped by the local office.

After the form is completed, the student will return the document to the Enrollment Services Center on any campus or mail to:

The Community College of Baltimore County Registrar's Office  
Student Services Center 7201 Rossville Boulevard  
Baltimore, Maryland 21237

A complete form certifying receipt of benefits will entitle the students to enroll without the payment of tuition charges. Any student financial aid, other than a student loan, received by the student shall be applied first to pay the student's tuition. The disability waiver shall apply to the difference, if any, between the charge for tuition and the financial aid award, not including a student loan that the student receives. Applicable college fees are the responsibility of the student. **A student must submit a new form each academic year, beginning with the Summer/Fall semester and must notify the Registrar's Office each semester that he/she is going to use said waiver.**

\*Individuals who were Federal Employees and not members of the Social Security System may also be eligible for a tuition waiver, based on a comparable standard of disability/retirement. These persons shall take their forms to the federal pension or retirement authority for completion.

### STILL NEED HELP?

- For specific tuition and fee information, visit
- <http://www.ccbc.edu/Costs-and-Paying-for-College/Payment-Options.aspx>
- FAFSA questions? Call the Financial Aid Office at 443-840-2222
- Other questions? Call the Registrar's Office at 443-840-1557