

## Frequently Asked Questions

[Application Process](#)

[Financial Aid](#)

[Curriculum & Schedule](#)

[Miscellaneous](#)

### Application Process

#### 1. How do I apply for admission to the college?

Fill out the CCBC application, either on-line at [www.ccbcmd.edu](http://www.ccbcmd.edu) or in person at any of the campuses. Request copies of any transcripts you may have from other institutions. Participate in assessment testing if necessary. Assessment testing is free and available at all three campuses. See the admissions office or counseling for assessment testing procedures.

[Top of page](#)

#### 2. How do I apply for admission to the Practical Nursing Program?

Complete the application for the Practical Nursing Program and mail or deliver the application and the non-refundable \$15.00 fee to the Office of the Bursar on any campus, by **April 15**. The addresses are printed on the application form.

The application for the Practical Nursing Program (the Selective Admissions Application form) is available in the Office of Selective Admissions, and in the counseling/admissions office on all three main campuses, and at [www.ccbcmd.edu/allied\\_health](http://www.ccbcmd.edu/allied_health).

[Top of page](#)

#### 3. What else goes in the application packet for the Office of Selective Admissions?

- If you have completed college-level English, psychology, sociology, biology or anatomy & physiology courses, taken at another college, please submit a sealed copy of your transcript to the Office of Selective Admissions. All official transcripts will be forwarded to the Records & Registration Office after they are received by the Office of Selective Admissions.
- If you have completed college-level English, psychology, sociology, biology and anatomy & physiology courses at CCBC, you do not need to submit college transcripts. We will be able to print a copy of your CCBC transcript for your file.

- If you are an international student and intend to use credits from a foreign transcript, your transcript must be evaluated by an independent evaluation agency, such as American Association of Collegiate Registrars and Admissions Officers (AACRAO). AACRAO: [www.aacrao.org](http://www.aacrao.org), phone 202-296-3359.

Any of the above documents is also due by the April 15 application deadline.

[Back to top](#)

#### **4. When will I know whether or not I have been accepted into the program?**

Acceptance letters will be mailed out by the end of May. Do not call the Office of Selective Admissions for an early report – we are not able to respond to your personal request for a status report.

[Back to top](#)

#### **5. If I am accepted, what happens next?**

The students who are accepted into the program will be required to attend a summer Orientation Session at the Dundalk Campus.

[Back to top](#)

#### **6. After I am accepted into the program, what else will I have to do before classes begin?**

Following the orientation session, you will be asked to submit the following documents to Ms. Jackie Williams, program assistant for the Practical Nursing program at the Dundalk Campus. If you have any questions, she can be reached at 443-840-3137.

- CPR certification. The CPR course required is Basic Cardiac Life Support for Healthcare Providers or its equivalent. CCBC Continuing Education and other agencies offer this course. A website that lists CPR courses is [www.redcross.org/services/hss/courses/professional.html](http://www.redcross.org/services/hss/courses/professional.html). The CCBC Continuing Education courses may be found at [www.ccbcmd.edu/ceed](http://www.ccbcmd.edu/ceed).
- Proof of current health insurance
- Physical exam form with current immunizations or titers
- OSHA training (information available at the orientation session)

These forms will be distributed to students who are accepted into the PN program at the orientation session.

[Back to top](#)

## 7. What if I am not accepted?

You are encouraged to use the next year to improve your competitiveness for the program by completing any required developmental education courses, and complete English 101, Psychology or Sociology 101, BIOL 110 (Biology – I: Molecular & Cells), BIOL 220 (Human Anatomy & Physiology I) and BIOL 221 (Human Anatomy & Physiology II).

[Back to top](#)

## 8. How will students be selected for acceptance into this program?

Three factors will be considered in evaluating the applications:

- Total number of non-nursing credits completed (BIOL 110 – Biology I: Molecular & Cells, BIOL 220 – Human Anatomy & Physiology I, BIOL 221 – Human Anatomy & Physiology II, ENGL 101 - English 101, and PSYC 101 - Psychology 101 or SOCL 101 - Sociology 101);
- GPA on the non-nursing credits; and
- Score on the TEAS preadmission examination. Recommended scores are:
  - Composite score: 60%
  - Reading score: 75%
  - Math score: 55%

[Back to top](#)

## 9. What is the TEAS?

The Test of Essential Academic Skills. The cost of this test is approximately \$40.00. Study guides are available in the campus bookstores and online at [www.atitesting.com](http://www.atitesting.com).

Testing information, testing schedules, and information about the study guides may be found at [www.ccbcmd.edu/selectiveadmiss/TEAS.html](http://www.ccbcmd.edu/selectiveadmiss/TEAS.html).

[Back to top](#)

## Curriculum & Schedule

### 1. What non-nursing courses are required for this program?

English 101, Psychology 101 or Sociology 101, BIOL 110 (Biology I: Molecular & Cells), BIOL 220 (Human Anatomy & Physiology I), and BIOL 221 (Human Anatomy & Physiology II).

Due to the academic rigor of this program, applicants are strongly urged to complete all non-nursing courses prior to applying for admission.

[Back to top](#)

**2. What is the daily schedule of classes?**

Generally, you can expect to be in class at Dundalk or at a clinical site daily, Monday to Friday, 3 to 6 hours a day.

[Back to top](#)

**3. Do students have any time off or breaks?**

Generally, there will be three 15-week semesters with short (1-2 week breaks) between semesters. Students will, of course, not have class during the usual college holidays, such as spring break, winter break, Martin Luther King birthday, Labor Day, Memorial Day, July 4, etc. The program begins on the first day of classes for the fall semester.

[Back to top](#)

**4. Please describe the curriculum pattern and number of credits for each course in this program.**

*\*The option to receive a waiver for selected health care skills is available for Certified Nursing Assistants.*

| Semester I   | Semester II   | Semester III                                   |
|--|---|--|
| BIOL 110, Biology I: Molecular & Cells (4)         | BIOL 220, Human Anatomy & Physiology I (4)  | BIOL 221, Human Anatomy & Physiology II (4)    |
| ENGL 101, College Composition I (3)                | NURN 111, Adult/Older Adult Health Care I (5)   | NURN 114, Maternal/Child Health Care (4)       |
| NURN 103, Foundations of Nursing Practice (5)      | NURN 113, Mental Health Issues/Client Care (3)  | NURN 112, Adult/Older Adult Health Care II (6) |
| NURN 104, Foundations of Nursing Practice Lab* (1) | PSYC 101, Introduction to Psychology (3)<br>OR<br>SOCL 101, Introduction to Sociology (3) | NURN 115, Trends in Practical Nursing (2)      |
| NURN 110, Introduction to Pharmacology (2)         |   |  |
| Total Credits 15                                   | Total Credits 15  | Total Credits 16                               |
| <b>Total non-nursing credits = 18</b>              | <b>Total nursing credits = 28</b>   | <b>Total program credits = 46</b>              |

## Financial Aid

### 1. How do I find out about financial aid for this program?

Call or stop by the Office of Financial Aid at any of the three main campuses. However, as a student enrolled in the Practical Nursing program at Dundalk, you will primarily have contact with the office on the Dundalk Campus, phone 443-840-3160.

[Back to top](#)

### 2. What types of financial aid are available for this program?

Call or stop by the Office of Financial Aid at any of the three main campuses. However, as a student enrolled in the Practical Nursing program at Dundalk, you will primarily have contact with the office on the Dundalk Campus, phone 443-840-3160.

[Back to top](#)

## Miscellaneous

### 1. Will I be able to work while I am enrolled in this program?

This program is quite rigorous. In addition to scheduled lectures, labs, and clinical experiences, students will be expected to spend practice time in the student labs and have 2-3 hours of study time for each hour of class time. The short answer is, no, you should not expect to work full-time while enrolled in this program. If at all possible, you should make plans to reduce your work schedule so that you will have adequate time to devote to your studies.

[Back to top](#)

### 2. What are the approximate costs for this program?

| <i>Listed costs are approximate and subject to change without notification.</i> |   |                   |
|---|---|-------------------|
| <b>Nursing Courses</b>  | 28 credits at \$90.00 per credit                                    | \$2,520.00        |
| <b>Registration fees</b>  |   | \$405             |
| <b>OSHA Training</b>  |   | \$10.00           |
| <b>Nursing Textbooks</b>  |   | \$859.00          |
| <b>Uniforms</b>   | Choice of dresses or pants and shirts. at least two uniforms needed | \$152.00-\$204.00 |
| <b>White nursing shoes</b>  |   | costs vary        |
| <b>Health Totes</b>   |   | \$93.60           |
| <b>Uniform Crest/Badge</b>  |   | \$5.00 each       |
| <b>Stethoscope with bell &amp;</b>  |   | \$20.00-\$80.00   |

|  |             |
|--|-------------|
| diaphragm  |             |
| CPR training, Physical Exam with immunizations, Health Insurance | cost varies |
| End of Program Diagnostic Test                                   | \$30.00     |
| Capping and Pinning Ceremony                                     | \$50.00     |
| ATI Diagnostic Readiness Test                                    | \$265.00    |
| Preadmission TEAS exam   | \$40.00     |
| Licensure fees for Maryland Board of Nursing                     | \$100.00    |
| NCLEX Candidate  | \$250.00    |

**3. When I finish this program, what sort of certification examination will I take?**

Students who successfully complete this program will be eligible to sit for the NCLEX-PN examination, and upon passing the test, will be Licensed Practical Nurses.

*Contact the Office of Selective Admissions for current information at 443-840-2810*

CCBC Essex, Room J-101  
 7201 Rossville Boulevard  
 Baltimore, MD 21237

[Back to top](#)