U.S. EDUCATION DEPARTMENT

CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT PROGRAM

EDUCATION STABILIZATION FUND

Community College of Baltimore County
Student and Institutional Support
U.S. EDUCATION DEPARTMENT

CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT PROGRAM

EDUCATION STABILIZATION FUND

Community College of Baltimore County

STUDENT SUPPORT
Section 18004(a)(1) Student Portion Public Reporting
1. **Statement of Use**

On April 10, 2020, the Community College of Baltimore County (CCBC) was awarded $4.6 million dollars through the CARES ACT Higher Education Emergency Relief Fund. CCBC used these funds to provide Emergency Financial Aid Grants to students.

On December 27, 2020, the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 was signed into law. Under this act, CCBC was awarded another $4.6 million dollars, which CCBC used to make direct payments to students who are enrolled in Spring 2021 semester. Focusing on students with exceptional need.

On March 11, 2021, the American Rescue Plan was signed into law. Under this act, CCBC was awarded an additional $19 million dollars, which CCBC plans to use to award up to a maximum of 7 credits/billable hours of in-county tuition and fee for returning CCBC students who attended in Spring 2020, Summer 2020, or Fall 2020 and are financial aid suspended due to SAP regulations with a continued hardship due to COVID.

2. **Award Amount**

CCBC received $4,674,935 for Emergency Financial Aid Grants to students under the original CARES Act. CCBC received another $4,674,935 under the Coronavirus Response and Relief Supplemental Appropriations Act, and $19,007,265 under the American Rescue Plan.

3. **Total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a) (1) of the CARES Act as of the date of submission.**

As of June 30, 2021, CCBC has distributed $4,673,935 to eligible students under the CARES act, and $3,409,900 under the Coronavirus Response and Relief Supplemental appropriations Act. CCBC had not awarded any funds under the American Rescue Plan as of June 30th.

4. **The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a) (1) of the CARES Act.**

We had estimated 9,303 CCBC students were potentially eligible to participate in the program. 5,846 students were eligible based on a verified FAFSA on file, enrollment in a Title IV eligible program, and compliance with other requirements set forth by the Department of Education. An additional 3,457 students were identified as potentially eligible to complete a FAFSA but needed to satisfy other funding requirements.

5. **The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a) (1) of the CARES Act.**
Under the CARES act, 1,456 students have received an Emergency Financial Aid grant under Section 18004(a) (1) of the CARES Act.  

8,598 students have received stimulus funds awarded based credit hours.

<table>
<thead>
<tr>
<th>Award Category</th>
<th># of Students Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time students: 12 or more billable hours/credits</td>
<td>2,938</td>
</tr>
<tr>
<td>Continuing Education students in Title IV eligible workforce development programs</td>
<td>109</td>
</tr>
<tr>
<td>Part-time students: 9 to 11 billable hours/credits</td>
<td>1,798</td>
</tr>
<tr>
<td>Part-time students: 1 to 8 billable hours/credits</td>
<td>3,753</td>
</tr>
<tr>
<td><strong>Total Awards</strong></td>
<td><strong>8,598</strong></td>
</tr>
</tbody>
</table>

Additionally, 1044 awards were made to students who had to withdraw due to COVID and who re-enrolled in the subsequent Summer and/or Fall semester.

Under the Coronavirus Response and Relief Supplemental Appropriations Act, 13,132 students that were enrolled in the Spring, 2021 semester and that exhibited need received a stimulus grant.

<table>
<thead>
<tr>
<th>Award Category</th>
<th># of Students Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>FAFSA filers – Pell Eligible- Credit</td>
<td>4,844</td>
</tr>
<tr>
<td>FAFSA filers – Pell Eligible- Non-Credit</td>
<td>994</td>
</tr>
<tr>
<td>FAFSA filers- Non-Pell Eligible and Non-FAFSA fillers</td>
<td>7,294</td>
</tr>
<tr>
<td><strong>Total Awards</strong></td>
<td><strong>13,132</strong></td>
</tr>
</tbody>
</table>

6. **The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act.**

Under the CARES act, the size of the award was determined by the number of credits each student was taking:

- Full-time students: 12 or more billable hours/credits: $500
- Continuing Education Students in Title IV eligible Workforce development programs: $500
- Part-time students: 9 to 11 billable hours/credits: $300
- Part-time students: 1 to 8 billable hours/credits: $150

Funds were automatically disbursed to students who have a verified FAFSA on file, were enrolled in a Title IV eligible program of study, and satisfied all other eligibility requirements of the Higher Education Emergency Relief Fund.
For students who do not have a verified FAFSA on file, CCBC developed a simple online application on which students identified how grant funds will assist them as a result of COVID-19 impact. The application also requires students to self-certify they:

- are not in default on a federal student loan or have made satisfactory arrangements for repayment
- do not owe money back on a federal student grant or have made satisfactory arrangements to refund the scholarship
- will notify their college if they default on a federal student loan;
- will not receive a Federal Pell Grant from more than one college for the same period of time.

Additionally, emergency grants were made available to students who had to withdraw due to COVID in the Spring semester and who decided to re-enroll for the following Summer or Fall semester.

Under the Coronavirus Response and Relief Supplemental Appropriations Act, awards were broken down into two categories:

- FAFSA filers – Pell Eligible (including CE students FAFSA on file) = $350.00
- FAFSA Filers and non-FAFSA filers = $150.00

CCBC also disbursed $272,500 in Momentum awards under HEERII funding to 326 students. The students were required to complete an application and report a COVID hardship. These awards were for Spring and Summer, 2021. The students also were given the choice to authorize CCBC to use their award to pay their student balance. Of the 326 students awarded between April and June, 271 elected to have their balances credited while 55 elected to have the monies disbursed directly to them.

7. Instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.

Instructions, directions, and guidance to students concerning Emergency Financial Aid grants can be found on CCBC’s CARES Act web page. Eligible students have also received emails and text messages informing them of the grant awards and directing them to the proper instructions, and forms.
Community College of Baltimore County
CARES ACT Higher Education Emergency Relief Fund
45 – Day Fund Report

OPEID Number: 00206300
Report Date: April 9, 2021
Contact: Ruby Sherman, Interim Assistant Vice President for Finance

1. **Statement of Use**
On April 10, 2020, the Community College of Baltimore County (CCBC) was awarded $4.6 million dollars through the CARES ACT Higher Education Emergency Relief Fund. CCBC signed and returned to the Department the Certification and Agreement on April 10th. CCBC used these funds to provide Emergency Financial Aid Grants to students.

2. **Award Amount**
CCBC received $4,674,935 for Emergency Financial Aid Grants to students.

3. **Total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a) (1) of the CARES Act as of the date of submission.**
CCBC has distributed $4,674,935 to eligible students.

4. **The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act.**
We estimated 9,303 CCBC students were potentially eligible to participate in the program. 5,846 students were eligible based on a verified FAFSA on file, enrollment in a Title IV eligible program, and compliance with other requirements set forth by the Department of Education. An additional 3,457 students were identified as potentially eligible to complete a FAFSA and would need to satisfy other funding requirements.

5. **The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a) (1) of the CARES Act.**
2,596 students have received an Emergency Financial Aid grant under Section 18004(a) (1) of the CARES Act.
8,599 students have received stimulus funds awarded based credit hours.

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<tr>
<th>Award Category</th>
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<td>Full-time students: 12 or more billable hours/credits</td>
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Additionally, 1044 awards were made to students who had to withdraw due to COVID and who re-enrolled in the subsequent summer and/or fall semester.

6. **The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act.**

In order to provide maximum support based on the funds available, the size of the award was determined by the number of credits each student is taking:

- Full-time students: 12 or more billable hours/credits: $500
- Continuing Education Students in Title IV eligible Workforce development programs: $500
- Part-time students: 9 to 11 billable hours/credits: $300
- Part-time students: 1 to 8 billable hours/credits: $150

Funds were automatically disbursed to student who have a verified FAFSA on file, were enrolled in a Title IV eligible program of study, and satisfy all other eligibility requirements of the Higher Education Emergency Relief Fund.

For students who do not have a verified FAFSA on file, CCBC developed a simple online application on which students identified how grant funds will assist them as a result of Covid-19 impact. The application also requires students to self-certify they:

- are not in default on a federal student loan or have made satisfactory arrangements to repay it;
- do not owe money back on a federal student grant or have made satisfactory arrangements to repay it;
- will notify your college if you default on a federal student loan;
- will not receive a Federal Pell Grant from more than one college for the same period of time.

Additionally, emergency grants were made available to students who had to withdraw due to COVID in the spring semester and who decided to re-enroll for the following summer or fall semester.

Students were encouraged to receive their disbursement through direct deposit which allowed for rapid disbursement. Checks were mailed to students who were not able to receive their grant through direct deposit.

7. **Instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.**

Instructions, directions, and guidance to students concerning Emergency Financial Aid grants can be found on CCBC’s [CARES Act web page](#). Eligible students have also received by email a letter providing information on Emergency Financial Aid grants.
1. **Statement of Use**
   On April 10, 2020, the Community College of Baltimore County (CCBC) was awarded $4.6 million dollars through the CARES ACT Higher Education Emergency Relief Fund. CCBC signed and returned to the Department the Certification and Agreement on April 10th. CCBC intends to use these funds received to provide Emergency Financial Aid Grants to students.

2. **Award Amount**
   CCBC received $4,674,935 for Emergency Financial Aid Grants to students.

3. **Total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a) (1) of the CARES Act as of the date of submission.**
   CCBC has distributed $4,250,428 to eligible students.

4. **The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act.**
   We estimate 9,303 CCBC students are potentially eligible to participate in the program. 5,846 students are eligible based on a verified FAFSA on file, enrollment in a Title IV eligible program, and compliance with other requirements set forth by the Department of Education. An additional 3,457 students have been identified as potentially eligible to complete a FAFSA and would need to satisfy other funding requirements.

5. **The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a) (1) of the CARES Act.**
   1,456 students have received an Emergency Financial Aid grant under Section 18004(a) (1) of the CARES Act.
   8,599 students have received stimulus funds awarded based credit hours.

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6. **The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act.**

   In order to provide maximum support based on the funds available, the size of the award will be determined by the number of credits each student is taking:

   - Full-time students: 12 or more billable hours/credits: $500
   - Continuing Education Students in Title IV eligible Workforce development programs: $500
   - Part-time students: 9 to 11 billable hours/credits: $300
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   Funds are automatically disbursed to student who have a verified FAFSA on file, are enrolled in a Title IV eligible program of study, and satisfy all other eligibility requirements of the Higher Education Emergency Relief Fund.

   For students who do not have a verified FAFSA on file, CCBC has developed a simple online application on which students will identify how grant funds will assist them as a result of Covid-19 impact. The application also requires students to self-certify they:

   - are not in default on a federal student loan or have made satisfactory arrangements to repay it;
   - do not owe money back on a federal student grant or have made satisfactory arrangements to repay it;
   - will notify your college if you default on a federal student loan;
   - will not receive a Federal Pell Grant from more than one college for the same period of time.

   Additionally emergency grants are made available to students who had to withdraw to COVID in the spring semester and who decided to re-enroll for the following summer or fall semester.

   Students are encouraged to receive their disbursement through direct deposit which will allow for rapid disbursement. Checks will be mailed to students who are not able to receive their grant through direct deposit.

7. **Instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.**

   Instructions, directions, and guidance to students concerning Emergency Financial Aid grants can be found on CCBC’s [CARES Act web page](https://www.care.gov/). Eligible students have also received by email a letter providing information on Emergency Financial Aid grants.
Community College of Baltimore County
USDE CARES ACT Higher Education Emergency Relief Fund
45–Day Fund Report

OPEID Number: 00206300
Report Date: October 1, 2020
Contact: Ruby Sherman, Interim Assistant Vice President for Finance

1. **Statement of Use**
   On April 10, 2020, the Community College of Baltimore County (CCBC) was awarded $4.6 million dollars through the CARES ACT Higher Education Emergency Relief Fund. CCBC signed and returned to the Department the Certification and Agreement on April 10, 2020. CCBC intends to use these funds received to provide Emergency Financial Aid Grants to students.

2. **Award Amount**
   CCBC received $4,674,935 for Emergency Financial Aid Grants to students.

3. **Total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a) (1) of the CARES Act as of the date of submission**
   CCBC has distributed 2,572,000 to eligible students.

4. **The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act.**
   We estimate 9,303 CCBC students are potentially eligible to participate in the program. 5,846 students are eligible based on a verified FAFSA on file, enrollment in a Title IV-eligible program, and compliance with other requirements set forth by the Department of Education. An additional 3,457 students have been identified as potentially eligible to complete a FAFSA and would need to satisfy other funding requirements.

5. **The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a) (1) of the CARES Act**
   8,909 students received an Emergency Financial Aid grant under Section 18004(a) (1) of the CARES Act.
   8,598 students received stimulus funds awarded based on credit hours.

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<td>1,798</td>
</tr>
<tr>
<td>Part-time students: 1 to 8 billable hours/credits</td>
<td>3,752</td>
</tr>
<tr>
<td><strong>Total Awards</strong></td>
<td><strong>8,598</strong></td>
</tr>
</tbody>
</table>
Additionally, 311 awards were made to students who had to withdraw due to COVID-19 and who re-enrolled in the subsequent summer and/or fall semester.

6. **The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act**

In order to provide maximum support based on the funds available, the size of the award will be determined by the number of credits each student is taking:

- Full-time students with 12 or more billable hours/credits $500
- Continuing Education Students in Title IV-eligible Workforce development programs $500
- Part-time students with 9 to 11 billable hours/credits $300
- Part-time students with 1 to 8 billable hours/credits $150

Funds are automatically disbursed to student who have a verified FAFSA on file, are enrolled in a Title IV-eligible program of study, and satisfy all other eligibility requirements of the Higher Education Emergency Relief Fund.

For students who do not have a verified FAFSA on file, CCBC has developed a simple online application in which students identify how grant funds will assist them as a result of COVID-19 impact. The application also requires students to self-certify that they:
- are not in default on a federal student loan or have made satisfactory arrangements to repay it;
- do not owe money on a federal student grant or have made satisfactory arrangements to repay it;
- will notify your college if you default on a federal student loan;
- will not receive a Federal Pell Grant from more than one college for the same period of time.

Additionally emergency grants are made available to students who had to withdraw due to COVID-19 in the spring semester and who decided to re-enroll for the following summer or fall semester.

Students are encouraged to receive their disbursement through direct deposit which will allow for rapid disbursement. Checks will be mailed to students who are not able to receive their grant through direct deposit.

7. **Instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants**

Instructions, directions, and guidance to students concerning Emergency Financial Aid grants can be found on CCBC’s CARES Act web page. Eligible students have also received by email a letter providing information on Emergency Financial Aid grants.
1. **Statement of Use**

On April 10, 2020, the Community College of Baltimore County (CCBC) was awarded $4.6 million dollars through the CARES ACT Higher Education Emergency Relief Fund. CCBC signed and returned to the Department the Certification and Agreement on April 10, 2020. CCBC intends to use these funds received to provide Emergency Financial Aid Grants to students.

2. **Award Amount**

CCBC received $4,674,935 for Emergency Financial Aid Grants to students.

3. **Total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a) (1) of the CARES Act as of the date of submission.**

CCBC has distributed 2,568,801 to eligible students.

4. **The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act.**

We estimate 9,303 CCBC students are potentially eligible to participate in the program. Five thousand eight hundred and forty-six (5,846) students are eligible based on a verified FAFSA on file, enrollment in a Title IV eligible program, and compliance with other requirements set forth by the Department of Education. An additional 3,457 students have been identified as potentially eligible to complete a FAFSA and would need to satisfy other funding requirements.

5. **The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a) (1) of the CARES Act.**

Seven thousand five hundred and twenty-three (7,523) students have received an Emergency Financial Aid grant under Section 18004(a) (1) of the CARES Act.

Seven thousand two hundred and twelve (7,212) students have received stimulus funds awarded based credit hours.
<table>
<thead>
<tr>
<th>Award Category</th>
<th>Number of Students Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time students: 12 or more billable hours/credits</td>
<td>2,646</td>
</tr>
<tr>
<td>Continuing Education students in Title IV eligible workforce development programs</td>
<td>109</td>
</tr>
<tr>
<td>Part-time students: 9 to 11 billable hours/credits</td>
<td>1,571</td>
</tr>
<tr>
<td>Part-time students: 1 to 8 billable hours/credits</td>
<td>2,886</td>
</tr>
<tr>
<td><strong>Total Awards</strong></td>
<td><strong>7,212</strong></td>
</tr>
</tbody>
</table>

Additionally, 311 students who had to withdraw due to COVID and who re-enrolled in the subsequent summer and/or fall semester received awards.

6. **The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act.**

In order to provide maximum support based on the funds available, the size of the award will be determined by the number of credits each student is taking:

- Full-time students: 12 or more billable hours/credits: $500
- Continuing Education Students in Title IV eligible Workforce development programs: $500
- Part-time students: 9 to 11 billable hours/credits: $300
- Part-time students: 1 to 8 billable hours/credits: $150

Funds are automatically disbursed to students who have a verified FAFSA on file, are enrolled in a Title IV eligible program of study, and satisfy all other eligibility requirements of the Higher Education Emergency Relief Fund.

For students who do not have a verified FAFSA on file, CCBC has developed a simple online application on which students will identify how grant funds will assist them as a result of COVID-19 impact. The application also requires students to self-certify they:

- are not in default on a federal student loan or have made satisfactory arrangements to repay it;
- do not owe money back on a federal student grant or have made satisfactory arrangements to repay it;
- will notify your college if you default on a federal student loan;
- will not receive a Federal Pell Grant from more than one college for the same period of time.

Additionally emergency grants are made available to students who had to withdraw to COVID in the spring semester and who decided to re-enroll for the following summer or fall semester.
Students are encouraged to receive their disbursement through direct deposit which will allow for rapid disbursement. Checks will be mailed to students who are not able to receive their grant through direct deposit.

7. **Instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.**

Instructions, directions, and guidance to students concerning Emergency Financial Aid grants can be found on CCBC’s [CARES Act web page](https://www.careact.org). Eligible students have also received by email a letter providing information on Emergency Financial Aid grants.
Community College of Baltimore County  
CARES ACT Higher Education Emergency Relief Fund  
45-Day Fund Report

OPEID Number: 00206300  
Report Date: June 25, 2020  
Contact: Ruby Sherman, Interim Assistant Vice President for Finance

1. **Statement of Use**  
On April 10, 2020, the Community College of Baltimore County (CCBC) was awarded $4.6 million dollars through the CARES ACT Higher Education Emergency Relief Fund. CCBC signed and returned the Certification and Agreement to the U.S. Department of Education on April 10, 2020. CCBC intends to use these funds received to provide Emergency Financial Aid Grants to students.

2. **Award Amount**  
CCBC received $4,674,935 for Emergency Financial Aid Grants to students.

3. **Total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a) (1) of the CARES Act as of the date of submission.**  
CCBC has distributed $2,166,850 to eligible students for expenses related to the disruption of campus operations due to the coronavirus.

<table>
<thead>
<tr>
<th>Award Category</th>
<th>Amount Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time credit students: 12 or more billable hours/credits</td>
<td>$1,244,000</td>
</tr>
<tr>
<td>Continuing Education students in Title IV eligible workforce development programs</td>
<td>$53,000</td>
</tr>
<tr>
<td>Part-time students: 9 to 11 billable hours/credits</td>
<td>$459,000</td>
</tr>
<tr>
<td>Part-time students: 1 to 8 billable hours/credits</td>
<td>$410,850</td>
</tr>
<tr>
<td><strong>Total Awards</strong></td>
<td><strong>$2,166,850</strong></td>
</tr>
</tbody>
</table>

4. **The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act.**  
We estimate 9,303 CCBC students are potentially eligible to participate in the program. 5,846 students are eligible based on a verified FAFSA on file, enrollment in a Title IV eligible program, and compliance with other requirements set forth by the Department of Education. An additional 3,457 students have been identified as potentially eligible to complete a FAFSA and would need to satisfy other funding requirements and complete an application attesting to Title IV eligibility.

5. **The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a) (1) of the CARES Act.**  
Six thousand nine hundred and sixty-nine (6,969) students have received an Emergency Financial Aid Grant.
### Award Category | # of Students Awarded
--- | ---
Full-time students: 12 or more billable hours/credits | 2,739
Continuing Education students in Title IV eligible workforce development programs | 110
Part-time students: 9 to 11 billable hours/credits | 1,530
Part-time students: 1 to 8 billable hours/credits | 2,590
**Total Awards** | **6,969**

6. **The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act.**

In order to provide maximum support based on the funds available, the size of the award will be determined by the number of credits each student is taking:

- Full-time students: 12 or more billable hours/credits: $500
- Continuing Education Students in Title IV eligible Workforce development programs: $500
- Part-time students: 9 to 11 billable hours/credits: $300
- Part-time students: 1 to 8 billable hours/credits: $150

Funds are automatically disbursed to student who have a verified FAFSA on file, are enrolled in a Title IV eligible program of study, and satisfy all other eligibility requirements of the Higher Education Emergency Relief Fund.

For students who do not have a verified FAFSA on file, CCBC has developed a simple online application on which students will identify how grant funds will assist them with expenses incurred as a result of Covid-19 impact. The application also requires students to self-certify they:

- are not in default on a federal student loan or have made satisfactory arrangements to repay it;
- do not owe money back on a federal student grant or have made satisfactory arrangements to repay it;
- will notify your college if you default on a federal student loan;
- will not receive a Federal Pell Grant from more than one college for the same period of time.

Students are encouraged to receive their disbursement through direct deposit which will allow for rapid disbursement. Checks will be mailed to students who are not able to receive their grant through direct deposit.

7. **Instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.**

Instructions, directions, and guidance to students concerning Emergency Financial Aid grants can be found on CCBC’s [CARES Act web page](https://www.example.com). Eligible students have also received by email a letter providing information on Emergency Financial Aid grants.
Community College of Baltimore County
CARES ACT Higher Education Emergency Relief Fund
30-Day Fund Report

OPEID Number: 00206300
Report Date: May 10, 2020
Contact: Ruby Sherman, Interim Assistant Vice President for Finance

1. **Statement of Use**

On April 10, 2020, the Community College of Baltimore County (CCBC) was awarded $4.6 million dollars through the CARES ACT Higher Education Emergency Relief Fund. CCBC signed and returned to the Department the Certification and Agreement on April 10th. CCBC intends to use these funds received to provide Emergency Financial Aid Grants to students.

2. **Award Amount**

CCBC received $4,674,935 for Emergency Financial Aid Grants to students.

3. **Total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a) (1) of the CARES Act as of the date of submission.**

CCBC is in the process of finalizing its plan for distribution and has not yet distributed any funds to students. The College expects to begin distributing emergency grants by May 20, 2020.

4. **The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act.**

We estimate 9,303 CCBC students are potentially eligible to participate in the program. 5,846 students are eligible based on a verified FAFSA on file, enrollment in a Title IV eligible program, and compliance with other requirements set forth by the Department of Education. An additional 3,457 students have been identified as potentially eligible to complete a FAFSA and would need to satisfy other funding requirements.

5. **The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a) (1) of the CARES Act.**

As of May 10, 2020 CCBC has not awarded any grants to students. The distribution process is being finalized and it is anticipated Emergency Financial Aid Grants will begin to be awarded and distributed by May 20, 2020.
6. **The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act.**

In order to provide maximum support based on the funds available, the size of the award will be determined by the number of credits each student is taking:

<table>
<thead>
<tr>
<th>Credit Hours</th>
<th>Award Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time students: 12 or more billable hours/credits:</td>
<td>$500</td>
</tr>
<tr>
<td>Part-time students: 9 to 11 billable hours/credits:</td>
<td>$300</td>
</tr>
<tr>
<td>Part-time students: 1 to 8 billable hours/credits:</td>
<td>$150</td>
</tr>
</tbody>
</table>

Funds will be automatically disbursed to student who have a verified FAFSA on file, are enrolled in a Title IV eligible program of study, and satisfy all other eligibility requirements of the Higher Education Emergency Relief Fund.

For students who do not have a verified FAFSA on file, CCBC is developing a simple online application on which students will identify how grant funds will assist them as a result of Covid-19 impact. We are finalizing the process for confirming the eligibility of these applicants.

Due to the evolving and unpredictable nature of the Covid-19 crisis consideration is also being given to reserving a portion of the funds to assist students with emergency needs as we transition into the next academic year. The final distribution process will be included in the next progress report.

Students are encouraged to receive their disbursement through direct deposit which will allow for rapid disbursement. Checks will be mailed to students who are not able to receive their grant through direct deposit.

7. **Instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.**

Instructions to students are being finalized and will be included in the next progress report.
U.S. EDUCATION DEPARTMENT

CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT PROGRAM

EDUCATION STABILIZATION FUND

Community College of Baltimore County

Institutional Fund
Section 18004(a)(1) Institutional Portion Public Reporting
Quarterly Budget and Expenditure Reporting under CARES Act Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable

Institution Name: Community College of Baltimore County  Date of Report: 04/09/2021  Covering Quarter Ending: 03/31/2021

Total Amount of Funds Awarded: Section (a)(1) Institutional Portion: $4,674,935  Section (a)(2): $0  Section (a)(3): $0  Final Report? □

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount in (a)(1) institutional dollars</th>
<th>Amount in (a)(2) dollars, if applicable</th>
<th>Amount in (a)(3) dollars, if applicable</th>
<th>Explanatory Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Providing additional emergency financial aid grants to students.¹</td>
<td>$1,313,022</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Providing reimbursements for tuition, housing, room and board, or other fee refunds.</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Providing tuition discounts.</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Campus safety and operations.²</td>
<td>$258,751</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
</tbody>
</table>

¹ To support any element of the cost of attendance (as defined under Section 472 of the Higher Education Act of 1965, as amended (HEA)) per Section 18004(c) of the CARES Act and the Interim Final Rule published in the Federal Register on June 17, 2020 (85 FR 36494). Community Colleges in California, all public institutions in Washington State, and all institutions in Massachusetts have different requirements due to recent U.S. District Court actions. Please discuss with legal counsel. HEERF litigation updates can be found here.

² Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.
<table>
<thead>
<tr>
<th>Category</th>
<th>Amount in (a)(1) institutional dollars</th>
<th>Amount in (a)(2) dollars, if applicable</th>
<th>Amount in (a)(3) dollars, if applicable</th>
<th>Explanatory Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Replacing lost revenue due to reduced enrollment.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacing lost revenue from non-tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.).</td>
<td></td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.</td>
<td>$210,870</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Other Uses of (a)(1) Institutional Portion funds.</td>
<td>$0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Uses of (a)(2) or (a)(3) funds, if applicable.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quarterly Expenditures for each Program</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Total of Quarterly Expenditures</td>
<td>$1,782,643</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3 Including continuance of pay (salary and benefits) to workers who would otherwise support the work or activities of ancillary enterprises (e.g., bookstore workers, foodservice workers, venue staff, etc.).

4 Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that costs for Section 18004(a)(1) Institutional Portion funds may only be used “to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus, so long as such costs do not include payment to contractors for the provision of pre-enrollment recruitment activities; endowments; or capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship.”

5 Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that costs for Sections 18004(a)(2) and (a)(3) funds may only be used “to defray expenses, including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, payroll incurred by institutions of higher education and for grants to students for any component of the student’s cost of attendance (as defined under section 472 of the HEA), including food, housing, course materials, technology, health care, and child care.”
Quarterly Budget and Expenditure Reporting under CARES Act Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable

**Institution Name:** Community College of Baltimore County  
**Date of Report:** 01/31/2021  
**Covering Quarter Ending:** 12/31/2020

**Total Amount of Funds Awarded:**  
- Section (a)(1) Institutional Portion: $4,574,935  
- Section (a)(2): $463,809  
- Section (a)(3): $0  

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount in (a)(1) institutional dollars</th>
<th>Amount in (a)(2) dollars, if applicable</th>
<th>Amount in (a)(3) dollars, if applicable</th>
<th>Explanatory Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Providing additional emergency financial aid grants to students.$^1$</td>
<td>-$567,000</td>
<td>$0</td>
<td>$0</td>
<td>expenses transferred to Student CARES Award</td>
</tr>
<tr>
<td>Providing reimbursements for tuition, housing, room and board, or other fee refunds.</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Providing tuition discounts.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.</td>
<td>$15,560</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Campus safety and operations.$^2$</td>
<td>$483,041</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
</tbody>
</table>

$^1$ To support any element of the cost of attendance (as defined under Section 472 of the Higher Education Act of 1965, as amended (HEA)) per Section 18004(c) of the CARES Act and the Interim Final Rule published in the Federal Register on June 17, 2020 (85 FR 36494). Community Colleges in California, all public institutions in Washington State, and all institutions in Massachusetts have different requirements due to recent U.S. District Court actions. Please discuss with legal counsel. [HEERF litigation updates can be found here.](#)

$^2$ Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.
<table>
<thead>
<tr>
<th>Category</th>
<th>Amount in (a)(1) institutional dollars</th>
<th>Amount in (a)(2) dollars, if applicable</th>
<th>Amount in (a)(3) dollars, if applicable</th>
<th>Explanatory Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Replacing lost revenue due to reduced enrollment.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacing lost revenue from non-tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.).³</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.</td>
<td>$83,900</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Uses of (a)(1) Institutional Portion funds.⁴</td>
<td>$0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Uses of (a)(2) or (a)(3) funds, if applicable.⁵</td>
<td></td>
<td>$0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quarterly Expenditures for each Program</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total of Quarterly Expenditures</td>
<td>$91,628</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

³ Including continuance of pay (salary and benefits) to workers who would otherwise support the work or activities of ancillary enterprises (e.g., bookstore workers, foodservice workers, venue staff, etc.).

⁴ Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that costs for Section 18004(a)(1) Institutional Portion funds may only be used “to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus, so long as such costs do not include payment to contractors for the provision of pre-enrollment recruitment activities; endowments; or capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship.”

⁵ Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that costs for Sections 18004(a)(2) and (a)(3) funds may only be used “to defray expenses, including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, payroll incurred by institutions of higher education and for grants to students for any component of the student’s cost of attendance (as defined under section 472 of the HEA), including food, housing, course materials, technology, health care, and child care.”

Version 1.3
## Quarterly Budget and Expenditure Reporting under CARES Act Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable

**Institution Name:** Community College of Baltimore County  
**Date of Report:** 10/30/2020  
**Covering Quarter Ending:** 09/30/2020

**Total Amount of Funds Awarded:**  
- Section (a)(1) Institutional Portion: $4,574,935  
- Section (a)(2): $458,440  
- Section (a)(3): $0  
**Final Report?** □

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount in (a)(1) institutional dollars</th>
<th>Amount in (a)(2) dollars, if applicable</th>
<th>Amount in (a)(3) dollars, if applicable</th>
<th>Explanatory Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Providing additional emergency financial aid grants to students.(^1)</td>
<td>$567,000</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Providing reimbursements for tuition, housing, room and board, or other fee refunds.</td>
<td>$308,906</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Providing tuition discounts.</td>
<td>$271,775</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.</td>
<td>$152,977</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Campus safety and operations.(^2)</td>
<td>$406,054</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
</tbody>
</table>

\(^1\) To support any element of the cost of attendance (as defined under Section 472 of the Higher Education Act of 1965, as amended (HEA)) per Section 18004(c) of the CARES Act and the Interim Final Rule published in the Federal Register on June 17, 2020 (85 FR 36404). Community Colleges in California, all public institutions in Washington State, and all institutions in Massachusetts have different requirements due to recent U.S. District Court actions. Please discuss with legal counsel. [HEERF Litigation updates can be found here](#).

\(^2\) Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.

**Version 1.3**
<table>
<thead>
<tr>
<th>Category</th>
<th>Amount in (a)(1) institutional dollars</th>
<th>Amount in (a)(2) dollars, if applicable</th>
<th>Amount in (a)(3) dollars, if applicable</th>
<th>Explanatory Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Replacing lost revenue due to reduced enrollment.</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Replacing lost revenue from non-tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.).³</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.</td>
<td>$532,033</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.</td>
<td>$158,226</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Other Uses of (a)(1) Institutional Portion funds.⁴</td>
<td>$0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Uses of (a)(2) or (a)(3) funds, if applicable.⁵</td>
<td></td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td><strong>Quarterly Expenditures for each Program</strong></td>
<td><strong>$ 2,125,196</strong></td>
<td><strong>$ 271,775</strong></td>
<td><strong>$ 0</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Total of Quarterly Expenditures</strong></td>
<td><strong>$ 2,396,971</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

³ Including continuation of pay (salary and benefits) to workers who would otherwise support the work or activities of ancillary enterprises (e.g., bookstore workers, foodservice workers, venue staff, etc.).

⁴ Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that costs for Section 18004(a)(1) Institutional Portion funds may only be used “to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus, so long as such costs do not include payment to contractors for the provision of pre-enrollment recruitment activities; endowments; or capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship.”

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Version 1.3
Form Instructions

Completing the Form: On each form, fill out the institution of higher education (IHE or institution) name, the date of the report, the appropriate quarter the report covers (September 30, December 31, March 31, June 30), the total amount of funds awarded by the Department (including reserve funds if awarded), and check the box if the report is a “final report.” In the chart, an institution must specify the amount of expended CARES Act funds for each funding category: Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable. Section 18004(a)(2) funds includes CFDA 84.425J (Historically Black Colleges and Universities (HBCUs)), 84.425K (Tribally Controlled Colleges and Universities (TCCUs)), 84.425L (Minority Serving Institutions (MSIs)), 84.425M (Strengthening Institutions Program (SIP)); Section 18004(a)(3) funds are for CFDA 84.425N (Fund for the Improvement of Postsecondary Education (FIPSE) Formula Grant). Each category is deliberately broad and may not capture specific grant program requirements. Explanatory footnotes help clarify certain reporting categories. While some items in the chart are blocked out, please note that the blocking of such items is consistent with Department guidance and FAQs and is not definitive. Provide brief explanatory notes for how funds were expended, including the title and brief description of each project or activity in which funds were expended. Do not include personally identifiable information (PII). Calculate the amount of the Section 18004(a)(1) Institutional Portion (referred to as “(a)(1) institutional” in the chart), Section 18004(a)(2) (referred to as “(a)(2)” in the chart), and Section 18004(a)(3) (referred to as “(a)(3)” in the chart) funds in the “Quarterly Expenditures for each Program” row, and the grand total of all three in the “Total of Quarterly Expenditures” row. Round expenditures to the nearest dollar.

Posting the Form: This form must be conspicuously posted on the institution’s primary website on the same page the reports of the IHE’s activities as to the emergency financial aid grants to students made with funds from the IHE’s allocation under Section 18004(a)(1) of the CARES Act (Student Aid Portion) are posted. It may be posted in an HTML webpage format or as a link to a PDF. A new separate form must be posted covering each quarterly reporting period (September 30, December 31, March 31, June 30), concluding after either (1) posting the quarterly report ending September 30, 2022 or (2) when an institution has expended and liquidated all (a)(1) Institutional Portion, (a)(2), and (a)(3) funds and checks the “final report” box. IHEs must post this quarterly report form no later than 10 days after the end of each calendar quarter (October 10, January 10, April 10, July 10) apart from the first report, which is due October 30, 2020. For the first report using this form, institutions must provide their cumulative expenditures from the date of their first HEERF award through September 30, 2020. Each quarterly report must be separately maintained on an IHE’s website or in a PDF document linked directly from the IHE’s CARES Act reporting webpage. Reports must be maintained for at least three years after the submission of the final report per 2 CFR § 200.333. Any changes or updates after initial posting must be conspicuously noted after initial posting and the date of the change must be noted in the “Date of Report” line.

Paperwork Burden Statement

According to the Paperwork Reduction Act of 1995 (PRA), no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1840-0849. Public reporting burden for this collection of information is estimated to average 2 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Under the PRA, participants are required to respond to this collection to obtain or retain benefit. If you have any comments concerning the accuracy of the time estimate or suggestions for improving this individual collection, or if you have comments or concerns regarding the status of your individual form, application, or survey, please contact: Jack Cox, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202.