Dear Parent or Guardian,

Welcome to the Community College of Baltimore County – 2023 KIDS@CCBC Summer Youth Program. Below you will find important information regarding our Youth summer classes.

- Please verify that your email and contact information are correct upon registration
- Make sure your child is registered as the student, and not under the parent/guardian's name
- If you have any specific questions or concerns, please contact Registration at 443-840-2222

**On Campus Class Information**
- Please drop your child off and pick them up from their assigned classroom
- Meals are not provided. Please make sure your child eats breakfast or lunch before arriving at class. Eating is not allowed in the classroom due to allergy concerns
- Bring a water bottle
- Apply sunscreen before arriving to class
- If the student is taking medication, please administer it before or after class.
- Do not bring any electronic devices (no electronic games, iPads, Laptops, etc.)
- Cell phones are allowed but must remain on vibrate or be turned off
- CCBC will not be responsible for lost, broken, or stolen electronic devices.

**Directions and Parking**
- CCBC Essex Parking is available in Lot 5, park in the white-lined parking spaces only.
- CCBC Owings Mills – Park in the parking garage in the second garage tower that is shared with the Metro station and the library. You can enter the CCBC campus from floor 3 of the parking garage.
- View our campus maps online!

**Virtual and Black Rocket Classes**
- Class information and Zoom link will be emailed to parent/student after your student is registered
- Install Zoom and test equipment at least a day before class begins
- Headsets are recommended for all participants
- Please email the CCBC Helpdesk for additional support here: helpdesk@ccbcmd.edu
- Please email the Black Rocket Helpdesk for additional support here: help@blackrocket.com

**COVID Information**
- Masks or face coverings are optional
- COVID-19 guidelines are mandated by CCBC and are subject to change. Visit our site for CCBC Covid-19 information: [https://www.ccbcmd.edu/coronavirus/](https://www.ccbcmd.edu/coronavirus/)
- All indoor class activities will be conducted following physical distancing guidelines for students and will follow proper hand hygiene protocols. All shared equipment will be cleaned and disinfected between uses.
- If while attending classes a student is found to have any COVID related symptoms, the student will be immediately placed in an isolated area with supervision, and the parent/guardian will be called to come pick up their child immediately. All areas that may have been exposed by the student will be disinfected and all personal items will be removed from the premises.

CCBC reserves the right to cancel any classes when there is insufficient enrollment. If we must cancel a class, you will be notified by mail, email, text or by phone call and 100% of the tuition and fees will be refunded to you, or the amount can be credited towards another class. For more class information, visit our online catalog: [Kids at CCBC Summer Classes 2023 by CCBC... - Flipsnack](#)

Thank you for helping us create a safe and enjoyable environment for everyone.

The KIDS@CCBC Staff